

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 14, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Contract with Sagaris Corp. for the Colbert Elementary Safe Routes to School Sidewalk Project

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Engineering Division.
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. EN-16-030
 - 4) Term of Contract
 - a) initial – 294 days from date of issuance of Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$1,199,507.60 (Project is being funded through FDOT Safe Routes to School Program grant funding on a reimbursement basis).
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor will install concrete sidewalks in existing street rights-of-way where sidewalks presently do not exist in the Colbert Elementary School vicinity.
 - 9) Other significant provisions – The Contract provides for liquidated damages in event contract is in breach of contract. Liquidated damages are set at \$1584.00 a day in accordance with Section 00900 Division 1 (Federal and State Requirements for LAP projects- Section 8.10).
- cc: Wazir A. Ishmael, Ph.D., City Manager