

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 9, 2017

FROM: Alan Fallik, Acting City Attorney

SUBJECT: Proposed Purchase Order with GL Distributors, Inc. for the purchase of ballistic body armor

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback State of Florida Contract Number 46151504-NASPO-17-ACS.** Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a.
- 5) Contract Amount – In an amount not to exceed \$63,000.00 (vests shall be purchased over the course of the 1 year period as needed).
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – Vendor will provide ballistic body armor on an as needed basis over the course of the 1 year period.

TERM SHEET FOR GL DISTRIBUTORS, INC.

9) City's prior experience with Contractor (if any) – n/a

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager