

CITY OF HOLLYWOOD

GENERAL PLANNING SERVICES

RFP #4429-14-IS
AUGUST 27, 2014



Tindale-Oliver
&
Associates, Inc.
Planning and Engineering

"Solutions that make a Difference"

CITY OF HOLLYWOOD

GENERAL PLANNING SERVICES

RFP #4429-14-IS

Tindale-Oliver & Associates, Inc.

135 W. Central Blvd., Suite 450

Orlando, FL 32801

407.657.9210

Virginia "Ginger" L. Corless, AICP, CPRP
Principal


August 27, 2014





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August 27, 2014

City of Hollywood
Office of the Clerk
2600 Hollywood Blvd., Room 221
Hollywood, FL 33020

RE: General Planning Services
RFP-4429-14-IS

Dear Selection Committee:

Tindale-Oliver and Associates, Inc. (TOA) appreciates the opportunity to present our team's qualifications and approach to serve as one of the City of Hollywood's general planning consultants. We understand the City is seeking to enlist up to four firms to provide professional general planning services through a work-order basis.

TOA has provided the specific services identified in the City's RFP through on-call contracts to municipalities and agencies throughout Florida for more than 25 years. We understand how to function as an extension of your staff and offer the City a multi-disciplinary team that has the experience and capability to integrate social, environmental, and economic planning principles in a manner that engages residents and stakeholders while providing the City with outstanding information, solutions, and direction to assist with your decision-making processes.

To assist the City of Hollywood in addressing any work order assigned through this contract, we have built a team that includes **certified** planners specializing in land use and zoning, neighborhood planning, historic preservation, maintenance standards, urban design, plans and permit review, environmental and water resources, economic and financial analysis, transportation planning, and public outreach. We are supported by an experienced team of public infrastructure engineers, landscape architects, urban designers, and public outreach specialists.

TOA has a Fort Lauderdale office located only a few miles from Hollywood. We have had the opportunity to work on several projects in the vicinity, including the Hollywood/Pines Boulevard Corridor Project, completed for the Broward MPO. Team member Chen-Moore and Associates, also located in Fort Lauderdale, will be assisting TOA with urban design and environmental and water resource planning. We are working with Chen Moore on projects throughout Florida, including corridor studies, redevelopment planning, and public infrastructure projects. Team member Paul Weaver of Historic Property Associates will provide historic preservation support services.

We commit to the City our full resources to meet any task assigned. Once a project is identified, our Community Planning and Design Director, Ginger Corless, and manager for this project, Evan Johnson, will meet with the City to discuss project information, scope, and schedule. We will promptly provide the City with a detailed scope of work, fee estimate (including man-hour estimate per task), and task schedule. Ginger and Evan will serve as TOA's primary contacts for the project. Their contact information is as follows:

Ginger Corless, AICP, CPRP

Director, Community Planning & Design
135 W. Central Boulevard, Suite 450
Orlando, FL 32801
Phone: 407.616.5500
Email: gcorless@tindaleoliver.com

Evan Johnson, AICP, LEED AP

Project Manager, Community Planning & Design
1000 N. Ashley, Suite 400
Tampa, FL 33602
Phone: 813.224.8862
Email: ejohnson@tindaleoliver.com

We fully understand the challenges that face the City of Hollywood from general planning, transportation, utility services, environmental, financial, and community perspectives. More importantly, we have the knowledge, experience, and tools to help the City successfully navigate through these challenges.



The benefits of working with TOA on this important project include the following:

1. **Hands-on local government experience:** The TOA Team includes experts who have worked with and for local government agencies. We understand and take very seriously the fact that City staff decisions will affect the lives of current and future residents for years to come.
2. **Extensive general planning experience and innovative financing solutions:** TOA has provided on-call general planning services for Florida municipalities for nearly 25 years. We have extensive experience with Florida's growth management and comprehensive planning regulations and policies, along with expertise in traditional neighborhood planning, transit-oriented development, form-based code, and complete streets. We understand how to assess and formulate strategic financing strategies to implement public infrastructure.
3. **Multimodal expertise:** The TOA Team has expertise in weaving together policy and capital planning initiatives to integrate multimodal transportation alternatives into planning and design projects. We understand the tension between regional transportation needs and developing unique urban environments and will bring our extensive toolkit and experience to help develop solutions.
4. **Credibility and acceptance of study recommendations:** TOA knows how to present information in a clear and concise manner to committees and elected officials, helping to build credibility among all affected parties.
5. **Innovative public involvement:** The TOA Team has expertise in a variety of public involvement approaches, which will help ensure that the community's ideas and aspirations are represented in planning policy.

TOA appreciates the opportunity to present our qualifications for your consideration. Please contact Ginger, Evan, or me if you have any questions. We are excited for the opportunity to work with the City of Hollywood and are available to commence work immediately.

Sincerely,



Bill Ball, AICP
Chief Operating Officer

PROFILE OF PROPOSER





**Hollywood/Pines Corridor Project,
SR 7 Mobility Hub, Hollywood, Florida**



**Hollywood/Pines Corridor,
Project Public Involvement Brochure,
Hollywood, Florida**

Profile of the Proposer

This section serves as an introduction to Tindale-Oliver & Associates, Inc. (TOA) and summarizes our firm's history, qualifications, services, and capabilities; utilization of sub-consultants; approach to tasks; assignment of personnel; schedule; and budget controls, as well as our primary office locations that will serve to provide general planning services to the City of Hollywood on an as-needed basis. The following section presents our proposer qualifications and team organization. Throughout this section are graphics, illustrations, and photographs of projects that were completed through similar continuing contracts.

Firm History

TOA is a national firm with offices in Tampa (Headquarters), Orlando, Fort Lauderdale, Bartow, Baltimore, and Seattle. While we have a significant national presence, the focus of TOA's work is in Florida. Our staff have the depth of experience and portfolio to handle any planning task order assigned by the City of Hollywood. Established in 1989, TOA has developed a reputation as a leader in providing quality, innovative planning, design, and engineering services to our public-sector clients and, more specifically, our municipal clients. Today, we are a firm of 80+ employees with staff certifications that include 9 PEs, 20 AICPs, 5 LEEDs, 2 CNU-As, and 2 Landscape Architects, as well as numerous planners, designers, engineers, economists, and GIS analysts.

Primary Office Locations and Contacts

As determined by the scale and scope of the projects assigned by the City of Hollywood, elements for project-specific tasks may be completed using TOA staff and resources at our Fort Lauderdale, Tampa, and Orlando office locations. The following is our office location information.

Fort Lauderdale

6301 NW 5th Way, Suite 1400
Ft. Lauderdale, FL 33309
954-641-5680

Tampa

1000 N. Ashley Drive, Suite 400
Tampa, FL 33602
813-224-8862

Evan Johnson, AICP, LEED AP

Project Manager
813-399-1376
ejohnson@tindaleoliver.com

Orlando

135 W. Central Boulevard, Suite 450
Orlando, FL 32801
407-657-9210

Ginger Corless, AICP, CPRP

Principal-in-Charge
407-616-5500
gcorless@tindaleoliver.com



**Downtown Kissimmee CRA Plan Update,
Kissimmee, Florida**



Courtyard, Bay Street, Ft. Myers, Florida

Firm Services & Capabilities

TOA provides the following specific services.

General Planning Services

- ADA Assessments and Transition Planning
- Comprehensive Planning
- Corridor Planning
- CPTED & Safe Neighborhood Planning
- Demographics & Socio-economics
- Development Feasibility Studies
- Grant Support Services
- Land Development Codes
- Land Management Planning
- Land Use Planning and Zoning Analysis
- Multimodal Transportation Planning
- Neighborhood Planning & Assessments
- Planning and Permit Review
- Property Maintenance Planning
- Redevelopment Planning
- Recreational Planning
- Small Area Planning
- Transit Planning
- Transportation Planning

Urban Design

- Visioning
- Master Planning
- Downtown Plans
- Design Standards & Guidelines
- Site Planning
- Station Area Plans
- Streetscape Design
- Transit-Oriented Development Planning

Landscape Architecture

- Construction Phase Services
- Design Review Services
- Hardscape and Special Features
- Horticulture and Grounds Management Programs
- Landscape Design
- Pedestrian and Multimodal Facility Design
- Permitting
- Planting and Irrigation Design
- Project Management and Construction Administration
- Recreation Facility Design
- Site Planning
- Sports Field Design, including Lighting
- Streetscape Design & Highway Beautification
- Transit Facility Design
- Water Feature Design, Fountains & Aquatic Facilities



Hollywood/Pines Corridor Project, Dixie Highway Mobility Hub, Hollywood, Florida



A1A Corridor Planning – Branding and Logo



Pass-a-Grille Community Walkabout,
St. Pete Beach, Florida

Graphic Design

- Branding and Identity
- Displays and Exhibits
- Facility Identification Signage
- Interpretive Signage
- Public Art
- Print Collateral Materials
- Wayfinding Signage Systems, Planning, and Design
- Website Design and Content Management

Public Finance

- Impact Fees Policy Issues and Methodology
- Ordinances and Financial Planning
- Assessments
- Development Application Fees
- User Fees
- Mobility Fees and Plans
- Infrastructure Planning

Community Engagement & Visioning

- Innovative Outreach and Techniques, State-of-the-Art Polling Techniques
- Design Charrettes, Focus Groups, Meeting and Workshop Facilitation
- Stakeholders/Special Interest Group Interviews
- Effective Community Surveys, Email and Mail Campaigns
- Positive Media Relations
- Graphics and Conceptual Visualization
- Creative and Effective Graphic Technical Support Services and Coordination
- Consistent Website Management
- Attractive, Informative Flyers, Newsletters, Presentations, Websites, and Support Materials
- Construction Information Services



Heritage Square, Orlando, Florida



City Hall Courtyard, DeLand, Florida



Courtyard & Fountain, City Hall, Orlando, FL

Utilization of Sub-Consultants

Although we anticipate that the majority of the project tasks assigned by the City of Hollywood will be accomplished using TOA staff and resources, due to the nature of continuing contracts, we understand that some tasks may require a unique composition of professionals. Two sub-consultants are on the TOA Team, including Historic Property Associates and Chen Moore & Associates. In the instances where a task requires additional support, TOA will determine if the required services can be provided by an existing City of Hollywood selected continuing consultant.

If the City has no pre-qualified consultants to fill a needed role, TOA has existing collaborative relationships with sub-consultants that we will be able to provide to the City of Hollywood for consideration and approval prior to finalizing any task proposal. Our team communication protocols will ensure that the City has a “one-firm experience.” We commit to provide the required staff and resources to successfully complete any task assigned.

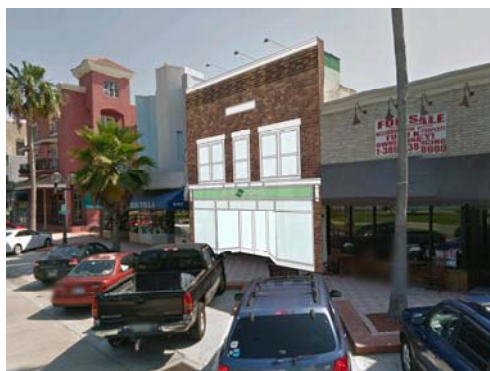
Historic Property Associates

Historic Property Associates, Inc. (HPA) will lead historic preservation tasks, including review of applications for Certificate of Appropriateness for Design and Demolition for compliance with the Secretary of Interior’s Design Guidelines and locally adopted design guidelines. It will also prepare staff reports and presentations to the Historic Preservation Board and prepare analysis reports for potential historic districts and individual properties.

HPA is a cultural resource management firm and has been engaged in historic preservation studies since 1979. The firm has conducted architectural surveys of more than 120 cities, towns, and counties and has created more than 70 historic districts that are listed in the National Register of Historic Places. HPA offers a full menu of historic preservation services to municipal and county governments; local, state, and federal agencies; private developers; and individual property owners. The principal and consultants associated with the firm are academically trained and professionally experienced in architectural survey, planning, recordation techniques, and preservation methods and practices. Their experience includes service to the state and federal agencies that direct cultural resource studies and management. They are particularly familiar with the procedures of regulatory law and practice governing historic preservation issues.

Chen Moore & Associates

Chen Moore & Associates (CM) will lead water resources and environmental planning tasks, including plans to address local land use policies and priorities as they relate to water supply and conservation. It will also evaluate the City’s adopted water conservation measures and prepare management studies for floodwater management and the protection of the natural environment. CM’s planning and landscape architecture studio will support TOA with specific tasks that may be related to the development of property maintenance standards and public realm assessments.



**Daytona Beach CRA Façade Designs,
Daytona Beach, Florida**



**TOD Comprehensive Plan & LDC Amendments,
City of DeBary, Florida**

CM is a multi-disciplinary consulting firm that is a Florida State and locally certified Small Business Enterprise firm with offices in Broward, Miami-Dade, Palm Beach, Martin and Alachua counties. Founded in 1986, CM specializes in civil and environmental engineering; landscape architecture; planning; GIS analysis and mapping; transportation, streetscaping and traffic improvements; construction administration; wastewater collection, transmission, treatment, reuse and disposal; pump station design and rehabilitation; water supply, treatment, and distribution; stormwater system design and master plans; and modeling and permitting of drainage, water distribution, and sewer collection. The firm was founded on a belief that relationships are the key to the planning, design, and construction of successful projects and is committed to providing responsive quality services while meeting the schedules and specific project needs of its clients.

Approach to Tasks

The following provides an overview TOA's approach to providing professional services for the tasks listed by the City of Hollywood. Once a task order is assigned by the City, a project-specific scope, approach, and fee estimate will be drafted and submitted for review and approval.

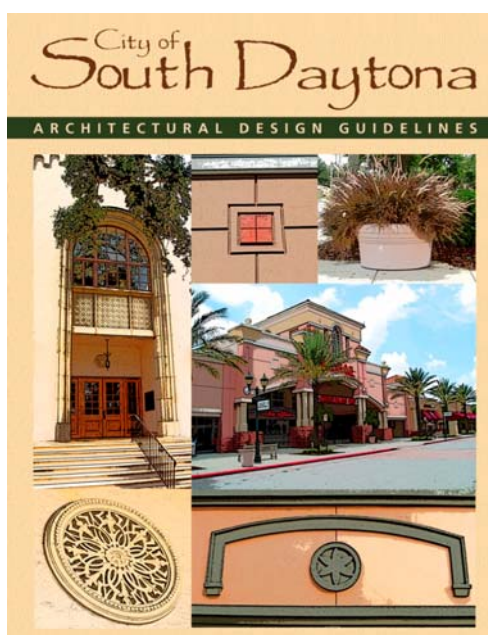
Land Use & Zoning

TOA has experience in writing and amending land development codes to implement a community's vision. Our approach to land development code changes focuses on data analysis, desired design, and development flexibility. This multi-faceted approach allows for minor tweaks or calibrations of the code where needed, while also giving the freedom to make significant upgrades if necessary. Additionally, TOA has completed private development and public realm design standards for a number of Florida communities in recent years, including Kissimmee, Panama City Beach, Holly Hill, DeBary and Deltona, among others.

TOA has expertise in all facets of the comprehensive planning process, including Evaluation and Appraisal Reports (EAR) and plan amendments for Future Land Use, Transportation, Intergovernmental Coordination, Capital Improvements, Recreation and Open Space, Urban Design, and Public School Facilities Elements. In addition, a number of our planning projects, such as community-wide mobility plans, involve detailed review and development of policy recommendations for Comprehensive Plan Elements and Land Development Regulations. Because TOA staff are trained to consider both policy and regulatory aspects during plan development, much of our comprehensive plan experience is a natural progression to developing policies and regulations that support the outcomes of the plans and studies, making them easier to implement. Recent Comprehensive Plan-related projects include the Pinellas Planning Council Countywide Plan Update, policy amendments to implement the Sarasota Mobility Plan, and transit-oriented development (TOD) policies for Tampa, Hillsborough County, and the City of DeBary, among others.



Downtown CRA Plan Update, Kissimmee, Florida



CRA Planning & Urban Design, South Daytona, Florida

Neighborhood Planning

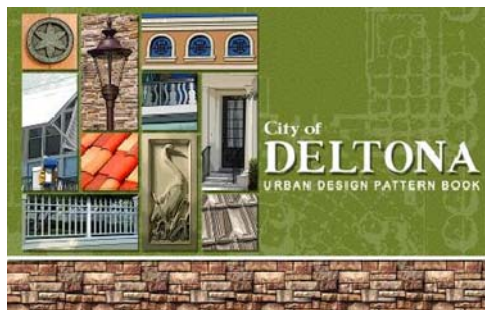
Neighborhood planning seeks to build social capital by allowing a community to organize itself in a manner that can identify problems and solve them in partnership with elected officials, business, and public agencies. While planning for one area may include full protection from land use changes and intrusion, planning for another may fully embrace redevelopment and diversification throughout. As part of the planning process, outcomes must be consistent with the goals set forth by the specific area. To accomplish this, the process must involve close coordination with the local community to determine exactly what those goals might be. TOA has expertise in developing public involvement processes and programs designed to identify the community's vision and the practical know-how to ensure that the vision is clearly articulated into policies and projects.

Historic Preservation

The City of Hollywood has an existing Certification of Appropriateness Form, and its Design Guidelines are based on the Secretary of the Interior's Standards and State of Florida Model Guidelines, the latter of which were prepared by Paul Weaver of HPA. Paul has prepared numerous Certificates of Appropriateness for local boards, has served as an expert witness in quasi-judicial proceedings relating to Certificates of Appropriateness and other preservation matters and, since 2003, has reviewed a high volume of COAs as a member, vice-chair, and chair of the City of St. Augustine Historic Architectural Review Board. Additionally, he has prepared reports to the Board analyzing the significant features of the historic building in question and then applying the appropriate standards from the City's design guidelines. These report concluded with recommendations to the Board to approve, approve with conditions, continue, or deny a COA. HPA has prepared numerous local landmark designation reports and nominations to the National Register of Historic Places, including locations in Arcadia, Daytona Beach, Fort Lauderdale, Jacksonville, Fernandina Beach, Orlando, Sebring, Lake Wales, Palatka, Starke, St. Augustine, Tampa, Tarpon Springs, Titusville, Key West, and many other cities throughout the state. HPA is the most experienced firm in the Southeast in performing architectural and historic building surveys that lay the groundwork designations of historic districts and individual properties. The firm has documented more than 80,000 buildings for the Florida Site File, the State's official repository of individual historic building information, which is maintained by the Florida Department of State.

Maintenance Standards

TOA understands the importance of maintaining a high-quality appearance and operation of the built environment to protect the economic and social investment in the built environment. Successful and effective standards should include requirements for exterior buildings and property, including structural maintenance, color and material, waste and water management, parking and paved areas, and landscaping maintenance, among others. Successful and effective requirements should be detailed and easily implementable. TOA's comprehensive understanding of maintenance standards allow for the effective and efficient review of existing code and amendment proposals to the zoning and land development regulations as required.



**Urban Design Master Plan and Pattern Book,
Deltona, Florida**



**Lake Concord Stormwater Park,
Southern Pines, North Carolina**

Urban Design

By its very nature, the practice of urban design is multi-disciplinary, requiring the collaboration of the many local actors that shape the built environment. These actors can include local governments, organizations, and residents, as well as the variety of design professionals (architects, planners, engineers, etc.) tasked with translating community intent into physical improvements. TOA's approach to urban design in Hollywood will be collaborative, connecting community stakeholders with the appropriate key team members. This will ensure that recommended design solutions are aesthetically-pleasing, sustainable, and implementable. The diversity of the assembled team will provide the City with a broad range of options for potential projects including, but not limited to, visioning, master planning, design standards and guidelines, landscape architecture and site planning.

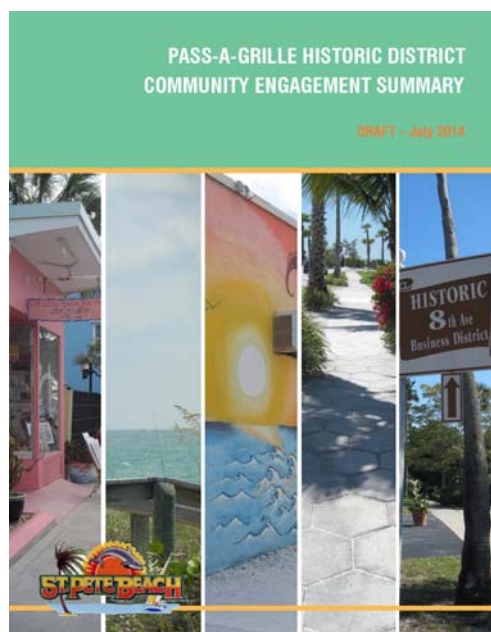
Plans & Permit Review

The TOA Team has a comprehensive understanding of building and zoning codes and requirements of the Americans with Disabilities Act (ADA), ensuring a high quality and detailed review of plans and permits. Our planners, landscape architects, and ADA specialists have extensive experience in the review, analysis, and writing of codes and regulations and understand the importance of their implementation in creating a high-quality built environment. TOA staff include persons certified by the International Code Council to conduct ADA compliance accessibility inspections and professional plans review and who offer a unique level of qualification to provide professional design and construction review services.

Environmental & Water Resources

The TOA Team has experience preparing studies and evaluating existing water conservation and water supply measures. They have prepared stormwater and floodwater management studies for several municipalities in Broward County, including the City of Hollywood and Fort Lauderdale-Hollywood International Airport. Some examples of our past experience include water main or reuse, gravity sewer mains, force mains, lift stations, and stormwater/drainage improvement projects.

The preparation of studies and plans to address local environmental and water priorities is necessary to improve stormwater management for future development. The preparation of budget-level cost estimates and conceptual design guidelines for properties within the city can be completed, indicating the capacity of the stormwater management system and hydraulic and water quality improvement procedures. Plans may include measures to be taken for flood control, erosion control, volume control (water quantity), water quality treatment, and aquifer recharge. Based on analysis, CM can evaluate the design alternatives for stormwater improvements and flood mitigation measures under land use conditions and estimate required costs.



Public Outreach

In almost every planning project, the importance of thoughtful, creative, and responsive public involvement cannot be underestimated. Quality public involvement does not just engage, it empowers. TOA creatively engages the public in the planning and policy development process. We understand that significant effort must be focused on simplifying issues without losing accuracy, so that choices and decisions to be made by the study participants will be easy to understand. It is also easy to lose the public's attention and patience with the study process. To avoid these pitfalls, TOA has invested in state-of-the-art presentation techniques (such as PowerPoint presentations incorporating video and simulation "movies" and enhanced digital images). Principal-in-Charge Ginger Corless is a public involvement expert and has managed programs for projects large and small throughout Florida. Recent examples include the Gainesville Bus Rapid Transit (BRT) Alternatives Analysis, the Sanford SunRail Station Area Planning, the Parramore Comprehensive Neighborhood Plan in Orlando, and a community workshop series in Pass-a-Grille.

Economic & Financial Analysis

Our team has the capability to understand and project market trends and perhaps, most importantly, their effects on current/future local government revenues. This understanding is important to developing the necessary capital plans and infrastructure improvements. Additionally, TOA maintains extensive databases on county/city demographics throughout Florida. These data allow for comparative analysis among local governments to better understand emerging trends that may affect economic success in client communities. TOA also has substantial experience working with Infrastructure Planning/Master Plans. We have prepared Transportation, Fire, and Parks Master Plans and Future School Location Analyses for local governments, and we understand the relationship between impact fees, master plans, and economic development and growth management goals.



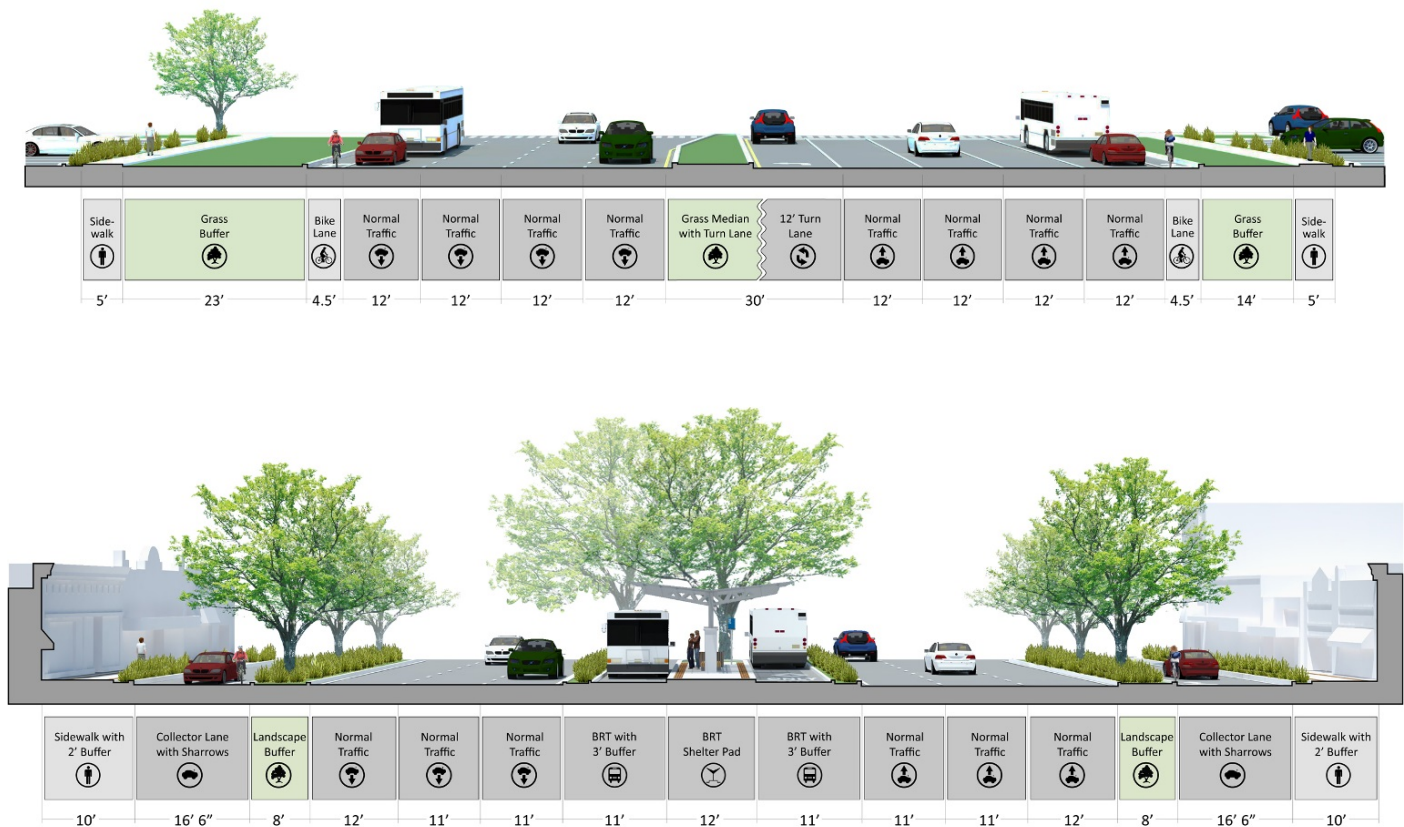
Pinellas County 2040 Design Charrettes,
Pinellas County, Florida

Transportation & Multimodal Planning

TOA provides multimodal transportation planning services that address community and regional mobility needs with an approach that is both practical and innovative. We support the full range of transportation modes and understand the complex relationship between land use and transportation and take time to understand and leverage the opportunities of each community. Our goal is to enhance safety, preserve the quality of life, and support economic development through coordinated transportation and land use strategies.



Front Beach Road Multimodal Corridor
Enhancement Project, Panama City Beach,
Florida



Fowler Avenue Conceptual Street Design, Tampa, Florida (Before and After)

Statement of Litigation

Over the past 25 years, TOA has worked with municipalities throughout Florida with great success due to the knowledge and insight that drive our planning processes and deliverables. We are not currently nor have we been involved in any litigation within the last five years.

Similar Municipal Engagements

Over the past 25 years, TOA has provided the planning services identified by the City of Hollywood through on-call or continuous services contracts for municipalities throughout Florida. We understand how to serve as an extension of your staff in completing our assignments. Many of our key staff have worked for public agencies and understand the issues you face every day. Our service delivery is prompt and consistent and builds on the planning expertise and insight our professionals bring to the City.

The projects detailed on the following pages demonstrate the TOA Team's most recent experience as general planning consultants and in the planning tasks specified by the City of Hollywood.



HHI Design (now a part of TOA) has provided professional services to support a wide variety of planning, urban design and infrastructure improvement projects for the City of Panama City Beach since 2000.

Assignments have included; Findings of Necessity, Community Redevelopment Plans, Neighborhood and Corridor Assessments, Capital Improvement Programming, Comprehensive Plan Reviews and assisting in the creation of a district and the establishment of a redevelopment trust fund.

Our firm developed a corridor plan and streetscape design standards for over 8 miles of corridor which included preferred roadway cross sections, pedestrian and transit amenities, street lighting, special intersection treatments, signage concepts, landscaping and beach access crossings. A feasibility study for a multi-modal transportation center, parking assessments and small area studies were also performed.

Our firm served as the project landscape architect for the roadway improvement projects identified in the redevelopment plan. The streetscape design standards and current projects can be viewed online at www.pcbonthemove.com.

Project Highlights

- Neighborhood & Corridor Assessments
- Authoring of Finding of Necessity Report & Community Redevelopment Plan
- Capital Improvement Programming
- Comprehensive Plan Reviews

Project Issues

- Prevalence of blight and deteriorating infrastructure
- Declining property values
- Reduction in economic viability and tourism market share

Anticipated Solutions Implemented

- Creation of a District Redevelopment Trust Fund
- Development of Corridor Plan & Streetscape Design Standards

TOA Contact:

Ginger Corless, AICP, CPRP
Principal
Tindale-Oliver & Associates, Inc.
135 W. Central Blvd., Suite 450
Orlando, FL 32801
(407) 657-9210
gorless@tindaleoliver.com

Client Contact:

Mel Leonard
Planning Director
City of Panama City Beach
110 South Arnold Road
Panama City Beach, FL 32413
(850) 233-5054, Ext: 2313
mleonard@pcb.gov



Proposed corridor improvements



Proposed architectural improvements



Proposed infrastructure improvements



TOA has an on-call planning and urban design services contract with the Kissimmee Community Redevelopment Agency. Through this contract, our firm has worked on a variety of projects including redevelopment planning, urban design and public realm and private development standards. The team is currently in the process of competing an update to the Agency's design manual.

Project Highlights

- The Community Redevelopment Area Plan Update received a 2013 Florida Redevelopment Association (FRA) Planning Studies Award.
- The plan sets the framework for the next 10-20 years and centers on five planning principals and specific strategic initiative areas.
- to address transit oriented development adjacent to its Phase II SunRail station, an Urban Design Master Plan was developed that identified regional, local and pedestrian-only connections to serve as the City's economic development spine.
- Planned connections with existing activity centers/destinations to future public and private redevelopment sites, Lakefront Park, large employment centers and the proposed Downtown Intermodal Center.

Project Issues

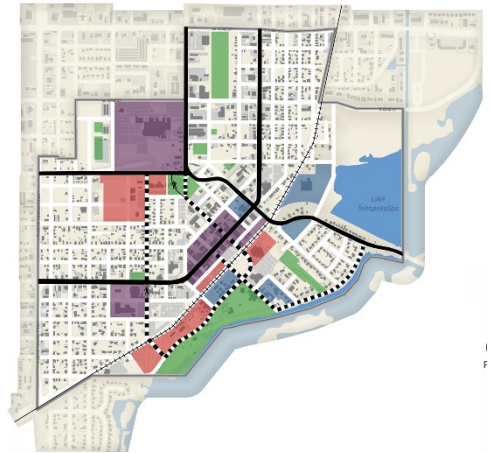
- Preparing downtown for the arrival of SunRail
- Addressing aged/neglected infrastructure and disconnected street grid.
- Determining the most effective investments for future CRA development.
- Preparing public design standards and updated CRA design manual.

Solutions Implemented

- Developed an Urban Design Master Plan to illustrate areas of future investment.
- Identified specific projects and programs and developed a prioritized Capital Improvements Plan
- Finalized a graphics-oriented plan to facilitate easy understanding of concepts.
- Updated design standards.

TOA Contact:

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The master plan included a detailed analysis of urban form and potential public realm improvements.



Conceptual design was completed to serve as guidance for potential public spaces in the neighborhood. Street sections calling out specific streetscape elements were included in the Public Sector Design Guidelines.

Client Contact:

Craig Holland
Development Services Director
City of Kissimmee
101 Church St., Suite 100
Kissimmee, FL 34741
(407) 518-2148
cholland@kissimmee.org



Project Highlights

- The Central Florida Regional Transportation Authority (a.k.a, LYNX) partnered with the City of Orlando to expand the LYMMO East/West Bus Rapid Transit System (BRTS) serving downtown Orlando.
- HHI Design (now a part of TOA) is currently serving as the urban designer, landscape architect, and public information coordinator for the project.

Project Issues

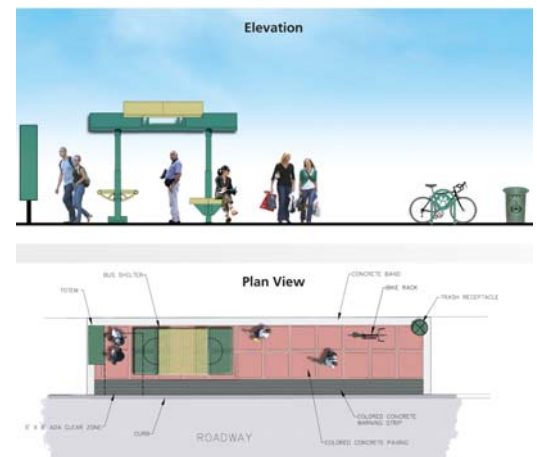
- Providing a viable transportation alternative for people living and working in downtown Orlando.

Solutions Implemented

- As a member of a design-build team, our firm is assisting with the design and implementation of the transit system's stations, stops, and passenger amenities, including informational kiosks, and hardscapes for the project.
- We are coordinating all public outreach activities for the project including media relations, public meetings, open houses, work shops, stakeholder interviews, and surveys.
- We are also providing technical and graphic support services for communication including maintaining the project website (www.golymmo.com), mailings, newsletters, presentations, displays, graphics, and other public communication tools to inform and build consensus.



Map of proposed route.



Elevation and Plan drawings of proposed transit stops.



Concept for transit stop information kiosk.

TOA Contact:

Ginger Corless, AICP, CPRP
Principal

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455 N Garland Avenue
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(407) 254-6110
lmminns@golynx.com

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The City of St. Pete Beach requested Tindale-Oliver (TOA) to assist in reaching out to the Pass-a-Grille community to seek input and direction regarding the development of design/development standards to protect the architectural and historic integrity of the community. These planning documents will address the preservation of existing structures, compatibility of new structures, non-conforming uses in the area, public realm design, infrastructure assessment, wayfinding, and branding and will determine a capital budget. Input was gained through a series of public activities and workshops.

Project Highlights

- Determined a vision for the Pass-a-Grille community.
- Identified themes most important to residents, including architecture and land use, access and circulation, and streetscape and hardscape.
- Led four interactive public engagement events: a neighborhood walkabout, 2 workshops and a design fair.

Project Issues

- Identify and prioritize potential solutions and projects important to the community.
- Determine solutions for conflicting priorities and values of residents using innovative public engagement strategies.
- Protect the historic and unique character of the neighborhood while allowing future development

Anticipated Solutions Implemented

- Develop a master plan that addresses identified priorities and projects in the neighborhood.
- Write design and development standards that protect the unique and historical built environment, while addressing challenges, such as compatible land uses, FEMA regulations, and private development.



Community Walkabout



Community Design Fair



Community Workshop

TOA Contact:

Evan Johnson, AICP, LEED AP
Project Manager
Tindale-Oliver & Associates, Inc.
1000 North Ashley Drive, Suite 400
Tampa, FL 33602
(813) 224-8862
ejohnson@tindaleoliver.com

Client Contact:

Chelsey Welden
Urban Planner
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, FL 33706
727-363-9266
cwelden@stpetebeach.org



In 2011, the Pinellas Planning Council (PPC) retained the services of TOA to update the Countywide Plan, which regulates the comprehensive plans for unincorporated Pinellas County and its 24 municipalities. The purpose of this plan update was to maximize local and countywide investments in transportation and other infrastructure improvements to focus growth to create more transit-supportive urban environments over the next 25 years.

Project Highlights

- Development of a parcel-level GIS model identifying Areas of Change and Areas of Stability.
- Coordination of policy development with the PPC, local governments, and the Pinellas MPO.
- Extensive coordination with PPC and its staff and a working group of local government leaders.

Project Issues

- Update Countywide Land Use Map to better direct future development.
- Reduce number of land use categories to reduce need for plan amendments.
- Coordinate closely with stakeholder governments to ensure acceptance.

Solutions Implemented

- Developed GIS model to identify future growth areas to best leverage local and countywide infrastructure investment.
- Compressed land use categories and created criteria to ensure context sensitive development.
- Coordinated closely with PPC and its staff and local government working group to ensure acceptance of plan changes.



The update of the Countywide Plan focuses growth to encourage the development of transit supported urban centers.



A variety of transportation/land use inputs were used to identify Areas of Change and Areas of Stability

TOA Contact:

Demian Miller, AICP

Project Manager

Tindale-Oliver & Associates, Inc.

1000 North Ashley Drive, Suite 400

Tampa, FL 33602

(813) 224-8862

dmiller@tindaleoliver.com

Client Contact:

Michael Crawford, AICP

Interim Executive Director

Pinellas Planning Council

600 Cleveland Street, Suite 850

Clearwater, FL 33755

(727) 464-8250

mcrawford@pinellascounty.org

St. Pete Beach Community Redevelopment Area Plan Update St. Pete Beach, FL

Tindale-Oliver & Associates, Inc.
Planning and Engineering



For over a decade, the City of St. Pete Beach has been in the process of planning for the successful redevelopment of its Downtown and the Gulf Boulevard tourist and commercial areas. These efforts have included the completion of a Finding of Necessity Study and the creation of a Community Redevelopment Agency. In 2013, Tindale-Oliver & Associates (TOA) was asked to complete a major update to a draft CRA Plan, consistent with Florida Statutes, in a user-friendly format that addressed a clear framework for implementation.

Project Highlights

- Completed data/analysis and TIF Projections
- Revised list of projects, activities, and capital projects as identified during staff and stakeholder discussions and public workshops.
- Developed illustrative graphics and renderings included in the plan to make more user-friendly.

Project Issues

- Create redevelopment objectives and strategies that implement the vision of the CRA
- Determine the compliance with Florida redevelopment statutes.
- Conduct financial analysis and capital planning for future investment.

Solutions Implemented

- A user-friendly plan that identifies specific projects for future redevelopment, while maintaining the community's vision for a vibrant, walkable, and sustainable downtown and tourist district.



Conceptual Diagram of Potential
Redevelopment Projects



A graphically-driven, user friendly format.

TOA Contact:

Evan Johnson, AICP, LEED AP
Project Manager
Tindale-Oliver & Associates, Inc.
1000 North Ashley Drive, Suite 400
Tampa, FL 33602
(813) 224-8862
ejohnson@tindaleoliver.com

Client Contact:

Chelsey Welden
Urban Planner
City of St. Pete Beach
155 Corey Avenue
St. Pete Beach, FL 33706
727-363-9266
cwelden@stpetebeach.org

**Fort Lauderdale-Hollywood
International Airport
Stormwater Master Plan
Update Phase 2
Fort Lauderdale, Florida**

Estimated Completion Date

2014

Fee

\$435,100

Client

Broward County Aviation
Dept.

Carlos Hernandez
2200 SW 45th Street
Dania Beach, FL 33312
(954) 359-2255

Under Phase 1 of this project, BCAD retained Chen Moore and Associates (CMA) to update the FLL Stormwater Master Plan (SWMP), which was completed by a previous consultant in 2001. CMA reviewed the data and analysis from all prior reports, converted the existing stormwater model from SWMM to ICPR, and updated the ICPR model with any new system data and new projects provided by BCAD. CMA updated the existing conditions stormwater model and created the future conditions stormwater model to assess alternative drainage improvements needed to achieve required and desired Levels of Service (LOS) for various storm events. The stormwater model was used to run rainfall scenarios for the comparison of pre-development (existing) conditions versus post-development (future) conditions from a water quantity (runoff) and water quality (storage) perspective. The stormwater model was used to analyze the performance of the existing Primary Stormwater Management System (PSMS). Phase 1 for this project included the following work items:

- Review and verify of earlier work by other consultants during 2001-2005
- Convert previous SWMM stormwater model to ICPR model
- Obtain updated topographic data for TIN development
- Calculate updated hydrologic parameter for drainage basins
- Conduct analysis of various system improvement alternatives
- Prepare Stormwater Master Plan Update

The purpose of Phase 2 is to provide routine updates to the stormwater model(s) based on progress design drawings of the South Runway Expansion Project and the associated future development, including but not limited to, terminal and gate area improvements. The existing stormwater model created during Phase 1 includes design assumptions based on preliminary planning documents for the South Runway Expansion Project. The updates to the stormwater model during Phase 2 will be based on progress design submittals for the South Runway Expansion Project and approved design plans for other new development at FLL, which will enhance the accuracy of the stormwater model. Phase 2 for this project includes the following work items:

- Prepare a Stormwater Capital Improvement Plan for FLL
- Certify existing permits at FLL
- Provide ongoing stormwater permitting assistance to BCAD
- Ongoing coordination with the design team for South Runway Expansion Project
- Complete drainage review of various developments throughout FLL
- Develop drainage design standards manual
- Prepare application package for stormwater conceptual permit for FLL

**Hollywood Stormwater Master
Plan Update
Hollywood, Florida**

Estimated Completion Date

2011

Fee

\$103,222

Client

City of Hollywood
Francois Domond, PE
P.O. Box 229045
Hollywood, FL 33022-9045
(954) 921-3930 x 8957

Chen Moore and Associates was retained by the City of Hollywood to prepare a Stormwater Master Plan Update for the entire City limits. The City of Hollywood is fully developed with chiefly residential properties mixed with commercial properties and also includes some agricultural, industrial, institutional and government-owned properties. The project area includes approximately 18,680 acres of land which are separated into 44,745 properties. The City of Hollywood operates and maintains its own stormwater facilities to provide flood control and water quality treatment within the City limits. Existing drainage facilities within the City include storm inlets, gravity pipes, pump stations, pressure mains, injection wells, outfalls and canals that connect to the Intracoastal Waterway.

The Stormwater Master Plan Update was intended to be a guide for improving the performance of the City's stormwater management system while meeting regulatory requirements for flood control, peak stages, peak discharge, and water quality of stormwater runoff. The City of Hollywood will use this Stormwater Master Plan Update to develop a preliminary schedule and budget for priority capital improvements to the stormwater management system. The purpose of this Stormwater Master Plan Update for the City of Hollywood can be defined as follows:

- Review 2004 Stormwater Master Plan prepared by previous consultant
- Update the existing stormwater model with new LIDAR topographic data, enhanced hydrologic parameters, and recent drainage projects
- Identify any deficiencies in the existing stormwater management system from a water quantity and water quality perspective under various scenarios
- Recommend system improvements to address "problem areas" while meeting regulatory level of service (LOS) criteria
- Prepare a budget level cost estimate to implement these upgrades to the stormwater management system
- Develop a long range budget of Capital Improvement Projects (CIP) for the stormwater management system
- Comply with requirements of FEMA under CRS Program
- Comply with requirements of FDEP under SRF Program

**University Drive Canal
Expansion
Cooper City, Florida**

Estimated Completion Date

2012

Fee

\$199,000

Client

CM Monterra Property LLC
James Wright, PE
135 San Lorenzo Avenue,
Suite 740
Coral Gables, FL 33146
(305) 448-0353

Chen Moore and Associates designed a project to expand the existing Central Broward Water Control District (CBWCD) canal along University Drive north of Sheridan Street. The project included doubling the width of +/- 2,000 LF of the existing canal as part of the Monterra Plat Requirements. Coordination efforts were completed with the Central Broward Water Control District, Town of Davie Engineering, Town of Davie Utilities and the Florida Department of Transportation. Chen Moore and Associates' services included drainage and earthwork; government permitting; conducting public bidding for the Monterra Community Development District (CDD); construction observation and closeout services.



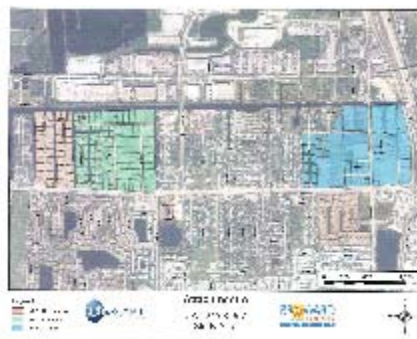
Estimated Completion Date
2013

Fee
\$903,416

Client
Broward County
Dolores Smith, PE
2555 West Copans Road
Pompano Beach, FL 33069-
1233
(954) 831-0962

UAZ 307 / 315 - The Broward County UAZ 307 / 315 Utilities project included replacing existing water main and providing sanitary sewer for County Service Areas in the City of Dania Beach, near Griffin Road and Ravenswood Road. The main technical components included replacing a 12-inch water main on Ravenswood Road, replacing the residential water distribution system, providing sanitary sewer to connect existing septic tanks and rehabilitating and installation of new lift stations and force main. In order to achieve the necessary information, site visits concentrated on contacting residents to determine the location of existing tanks. A great deal of coordination was required to accommodate developer projects, tie into County projects, and obtain easements for crossing private properties. A total of 20,000 linear feet of water main replacement, three lift stations and 14,000 linear feet of sanitary sewer, which will tie in over 400 parcels, were designed for this project.

UAZ 303, 314 and 318 - The Broward County UAZ 303,314 and 318 project was part 1 of what was projected to be an \$8.8 million project replacing existing water and providing sanitary sewer for County Service Areas in the City of Dania Beach, just east of State Road 7, north and south of Griffin Road. The main technical components included replacing water mains on County roads, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks, and rehabilitating or installing new lift stations. GIS was used to keep track of all ongoing projects, log pertinent site information, determine the projected flow rates, track questions from residents of the area and track responses from utility companies regarding their existing facilities. The design of these improvements began in January 2009 and UAZ 303 has been completed. The other portions have been put on hold pending County funding.



UAZ 316 - The Broward County UAZ 316 project is part 2 of the estimated \$8.8 million project servicing Broward County utility zones in the City of Dania Beach which includes replacing existing water and providing sanitary sewer just east of State Road 7, and south of Griffin Road. The main technical components include replacing water mains, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks and rehabilitating or installing new lift stations. The design of these improvements have been designed 90% and are awaiting funding for completion and construction.

***North 64th Avenue Widening
& Utility Improvements
Hollywood, Florida***

Estimated Completion Date

2013

Fee

\$172,500

Client

Seminole Tribe of Florida
Stacey Myers
6300 Stirling Road
Hollywood, FL 33024
(954) 894-1060

Chen Moore and Associates provided engineering services for the Seminole Tribe of Florida (STOF) Public Works Department (PWD) and Construction Management Department for the North 64th Avenue Roadway Widening and Utility Improvements Project, located on the Hollywood Seminole Indian Reservation. The project is located on the Hollywood Seminole Indian Reservation from Charleston Street on the south to approximately 100' south of the Stirling Road right-of-way in Broward County, Florida. The Project widens North 64th Avenue approximately 10' 6" to the east to make room for a proposed right-of-way dividing wall between the City of Hollywood and the STOF's Hollywood Reservation. The project also includes the extension of a proposed 16" water main, stormwater improvements, fire access considerations on both sides of the proposed wall, hardscape/landscape improvements, locating a proposed guardhouse and the relocating of an existing City of Hollywood sanitary lift station that serves a segment of the existing residential community in the vicinity as well as the STOF Headquarters Building. The lift station work includes design, permitting and construction services working with both the STOF and the City of Hollywood. This scope of the project includes a schematic design, preliminary and final construction plans, and technical specifications to allow competitive bidding for construction of the Project, cost estimates, bid documents, addenda during the bidding process, conformed drawings and specifications, submittal reviews, responses to Requests for Information (RFIs), assistance with change orders, meeting attendance, record drawings, and other engineering support as required during construction.

Fort Lauderdale Beach Park
Fort Lauderdale, Florida

Estimated Completion Date

2012

Fee

\$198,780

Client

City of Fort Lauderdale
Earl Prizlee, PE
100 N. Andrews Avenue
4th Floor
Fort Lauderdale, FL 33301
(954) 828-6522

The purpose of this project was to provide the restoration and enhancement of the City-owned 6.5-acre "South Beach" parking lot, located along SR A1A, south of Las Olas Boulevard. The scope of work includes bringing the parking lot into ADA compliance per requirements of consent decree, replacing a deteriorating low profile wall and sidewalk approximately 2100 feet in length, replacing existing lighting with turtle-compliant fixtures, and designing additional landscaping. Chen Moore and Associates prepared the required DRC submittal, which included all required public purpose approvals, as well as a conceptual layout of a new entrance at the southern end of the parking lot. This project was a joint effort between various City departments, including the City of Fort Lauderdale Beach Community Redevelopment Agency and Parking Services.

CMA coordinated the pre-construction historical site review. Upon discovery of the artifacts, CMA worked with the contractor to provide on-site supervision for all underground operations.



Historic Property Associates

Florida Department of State, Division of Historical Resources (1982-2014)

Prepared reports for a wide range of historic properties; National Register of Historic Places nominations; preservation planning documents, including state model guidelines; federal and state compliance review reports; and grant applications; numerous tax certification applications, which include designation reports, and Part 2s, which are the federal equivalent of COAs. Client/reviewing agency was the Division of Historical Resources, Bureau of Historic Preservation.

Contact:

Walter Marder, AIA,
Senior Preservation Architect (Retired)
850-445-0539
(Cell) 850-893-3359
amarder@nettally.com

Jacksonville Surveys & Nominations, Certificates of Appropriateness, Design Review: 1982-2014

Jacksonville contains more than 21,000 buildings eligible for documentation. HPA began its Jacksonville survey work in the Springfield area in 1985, documenting 1,800 buildings. All were included in the city's first National Register historic district. Since then, HPA has surveyed five additional large areas, each containing over 1,000 buildings. The Riverside-Avondale neighborhood, with more than 3,000 buildings, constitutes one of Florida's largest historic districts. The firm also developed design guidelines for the Riverside-Avondale Historic District and the Springfield Historic District. It has prepared numerous Certificate of Appropriateness Application, principally under the City's Ad Valorem Exemption Tax Program. This remains an on-going area of activity for the firm. Client or reviewing agency was the City of Jacksonville Planning Department.

Contact:

Joel McEachin
Senior Preservation Planner, City of Jacksonville
MCEACHIN@coj.net

OR

Lisa Sheppard
Senior Preservation Planner, AICP, LEED® AP
904-255-7843
sheppard@coj.net

City of St. Augustine, Survey, National Register Nominations, Certificates of Appropriateness, Design Review: 1978-2014

Work includes historic buildings survey of both the City of St. Augustine and St. Johns County, preparation of National Register nominations for all the City's historic districts, COAs and landmark designation reports. Recent work includes preparation of National Register Nominations for the North City Historic District, the Nelmar Terrace Historic District, and the Fullerwood Historic District, the Constitution Obelisk and the City Waterworks Building. Work also includes eleven years of service on the City of St. Augustine Historic Architectural Review Board reviewing COAs. Client for this project was the City of St. Augustine.

Contact:

Jenny Wolfe
Historic Preservation Planner
City of St. Augustine
904-825-1065
jwolfe@citystaug.com

SUMMARY OF PROPOSER'S QUALIFICATIONS



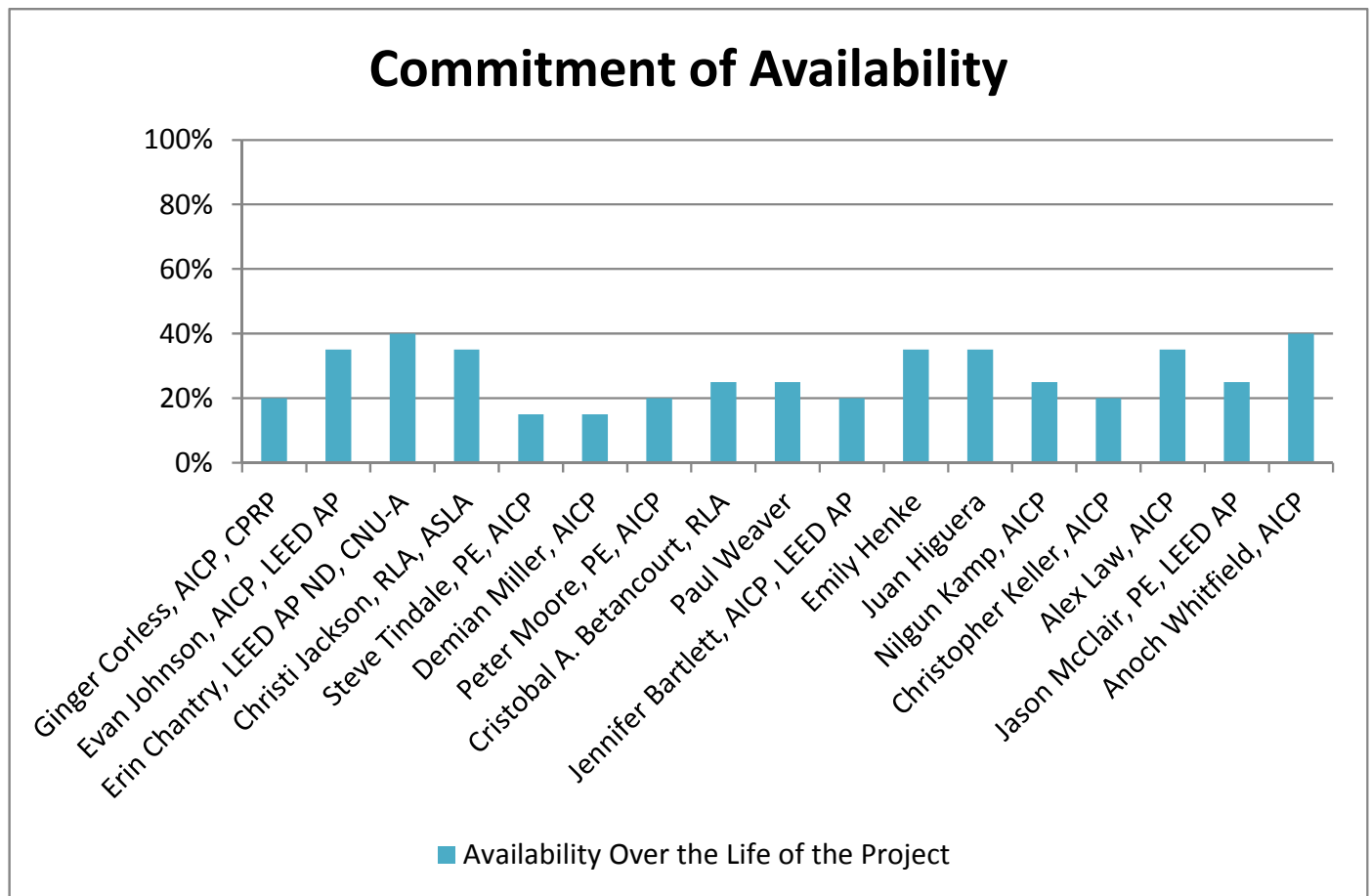
Summary of Proposer's Qualifications

TOA believes in the symbiotic relationship between a community and the built environment. We understand the sense of place and well-being and the economic benefits communities derive from comprehensive planning. To address the City of Hollywood's unique needs, the TOA team includes community and neighborhood planners, transportation planners, urban designers, registered landscape architects, registered civil and water resources engineers, historic preservation experts, economic advisors, public finance specialists, and public engagement specialists. The professionals on our team have collaborated on a variety of projects that include corridor studies, multimodal planning, redevelopment assessments and plans, neighborhood planning, and the planning of public infrastructure including parks and streetscapes.

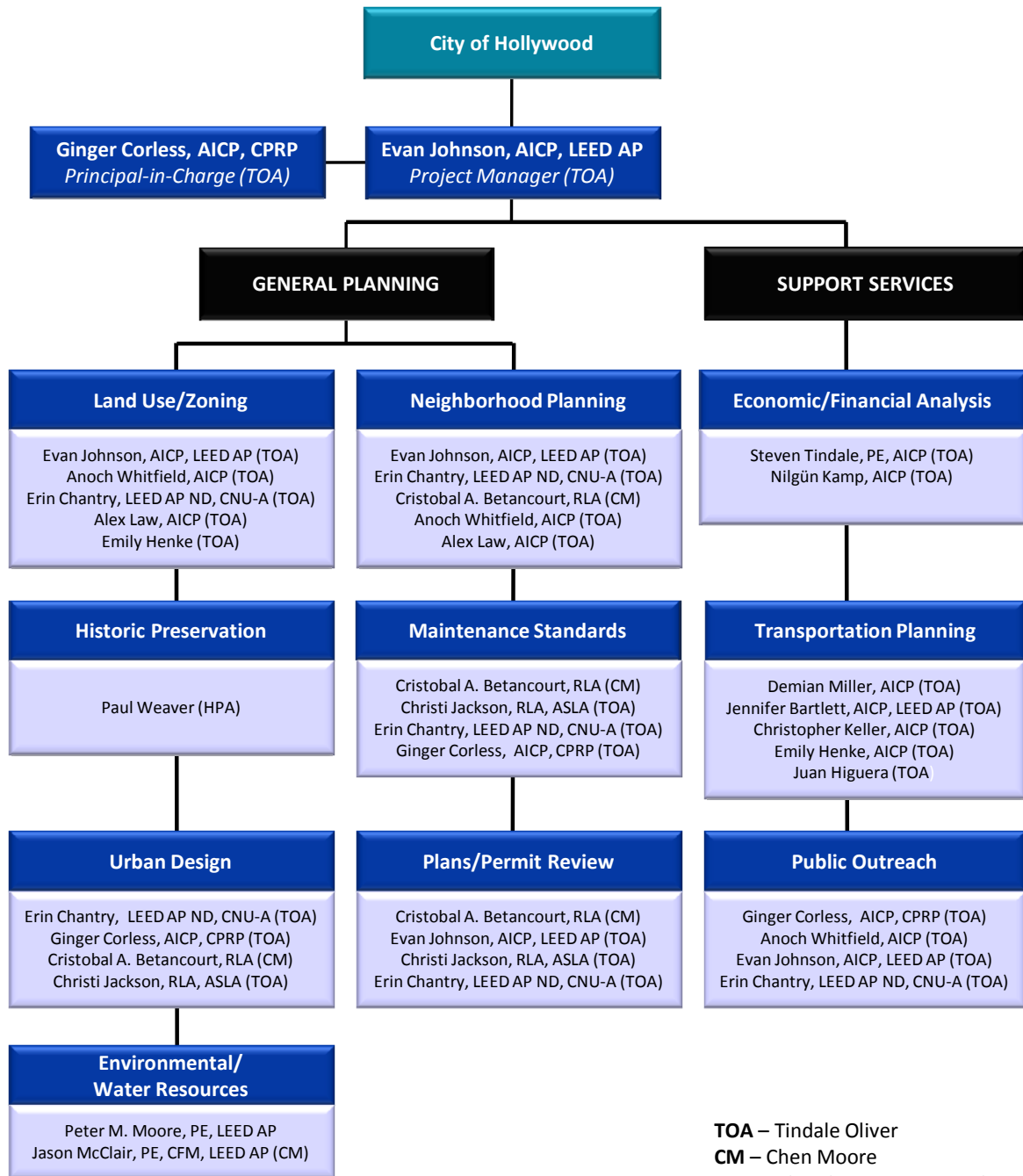
Team Organization

The following organization chart shows the team structure and organization for the City of Hollywood General Planning Services. Ginger Corless, Principal-in-Charge, and Evan Johnson, Project Manager, will be in direct communication with the City of Hollywood. Evan will manage teams specializing in Land Use and Zoning, Neighborhood Planning, Historic Preservation, Maintenance Standards, Urban Design, Plans and Permit Review, Environmental and Water Resources, Economic and Financial Analysis, Transportation Planning, and Public Outreach. From these teams, individuals will be chosen based on their expertise and the task assigned to TOA by the City. With extensive experience and expertise in the possible tasks identified by the City, it is expected that little municipal staff support will be anticipated for the project. Staff resources required would include project management, support with data collection and coordinating outreach activities, and project review.

Since this is a continuing services contract, it is difficult to address how many hours may be needed until an actual task is given. Therefore, the following is a commitment of availability for each of our team members.



ORGANIZATION CHART



Key Personnel

This section identifies the TOA team task leaders for the City of Hollywood General Planning Services. Resumes of the individuals who compose our team are included in the appendix.



Ginger Corless, AICP, CPRP – Principal-in-Charge (TOA)

Ginger is a TOA Principal and leads the Community Planning and Design Service Area for the company and will serve as Principal-in-Charge. She will also support general planning, neighborhood planning, urban design, and public engagement tasks in addition to providing QA/QC services. She has more than 30 years of experience and is a Certified Planner, a Certified Parks and Recreation Professional, and a Crime Prevention Through Environmental Design (CPTED) and public outreach specialist. She provides community redevelopment planning, urban design, and public involvement services for clients throughout Florida.

Throughout her career, she has managed a variety of projects, including community master plans, parks and small area plans, redevelopment plans, parking master plans, transit-oriented development plans, and form-based and land development codes and design guidelines. She has significant experience providing professional redevelopment planning services for governments throughout Florida and is recognized as an expert in redevelopment by the Florida Court System. She also provides a variety of public involvement services, including stakeholder interviews, community surveys, and workshops, and can provide support for all public communication materials (media relations, newsletters, presentations, website development, workshop materials) and other tools to inform and build. Ginger has a bachelor's degree in Science in Ornamental Horticulture and Landscape Design from Auburn University and is a graduate of the Park Planning and Maintenance School.



Evan Johnson, AICP, LEED AP – Project Manager (TOA)

Evan will serve as Project Manager. He has more than nine years of professional planning experience and has served on a variety of projects for both public- and private-sector clients, with a primary focus on urban development and redevelopment. He is experienced in planning for Community Redevelopment Areas (CRAs), community colleges, corridor redevelopment, design guidelines, urban rezoning/site plan approvals, and Comprehensive Plan Amendments and analysis and recently led the land use analysis tasks for the Hollywood-Pines Boulevard Corridor Livability/Congestion Management Project for the Broward County MPO.

Evan has a bachelor's degree in History and International Affairs and a master's degree in Urban and Regional Planning from Florida State University.



Erin Chantry, LEED AP ND, CNU-A (TOA)

Erin will work in the areas of Land Use & Zoning, Neighborhood Planning, Maintenance Standards, Urban Design, Plans & Permit Review, and Public Outreach tasks. She has five years of experience and has served on a variety of projects for both public- and private-sector clients, with a primary focus on architecture, urban design, land use planning, design research, and sustainability. She has served on conceptual design teams, managed consultants, led community involvement meetings, and consulted on urban design and architecture planning issues. She has expert knowledge in New Urbanism, LEED for Neighborhood Development, and how sustainable city planning and urban design can be used as a catalyst for redevelopment. Her ability to both

conceptualize and illustrate public and private realm urban design concepts is an invaluable asset to TOA's clients. She recently led the urban design task and contributed to land use analysis tasks for the Hollywood-Pines Boulevard Corridor Livability/Congestion Management project for the Broward County MPO. Erin has a Bachelor of Arts degree in Architecture from Washington University in St. Louis and a Master of Arts degree in Urban Design and a Master of Science degree in Urban Planning from Oxford Brookes University.



Christi Jackson, RLA, ASLA (TOA)

Christi will work in the areas of Maintenance Standards, Urban Design, and Plans & Permit Review for the City of Hollywood General Planning Services. For more than 10 years, she has provided professional services on a variety of urban infrastructure projects including roadways, streetscapes, transit and parking facilities, stormwater management, municipal buildings, plazas, pedestrian corridors, parks, trails and recreation facilities, code, community redevelopment and land use/planning/development assignments. She is also an experienced parks planner and designer and has contributed to the planning, programming, design, and implementation of a wide variety of parks and recreational facilities throughout Florida, including regional parks, community parks, pocket parks, sports complexes, and recreation centers. She recently delivered 100% drawings to Orange City for the construction of Mill Lake Park. Christi has a degree in Landscape Architecture from Ball State University.



Steven Tindale, P.E., AICP (TOA)

Steve will lead in the area of Economic and Financial Analysis Support for the City of Hollywood General Planning Services. With more than 40 years of professional experience, his primary work activities have involved public finance studies and their implementation. He also has written papers on impact fee methodologies and introduced new concepts. With his background as the Public Works Director for the City of Tampa, he has an in-depth understanding of operating budgets and capital infrastructure programs. He offers expertise in public facilities planning and financing, capital budgeting, local government, transportation planning and engineering, and, perhaps most important, project implementation. Steve has a bachelor's degree in Engineering and a master's degree in Business Administration/Management from the University of South Florida.



Demian Miller, AICP (TOA)

Demian will lead Transportation Planning for the City of Hollywood General Planning Services. He leads TOA's GIS and Technology Services area and has played a leadership role in the development of planning tools to support level of service analysis, concurrency management, fire facility feasibility and location studies, and geospatial analysis of land use and public infrastructure. In addition, he has served as Project Manager for multiple roadway and bicycle-pedestrian safety studies and has managed prime and sub-consultant districtwide safety studies contracts for Florida Department of Transportation (FDOT) Districts 1 and 7. He recently completed projects implementing Pedestrian Safety Action Plans in Pinellas and Hillsborough counties (on behalf of FDOT District 7) and developed strategies to better integrate safety in the planning and production process as part of a project with FDOT District 5, Volusia County Traffic Engineering, and the Volusia MPO. Recently, he concluded a project with FDOT District 5 to establish a pilot methodology to better integrate pedestrian safety and access to transit facilities in the production process. He is familiar with the City of Hollywood through his work as the Project Manager for the Hollywood-Pines Boulevard Corridor Livability/Congestion Management Project. Demian has a bachelor's degree in Political Science and a master's degree in Urban and Regional Planning from the University of South Florida.

Peter Moore, P.E., AICP (CM)

Peter will lead Environmental and Water Resources tasks. He is the President of CMA and also works as the Client Project Manager in Broward County, Pompano Beach, and Deerfield Beach. He continues to be involved in the successful completion of projects including sanitary collection improvements, pump station rehabilitation, transportation engineering enhancements, water and reclaimed water consulting, and all other phases of civil engineering design and neighborhood improvements. Additionally, he serves as the Assistant City Engineer for the City of Coral Springs and is the spokesperson for the City's Engineering Division. He serves on CM's QA/QC Committee to ensure the consistency of quality products. Peter has bachelor's and master's degrees in Civil Engineering from the University of Florida.

Cristobal A. Betancourt, RLA (CM)

Cris will lead the Maintenance Standards and Plans/Permit Review services. He serves as CM's Director of Landscape Architecture and Planning and has experience providing planning and landscape architecture design solutions for public and private sector clients throughout the Treasure Coast. His team provides a full range of services starting with due diligence and master planning culminating in detailed site design. He is well-versed in the use of low-impact development techniques specifically applied to site planning. He has led multi-discipline teams for parks and recreation facilities throughout Florida, providing design, permitting, and construction observation services for many types of improvements, including athletic fields; pedestrian, bicycle, and equestrian trails; site amenities; themed wayfinding; amphitheaters; landscape; hardscape; and irrigation.

Paul Weaver (PW)

Paul is a historic preservation expert with experience spanning three decades and will lead Historic Preservation tasks. He has prepared more than 100 applications of districts and structures to the National Register of Historic Places. Since 2003, he has been a member, and served as Vice-Chair and Chair of the Historic Architectural Review Board of the City of St. Augustine. His responsibilities have included review of development projects and a high volume of Certificate of Appropriateness (COA) in the city's Historic Preservation Zoning Districts. Board responsibilities further include review of demolitions, ad valorem exemption applications, preservation planning documents, and National Register nominations under the National Park Service's Certified Locally Ordinanced Government (CLG) Program. He has prepared numerous COAs for local preservation boards, been an expert witness on preservation matters, and prepared design guidelines for the two major historic districts in Jacksonville. He also has worked with the Division of Historic Resources to prepare the State Model Guidelines for Design Review, which are based on the Secretary of the Interior's Standards and have been adopted or used by local governments throughout Florida, including the City of Hollywood, as the model for local design review. Paul has a bachelor's degree in American History and a master's degree in Latin American History and Historic Preservation from the University of Florida.

TEAM RESUMES





Ginger Corless, AICP, CPRP

Principal –In-Charge



Education

BS, Ornamental Horticulture/
Landscape Design, Auburn
University

Graduate of the Park
Planning and Maintenance
School

Years of Experience

31

Certifications

AICP #011315

Certified Parks and
Recreation Professional

Crime Prevention Through
Environmental Design
Specialist

FDOT Public Involvement
Specialist

Professional Affiliations

American Planning
Association (APA)

Florida Planning & Zoning
Association

Florida Recreation & Parks
Association

National Recreation & Parks
Association

Ginger joined TOA after directing the planning and urban design efforts for Herbert-Halback, Inc. (HHI Design) for over 23 years. Ginger is a certified planner, certified parks and recreation professional, public outreach specialist and is trained in Crime Prevention Through Environmental Design (CPTED). She has provided community planning services to complete assignments including comprehensive planning, greenfield and brownfield preliminary assessments, finding of necessities, redevelopment plans, community master plans, small area plans, parking master plans, transit oriented development, form based and land development codes, design guidelines and zoning codes. As a recreational and park professional, Ginger has served as the lead recreational planner and designer for over 100 different park projects.

REPRESENTATIVE PROJECTS

Planning & Urban Design

- Pass-a-Grille Historic District Code Assessment & Master Plan, St. Pete beach, FL (2014)
- Community Redevelopment Plan, Orange City, FL (2014)
- Kissimmee CRA Plan Update, Kissimmee, FL (2012)
- Front Beach Road Form Based Code, Panama City Beach, FL (2012)
- CRA Design & Technical Standards, Kissimmee, FL (2011-Present)
- Form Based Code Framework, Gainesville, FL (2010)
- Redevelopment Plan Update, Coral Springs, FL (2009)
- CRA Finding of Necessity and Community Redevelopment Plan, Parker, FL (2009)
- CRA Master Plan, Gateways, Wayfinding & Transit Facilities, Holly Hill, FL (2008)
- Finding of Necessity & Redevelopment Plan, Orange City, FL (2010)
- Urban Design Master Plan & Pattern Book, Deltona, FL (2007)
- SR 50/SR 434 Redevelopment Plan; Orange County, FL (2007)
- Downtown Redevelopment Plan Update, DeLand, FL (2006)
- Beal Parkway Neighborhood Action Plan, Ft. Walton Beach CRA, FL (2005)
- College Park/University Heights Redevelopment Plan Update, Gainesville, FL (2005)
- CRA Vision Plan, Gainesville, FL (2005)
- CRA Finding of Necessity and Community Redevelopment Plan, Mascotte, FL (2005)
- Murdock Village Finding & Community Redevelopment Plan, Charlotte County, FL (2005)
- Finding of Necessity & Redevelopment Plan, Ocoee, FL (2004-present)
- CRA Finding of Necessity and Community Redevelopment Plan, Palm Bay FL (2004)
- CRA Finding of Necessity and Community Redevelopment Plan, Casselberry, FL (2004)
- Belmont-DeVilliers Neighborhood Land Use Plan, Pensacola, FL (2004)

Transportation & Community Engagement

- LYMMO Expansion, Design Build, Orlando, FL (2013-2014)
- SW Florida International Airport Design Build, Ft. Myers, FL (2013-2014)
- US 17-92 Highway Beautification Design & Construction Administration, Orange City, FL (2014)



- A1A Multimodal Corridor Analysis, Brevard County, FL (2013)
- Hillsborough Avenue Streetscape Plan; Hillsborough County, FL (2010)
- RTS BRT AA, Gainesville, FL (2013)
- Shingle Creek Regional Trail, Orlando, FL (2013)
- FDOT District 5: US 441 Corridor Study (2013)
- W. Washington Street Streetscape, New Smyrna Beach, FL (2012)
- LYMMO's AA, Orlando, FL (2012)
- Hillsborough Avenue Streetscape, Tampa FL (2011)
- US 17-92 Corridor Master Plan (2011)
- Transit Oriented Design, DeBary, FL (2010)
- FDOT District 5: SR 200 Construction Information Program (2003)
- FDOT Bridge of Lions Rehabilitation (2002)

Recreational Planning & Park Design

- Mill Lake Park Design & Constriction Observation, Orange City, FL (2014)
- Valentine Park Master Plan, Orange City, FL (2014)
- Chain of Lakes Downtown Trailhead, Winter Haven, FL (2011)
- Lake Maude Nature Park, Winter Haven, FL (2011)
- North Lake Community Park, Lake County, FL (2010)
- Sensory Garden Park, South Daytona, FL (2009)
- Dr. P. Phillips Community Park, Orange County, FL (2008)
- Nova Road Community Park Master Plan, Ormond Beach, FL
- Parks, Recreation & Trails Master Plan, Winter Haven, FL (2008)
- Recreation Master Plan, Winter Garden, FL (2008)
- Parks, Recreation & Trails Master Plan, Lake County, FL (2004)
- Recreation & Open Space Element, Lake County, FL (2006, 2010)
- Recreation & Open Space Element, Palm Coast, FL (2004)
- Recreation & Open Space Element, Winter Haven, FL (2009)
- Lake Eola Improvements, Orlando, FL (1991-Present)





Evan Johnson, AICP, LEED AP

Project Manager



Evan is a Project Manager with TOA's Urban Design & Community Planning team. He has served on a variety of projects for both public and private sector clients, with a primary focus on urban development and redevelopment. He is experienced in planning for Community Redevelopment Areas (CRAs), community colleges, corridor redevelopment, urban rezoning/site plan approvals, and Comprehensive Plan Amendments and analysis.

Representative Projects

Community/CRA Planning

- St. Pete Beach CRA Plan Update (ongoing)
- Edgewater CRA—Finding of Necessity and CRA Plan (Ongoing)
- Kissimmee CRA—Master Plan Update and Design Guidelines (ongoing)
- Pinellas Planning Council Countywide Plan Update (ongoing)
- Old Southeast Neighborhood Plan, St. Petersburg (2012–2013)
- Gainesville CRA Finding of Necessity Studies (2008, 2010, 2011, 2014)
- Manatee County CRA Finding of Necessity Study (2010–2011)
- Transit Oriented Development (TOD) Comprehensive Plan Policies, Tampa & Hillsborough County (2009)
- City of Dunedin Corridor Studies (2008)
- Pinellas County Industrial Land Use Study (ILUS) (2007)
- City of Tampa Central Park CRA Finding of Necessity and CRA Plan (2007)
- City of Bradenton CCRA Washington Park Neighborhood Plan (2006)
- City of Tampa Channel District CRA Strategic Action Plan (SAP) (2005)
- City of Lakeland Downtown CRA Expansion Finding of Necessity and CRA Plan (2005)

Transit/Transportation

- Pinellas MPO— Station Area Charrettes—2013
- Broward MPO Hollywood-Pines Corridor Study (ongoing)
- Sarasota Mobility Plan & Downtown Circulator Feasibility Study (ongoing)
- Tampa Bay Area Regional Transit Authority (TBARTA) Westshore Area to Crystal River/Inverness Corridor Study, Tampa Bay Region, Florida (2011)
- City of Tampa & Hillsborough County Transit Oriented Development Comprehensive Plan Policies, Hillsborough County, Florida (2009–2010)

Development Planning

- Auto Auction Comprehensive Plan Amendment and Planned Unit Development Rezoning, Polk County (2008–2009)
- North Ybor Channel Comprehensive Plan Amendments/Rezoning, Hillsborough County, FL (2007–2008)
- Tampa International Center (IKEA) Comprehensive Plan Amendment and Rezoning (2006–2007)
- Clearwater Downtown Residence Inn—Flexible Development Application, Clearwater, FL (2006)

Education

MS, Urban and Regional
Planning
Florida State University

BA, History/International
Affairs
Florida State University

Years of Experience

9

Registrations

LEED Accredited
Professional, U.S. Green
Building Council
#10022958

AICP #18396

Professional Affiliations

American Planning
Association (APA)





Jennifer Bartlett, AICP, LEED AP

Assistant Project Manager



Education

MA, Urban and Regional Planning, University of Colorado

BA, Political Science, Urban Studies, Haverford College

Years of Experience

6

Certifications

AICP # 026047

LEED AP—Florida

Professional Affiliations

American Planning Association (APA)

Congress for New Urbanism (CNU)

Waterfront Center

Jennifer has six years of experience in transportation and land use planning, with an emphasis on long range planning. She has been involved in a wide variety of projects including Long Range Transportation Plans, Bicycle and Pedestrian Master Plans, Corridor and Safety Studies and Wayfinding Plans.

She is currently working on LRTPs for Pasco, Hernando and Citrus counties, focusing on, among other aspects, socio-economic data development and socio-cultural analysis to meet environmental justice executive orders and federal requirements for each plan.

Prior to joining Tindale-Oliver, Jennifer was with Sprinkle Consulting where she worked on bicycle and pedestrian planning, design and safety projects.

Representative Projects

Multi-modal Long Range Transportation Plans

- Pinellas County MPO 2040 LRTP (2013– ongoing)
- Pasco County MPO 2040 LRTP (2013– ongoing)
- Hernando County MPO 2040 LRTP (2013-ongoing)
- Hillsborough County MPO Socio-Economic Data/LRTP (2013)

Bicycle and Pedestrian Safety Studies

- Collier MPO Pedestrian and Bicycle Safety Study (2013)
- Pinellas MPO Bicycle Plan Update (2012)*
- Hillsborough MPO Bicycle Safety Action Plan (2010)*

Bicycle and Pedestrian Plans

- Overland Park & Mission, KS Bicycle Plan (2012)*
- St Augustine Bicycle Wayfinding Plan (2011)*
- City of Rochester, NY Bicycle Master Plan (2011)*
- Palm Beach MPO Bicycle Master Transportation Plan (2010)*

Complete Streets

- Complete Streets Planning Services, Mid-America Regional Council (Kansas City, MO) (2010)*

**Work performed with another company*





Erin Chantry, LEED AP ND, CNU-A

Senior Urban Designer



Erin is a Senior Urban Designer in the Urban Design and Community Planning Services Group. Mrs. Chantry has served on a variety of projects for both public sector and private sector clients, with a primary focus on architecture, urban design, land use planning, design research, and sustainability. She has served on conceptual design teams, managed consultants, led community involvement meetings, and consulted on urban design and architecture planning issues. She has expert knowledge in New Urbanism, LEED for Neighborhood Development, and how sustainable city planning and urban design can be used as a catalyst for redevelopment.

Representative Projects

Urban Design and Community Planning

- Lakewood Washington Visioning Plan (2014)
- City of St. Pete Beach Pass-a-Grille Community Workshops (2014)
- City of Gainesville Conceptual Streetcar Study (2014)
- Gainesville Finding of Necessity Blight Study (2014)
- St. Pete Beach Community Redevelopment Area Plan (2014)
- City of Edgewater Community Redevelopment Area Plan (2014)
- Manatee County Area Transit Tiger Grant (2014)
- Manatee County Area Transit Public Involvement Plan (2014)
- Pinellas Metropolitan Planning Organization Transit Development Plan (2014)
- Kissimmee CRA Public and Private Urban Design Guidelines (2013)
- The Green ARtery Recreational Trail (2013)
- Manasota Key Community Plan (2013)
- Mill Lake Park Master Plan (2013)
- Pinellas County LRTP - Station Area Design Charrettes (2013)
- Stetson Law Center Property Research and Design (2013)
- Hollywood/Pines Boulevard Corridor Plan Broward County (2012-2013)
- Pinellas Planning Council Countywide Plan Update (2012-2013)
- FDOT District 5 Transit Oriented Development Workshops (2012-2013)
- City of Kissimmee Downtown CRA Master Plan Update (2012)
- St. Petersburg Old Southeast Neighborhood Plan (2012)
- Sarasota Citywide Mobility Plan— Complete Streets (2012)
- City of Arcadia Bike and Pedestrian Masterplan— Streetscape Design (2012)
- Hernando County Socio Economic Data— Conceptual Masterplan (2012)

Design Research

- The Effectiveness of Design-Led Regeneration: What Difference Can Design Really Make in Urban Development? (2011)*
- New Urbanism in Suburban America: Strategies for the Implementation of the U.S. Green Building Council's LEED-ND Rating System*

Education

MA, Urban Design
Oxford Brookes University

MS, Urban Planning
(Specialization in Urban and
Regional Redevelopment)
Oxford Brookes University

BA, Architecture Washington
University in Saint Louis

Years of Experience

5

Certifications

LEED Accredited Professional
in Neighborhood
Development, U.S. Green
Building Council , #10280522

Congress for the New
Urbanism Accredited (CNU-A)

Certificate in Form-Based
Codes - Form-Based Codes
Institute

Professional Affiliations

Congress for the New
Urbanism (CNU), CNU Tampa
Bay, Executive Committee

Tampa Downtown
Partnership, Urban Design
Committee

USGBC Gulf Coast Chapter





Erin Chantry, LEED AP ND, CNU-A

Architecture

- Charlottetown Terrace and Strawn Apartments Renovations (2009)*
- Elizabeth Avenue Multi-Family Housing (2008)*
- Waxter Center RFP Conceptual Design Framework (2007)*
- K. Hovnanian Housing Prototypes (2007)*
- RIBA's Life in Balance: Building a Sustainable World (2006)*

* these projects were not done while at TOA





Emily Henke, LEED AP

Transportation Planner



Education

MS, Earth Sciences,
University of North
Carolina

BS, Landscape Architecture,
Ball State University

Years of Experience

4

Emily Henke joined TOA in 2013 as a Transportation Planner. Emily is a 2007 graduate from Ball State University with a B.S. in Landscape Architecture and a 2011 graduate of UNC Charlotte with an M.S. in Earth Sciences with a hydrology and GIS focus. Emily comes to TOA from Manatee County where she had recently worked as a GIS Analyst. She also has experience with several firms in the Charlotte area in the Environmental and Landscape Architecture arena as well as an internship with HNTB where she assisted with several drafts of NCHRP's transportation guide, "Creating Complete Roadway Corridors."

At TOA, Emily primarily provides technical GIS support for Long Range Transportation Plans and also provides GIS support across team boundaries. Additionally, she uses her design skills acquired in Landscape Architecture to produce professional looking graphics and documents. Her writing skills are often utilized to edit final drafts for clarity and readability.

Representative Projects

Long Range Transportation Plans

- Hernando County LRTP (2013-2014)
- Pasco County LRTP (2013-2014)
- Pinellas County (2013-2014)

Bicycle and Pedestrian Safety Study

- Collier County (2013)

Community Planning

- Downtown Kissimmee Community Redevelopment Area Design Standards (2013)
- City of St Pete Beach Community Redevelopment Plan (2013)
- City of Edgewater Community Redevelopment Plan and Finding of Necessity Study (2013)
- City of Gainesville Blight Study (2013)





Juan Higuera

Transportation Planner



Juan recently joined the TOA family as a Transportation Planner in the Ft. Lauderdale office. He is an efficient and reliable planner with internship experience in city and transit planning.

Education

B.S., Economics,
University of Utah

A.S., Drafting Technology,
Utah Valley University

Years of Experience

1.5

Professional Affiliations

American Planning
Association (APA)

- Transportation Division
- Latinos And Planning Division

APA Florida Young Planners
Group (YPG), Co-Chair (2013-
2014)

University of Utah Economics
Study Advisory Committee
(SAC), Co-Chair (2011-2012)



While working at TOA, Juan has been extensively involved in the data collection efforts for District 4 of the Florida Department of Transportation (FDOT), which include bike and pedestrian counts, park-and-ride utilization and documentation, and intercept surveys. Juan has also assisted clients and participated during Transportation Development Plan public outreach efforts. He has provided Geographic Information Systems (GIS) technical assistance and map creation for numerous TOA projects.

During his internship with Salt Lake City's Planning Department, Juan worked on a variety of projects, including public outreach/involvement during City's comprehensive master plan update. While at the Utah Transit Authority (UTA), he worked on analyzing and presenting data, including the 2011 On-Board Survey Summary Report. Juan also worked closely with Wasatch Front Regional Council (WFRC), one of the MPO's within UTA's service area, in developing and identifying possible future transit projects/corridors, during WFRC's still on-going Regional Transportation Plan (RTP) update.

Representative Projects

Intergovernmental Coordination Support

- FDOT District 4—General Planning Consultant (GPC) (ongoing)

Transit Development Plans (TDPs)

- Miami-Dade Transit (MDT) TDP (ongoing)
- Fayetteville, NC (FAST) TDP (2013)
- Broward County Transit (BCT) TDP (2013)
- St. Lucie County TDP Public Outreach Events (2013)

Transit Alternative and Multi-Modal Transportation Studies

- US 1 Multimodal Corridor Study—Martin and St. Lucie Counties—(ongoing)
- Lakewood Ranch Transit Service Plan Study (2013)

Data Collection and Analysis

- FDOT District 4—Greenway Crossings (2013)
- FDOT District 4—595 Express Service Intercept Survey and Counts(2014)
- FDOT District 4—Fall 2013 Park-and-Ride Inventory
- UTA Park-N-Ride Master Plan—Rail Station and Shared Lot Analysis (2013)*

On-Board and Household Travel Surveys

- 2011 UTA On-Board Survey Summary Report (2013)*
- 2012 Utah Household Travel Survey—Transit Summary Report (2013)*
- 2013 UTA On-Board Survey—Project Scope & Survey Development (2013)*

Travel Demand Modeling

- UTA Change Date Route Development & Ridership Analysis (2013) *



Juan Higuera

Long Range Transportation Plan (RTP)

- WFRC (MPO) Regional Transportation Plan Update—Scenario Development (2013)*

Comprehensive Plans

- Plan Salt Lake (“Plan SLC”) - Salt Lake City Comprehensive Plan (2011-12)*

**Worked on at previous job.*





Christi Jackson, RLA, ASLA

Landscape Architect



Christi has provided her services on a variety of complex landscape architecture assignments and now serves as a Registered Landscape Architect with the firm. As such, Christi will provide urban design and parks and recreation planning and design support services. She has provided professional services on a variety of community development projects including roadways, streetscapes, buildings, parks, recreation complexes, community/land development various urban design and infrastructure assignments.

REPRESENTATIVE PROJECTS

Education

Bachelor of Landscape
Architecture, Ball State
University

Years of Experience

13

Certifications

Registered Landscape
Architect, State of Florida,
#6667046

Professional Affiliations

American Society of
Landscape Architects

Planning & Urban Design

- A1A Corridor Design; Satellite Beach, FL (2005)
- Beach Access Enhancement; Satellite Beach, FL (2006)
- Beckrich Road; Panama City Beach, FL (2008)
- Belmont/DeVilliers Land Use Plan; Pensacola, FL (2004)
- City Hall; Cocoa, FL (2008)
- CRA Gateways, Signage, Wayfinding & Transit Facilities; Holly Hill, FL (2007)
- CRA Urban Design Services; South Daytona, FL (2009)
- Downtown Streetscape; Ft. Myers, FL (2007)
- Gateway Sign; Titusville, FL (2006)
- Goldenrod Road Streetscape; Orange County, FL (2010)
- Howland/Elkcam Intersection Improvements; Deltona, FL (2009)
- Pace Road Enhancement; Polk County, FL (2010)
- Polk Parkway; Polk County, FL (2010)
- Pinellas Suncoast Transit Authority; Pinellas County, FL (2008)
- SR 438-Silver Star Road; Ocoee, FL (2008)
- SR 50 Streetscape; Mascotte, FL (2007)
- SR 50/436 Interchange Landscaping; Orange County, FL (2009)
- Western Beltway Connector Road; Lake Buena Vista, FL (2007)
- Rural Design Pattern Book; Enterprise, FL (2009)

Recreational Planning & Park Design

- Chain of Lakes Downtown Trailhead, Winter Haven, FL (2011)
- Dr. P. Phillips Community Park, Orange County, FL (2008)
- North Lake Community Park, Lake County, FL (2010)
- Nova Road Community Park Master Plan, Ormond Beach, FL
- Lake Maude Nature Park, Winter Haven, FL (2011)
- Recreation Master Plan, Winter Garden, FL (2008)
- Lake Eola Improvements, Orlando, FL (1991-Present)
- Shingle Creek Regional Trail, Orlando, FL (2013)
- Sensory Garden Park, South Daytona, FL (2009)





A. Nilgün Kamp, AICP

Associate Principal



Education

MA, Economics
University of South Florida

MA, Pacific International
Affairs
University of California

BA, Economics
University of California

Years of Experience

21

Certifications

AICP #19238

Professional Affiliations

American Planning
Association (APA)

American Institute of
Certified Planners (AICP)

Women's Transportation
Seminar Board Member,
Tampa Bay Chapter

Nilgün has conducted funding studies for fire, EMS, law enforcement, government buildings, transportation, solid waste, libraries, and parks and recreational facilities, among others. Her experience also includes demographic and travel behavior analysis, demographic and population projections for funding studies, travel behavior analysis, economic and fiscal impact studies, demand components, demand analysis, and other related activities.

Examples of Nilgün's recent and current projects include those for Collier County transportation, fire, EMS, library, government buildings, schools, and law enforcement impact fees, City of Bartow Fire Facilities Master Plan, and City of Lake City Fire Assessment Study. She often is invited to make presentations at industry conferences.

Representative Projects

Corridor Preservation

- Pasco County MPO - Corridor Preservation Plan (2003)

Concurrency Management Systems

- Highlands County - Impact Fee Study for Proportionate Share (2006)

GPC/GEC Contracts

- Volusia County - GEC Contract (2006 - Ongoing)
- Polk County GPC Contract (2007 - Ongoing)
- Lake-Sumter MPO GPC Contract (2007 - Ongoing)
- Collier County - GEC Contract (2009 - Ongoing)

Mobility Plans/Fees

- City of Orlando Multimodal Mobility Fee
- Osceola County Multimodal Transportation Impact Fee and Transportation Funding
- Orange County AMA Multimodal Fee and AMA Implementation Process Review





Christopher Keller, AICP

Assistant Project Manager



Chris integrates various planning practices and spatial analysis techniques to a wide range of planning issues. He has experience in a wide-variety of projects ranging in topics from multimodal transportation planning, GIS data management, urban-development/redevelopment-oriented studies, safety and data management, transit planning, and public finance. While with TOA Chris has had the opportunity to apply this broad skill-set to assist communities throughout Florida, and beyond. Most recently Chris has been involved in developing and managing multiple corridor and sub-area plans, with a focus on identifying multimodal enhancements while maintaining or improving general traffic operations.

Representative Projects

Mobility/Land Use/Infrastructure Planning

- FDOT District 4 - US 1 Multimodal Corridor Study (Ongoing)
- Hillsborough County MPO - East Hillsborough Avenue Corridor Study (2013)
- Broward MPO - Hollywood-Pines Corridor Study (Ongoing)
- Hillsborough County MPO/City of Tampa Walk/Bike Plan Phases I-III (2010-2013)
- City of Sarasota Mobility Plan (2012-2013)
- Kissimmee CRA—Master Plan Update and Design Guidelines (2012)
- Pinellas Planning Council Countywide Plan Update (2011/2012)
- Collier County Master Mobility Plan (2010/2011)

Policy Planning/Comprehensive Planning

- Pasco County - Long Range Transportation Plan —Safety Component (2009)
- Citrus County - Long Range Transportation Plan (2008/2009)
- City of Tampa - TCEA Implementation Land Development Code (2008)
- Polk MPO - Polk County Transportation Vision Plan (2008)
- Martin County - Port Salerno TCEA (2008)
- City of Tampa - TCEA Update (2007/2008)
- Hillsborough MPO - City of Tampa Mobility Element Update (2007)
- Hillsborough MPO - Three-City MMTD Feasibility Study (2007)

General Planning/Engineering

- FDOT District 7 Districtwide Bicycle/Pedestrian Access to Transit Safety Plan (Ongoing)
- Hillsborough County MPO Crash Severity Reduction Report (2012)
- FDOT District 7 - Districtwide Safety Project Development Plan (2009-2010)
- FDOT District 7 - Pedestrian Safety Guide for Transit Agencies Training Program (2009-2010)
- Hillsborough County - Street Lighting Needs Assessment (2009)
- City of Tampa Truck Route Study (2009)
- FDOT District 7 - Pinellas County Pedestrian Safety Action Plan (2008/09)

Public Finance

- City of Tampa - Multimodal Transportation Impact Fee Update (Ongoing)
- Indian River County - Impact Fee Update (2013)
- City of Oviedo — Impact Fee Update (2013)
- Osceola County Transportation Impact Fee Update and Funding Study (2011)
- City of Orlando - Multi-Modal Transportation Impact Fee (2010)

Education

BA, Geography
University of South Florida

Years of Experience

7

Registrations

AICP # 025559

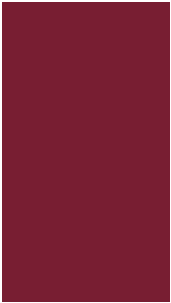
Professional Affiliations

American Planning
Association (APA)

American Institute of
Certified Planners (AICP)

Association of Pedestrian and
Bicycle Professionals (APBP)





Alex Law, AICP

Community Planner/Urban Designer



Alex has over 19 years of experience providing professional community planning and urban design services to a variety of local, county and state government agencies throughout Florida. Assignments have included community master plans, small area plans, redevelopment plans, parking master plans, transit oriented development, form based and land development codes and design guidelines.

Education

Master of Landscape Architecture , University of Guelph; Guelph, Ontario; Canada

Bachelor of Environmental Studies/ Urban and Regional Planning, University of Waterloo; Waterloo, Ontario; Canada

Years of Experience:

19

Certifications:

AICP #017247

Professional Affiliations:

American Institute of Certified Planners (AICP)



Representative Projects

Urban Design & Infrastructure

- City of Dunedin Parking Study; Dunedin, FL; 2010
- City of Orlando Downtown Parking Study; Orlando, FL; 2010
- CRA Expansion; Cape Coral, FL; 2010
- CRA Gateways, Wayfinding & Transit Facilities; Holly Hill, FL; 2008
- CRA Master Plan; Holly Hill, FL; 2007
- Howland/Elkcam Intersection Improvements; Deltona, FL; 2008
- Multi-Modal Center; Panama City Beach, FL; 2007
- Pedestrian Connectivity, Open Space & Drainage Study; Lake Mary, FL; 2009
- TDC Gateways; Panama City Beach, FL; 2008
- Town Center Master Plan; South Daytona, FL; 2007
- Town Center Design Guidelines; Vilano Beach, FL; 2007
- Transit Oriented Development Land Use Code; DeBary, FL; 2008
- Transit Oriented Development Standards Comprehensive Plan Amendments; DeBary, FL; 2010
- Sidewalk Mitigation Plan; Orlando, FL; 2011
- Urban Design Master Plan; Deltona, FL; 2009
- Urban Design Pattern Book; Deltona, FL; 2009

Community Planning

- Architectural Design Guidelines; South Daytona, FL; 2008
- City of Wauchula/Hardee County Logo Development; Hardee County, FL; 2010
- District 5 Community Assistance Program (CAP) Planning Support Services; Central Florida; 2010
- Finding & Community Redevelopment Plan; Parker, FL; 2007
- Finding & Community Redevelopment Plan; Cedar Grove, FL; 2007
- **Form Based Code; Gainesville, FL; 2010**
- Form Based Code; Panama City Beach, FL : 2009
- Front Beach Road Streetscape Design Guidelines Manual; Panama City Beach, FL; 2007
- Grandview Redevelopment Plan; Mount Dora, FL; 1998
- **Land Development Code; Gainesville, FL; 2010**
- LYMMO Transit Downtown Circulator Expansion Study; Orlando, FL; 2011
- Planning Overlay Study; Panama City Beach, FL; 2007
- Rural Design Pattern Book; Enterprise, FL; 2009

Parks & Recreation



Alex Law, AICP

- Citywide Parks, Recreation & Trails Master Plan; Winter Haven; 2009
- Malacompria Greenway; Flagler County, FL; 1998
- Recreation & Open Space Element; Lake County, FL; 2000
- Recreation & Open Space Element; Winter Haven, FL; 2006
- River-to-Sea Preserve; Flagler County, FL; 2000
- Sensory Garden Park; South Daytona, FL; 2008
- TOD Public Spaces Master Plan; DeBary, FL; 2010
- Veterans Memorial Park; Hillsborough, FL; 2009





Demian Miller, AICP

Associate Principal



Education

MA, Urban and Regional
Planning
University of Florida

BA, Political Science
University of Florida

Years of Experience

14

Certifications

AICP # 021871

Professional Affiliations

American Planning
Association (APA)

Association of Traffic Safety
Information Professionals
(ATSIP)



Demian has served as TOA's project manager for multiple roadway and bicycle-pedestrian safety studies and has managed prime and sub-consultant districtwide safety studies contracts with District 7 and District 1 respectively. He recently completed projects implementing Pedestrian Safety Action Plans in Pinellas and Hillsborough counties (on behalf of FDOT District 7) and developed strategies to better integrate safety in the planning and production process as part of a tri-partite project with FDOT District 5, Volusia County Traffic Engineering, and the Volusia MPO. Recently, he concluded a project with FDOT District 5 to establish a pilot methodology to better integrate pedestrian safety and access to transit facilities in the production process.

In addition to multimodal safety project and program development, Demian has managed area-wide and corridor multimodal transportation studies including area-wide studies for TCEA and Mobility Plans for the City of Tampa, Martin County, the City of Sarasota, and Largo, Florida. He is currently engaged in corridor studies in Broward and Hillsborough Counties and is beginning work with the Hillsborough MPO to develop an urban trail "loop" through central Tampa.

Demian also serves as an instructor for the Federal Highway Administration "Designing for Pedestrian Safety" workshops, administered by the University of North Carolina Highway Safety Research Center, and works alongside FHWA staff to conduct Roadway/Pedestrian Safety Audits in Florida.

Representative Projects

Traffic Safety

- Element Engineering/FDOT District 7: CTST Design (Ongoing)
- FHWA/University of North Carolina HSRC: Pedestrian Safety Instructor (Ongoing)
- FDOT District 7: Districtwide Safety Studies and Minor Design (Ongoing)
- Multiple Agencies: Web-based crash data management system deployment (Ongoing)
- Element Engineering/Hillsborough County: Fletcher Avenue Complete Streets Design (2011)
- FDOT District 5: Transit Access and Pedestrian Safety Pilot Project (2011)
- FDOT District 7: Districtwide Safety Studies and Minor Design (2009–2011)
- HNTB/FDOT District 1: Districtwide Safety Studies (2008–2010)
- FDOT District 7: Districtwide Safety Studies and Minor Design (2006–2009)
- FDOT District 5/Volusia County: Safety Integration in the Planning Process (2009)
- FDOT District 7: Nebraska Avenue Bicycle & Pedestrian Corridor Study (2005)
- Hillsborough County: Bicycle and Pedestrian Safety Program (2004)
- Hillsborough County/Hillsborough County Sheriff: Crash Data Integration (2002)

Transportation Planning

- FDOT District 4: Districtwide Modal Development (Ongoing)



Demian Miller, AICP

- City of Tampa: Walk-Bike Plan Phase IV (Ongoing)
- Hillsborough MPO: SR 600/Hillsborough Ave. Multimodal Corridor Study (2013)
- City of Fort Lauderdale: Las Olas Boulevard Multimodal Corridor Study (2013)
- Hillsborough MPO: Walk-Bike Plan Phase III—Green Artery Perimeter Trail (2013)
- Broward MPO: Hollywood/Pines Boulevard Corridor Project (2012/13)
- City of Tampa/Hillsborough MPO: Walk-Bike Plan, Phase I & II (2011-12)
- City of Tampa: Truck Route Study (2009)
- City of Tampa: Gandy Area Transportation Study (2005)
- Pinellas MPO: 22nd Avenue South Corridor Study (2003)
- Hillsborough MPO/HART: Kennedy Boulevard Corridor Study (2002)

Policy Planning/Comprehensive Planning

- City of Sarasota: Citywide Mobility Plan (Ongoing)
- Pinellas Planning Council: Countywide Future Land Use Plan Update (Ongoing)
- City of Sarasota: Citywide Mobility Plan (Ongoing)
- Collier County: Master Mobility Plan (2011)
- City of Tampa: Traffic Impact Analysis Procedures for TCEA (2010)
- Jacobs/City of Largo: Multimodal Systems Plan (2009)
- City of DeLand: Multimodal Transportation District (2009)
- Polk MPO: Polk County Transportation Vision Plan (2008)
- City of Tampa: TCEA Implementation Land Development Code (2008)
- Martin County: Port Salerno TCEA (2008)
- Pinellas Planning Council: Scenic/Non-Commercial Corridor Study (2007)
- Hillsborough City–County Planning Commission: City of Tampa Mobility Element Update (2007)
- Hillsborough MPO: Three-City MMTD Feasibility Study (2007)
- Collier County: Proportionate Fair Share Ordinance (2006)
- City of Tampa: Transportation Element EAR (2004)
- St. Lucie County: Urban Services Boundary Study (2002)
- Hillsborough Planning Commission: Rezoning Concurrency Requirements (2003)

Public Finance

- City of Tampa: Transportation Impact Fee Study (2008)
- Marion County: Alternative Impact Fee Study (2005)





Steven A. Tindale, P.E., AICP

President/Chief Executive Officer



Education

MS, Business Administration/
Management
University of South Florida

BS, Engineering
University of South Florida

Years of Experience

44

Registrations

Florida PE # 16434
AICP # 14432

Professional Affiliations

American Institute of
Certified Planners (AICP)

American Planning
Association (APA)

American Public Works
Association (APWA)

Institute of Transportation
Engineers (ITE)

Urban Traffic Engineers
Council (UTEC)



Steve's primary expertise is in planning, designing, and managing major transportation studies and public facility projects. His extensive background in city government includes serving as Director of Public Works for the City of Tampa, where he was responsible for all planning engineering projects and the overall administration of the Public Works Department and was involved in approving large developments and major annexation issues. His extensive municipal experience enables him to provide global guidance and quality control to the transportation engineering and planning projects in which TOA specializes for cities, counties, and transit systems throughout Florida. Other areas of expertise include impact fee studies, developing transportation plans, land use trip characteristic studies, traffic and parking studies, community development systems, comprehensive plans, public facilities planning, capital budgeting, municipal finance, transportation planning and engineering, and project implementation.

Representative Projects

Public Finance/Fees/Mobility Plans

- Lake-Sumter MPO - Lake Funding Study (2008 - ongoing)
- City of Tampa Impact Fee Update (2009)
- City of Orlando Mobility Plan (2009)
- Collier County Impact Fee Update Study (2008)
- Bozeman (MT) Impact Fee Study (2008)
- Lake County Impact Fee Update Study (2001,2007)
- City of Panama City Impact Fee Study (2007)
- Helena (MT) Impact Fee Study (2007)

Long Range Plans

- Citrus County Long Range Transportation Plan (2009)
- Pasco County MPO LRTP (1995, 1998, 2001, 2004, 2008)
- Lee County MPO Long Range Transit Element (2000, 2006)
- Charlotte County MPO LRTP (1995, 2005)
- Lake County and Lake-Sumter MPO LRTP (1999, 2005)
- Hernando County MPO LRTP (1995, 2001, 2004)
- Hillsborough County MPO LRTP Support (1998, 2001)
- Pensacola/Escambia 2020 Long Range Plan (1998)

Traffic Engineering/Comprehensive Planning

- Volusia County - General Engineering Consultant Contract (2006 - current)
- Lake County - General Engineering Consultant Contract (1999 - current)
- City of Tampa - TCEA Implementation Land Development Code (2008)
- Escambia County (BDI) - Pinestead Longleaf PD&E (2008)
- Volusia County - Freight Movement and Goods Study (2008)
- Santa Rosa County (BDI) - Woodbine-Chumuckla Road PD&E (2006)
- Martin County - Traffic and Turning Movement Counts (2006, 2005)



Anoch P. Whitfield, AICP

Project Manager



Anoch is responsible for the reviews of comprehensive plan amendments, evaluation and appraisal reports (EARs), concurrency reviews, DRI review and miscellaneous tasks under FDOT District Five's General Planning Services Contract. She also provides community engagement and public outreach supports services for a variety of transportation, comprehensive planning and community planning assignments.

Prior to joining TOA, Anoch served more than 10 years in public service at the city, county, and state levels within both rural and urban environments, including the areas in Florida's Panhandle, Tampa Bay Region, and East Central Florida Region. Anoch has experience in site planning, residential/commercial development review and permitting, long range planning, campus master planning, sector and detailed specific area planning, water supply planning, community/neighborhood planning and public school facilities planning, as well as the practical application of transportation concurrency exception areas, transportation concurrency management areas, long range transportation management areas, multimodal transportation districts, and mobility planning.

Representative Projects

Public Involvement / Mobility Planning

- FDOT District Five US 441 Alternatives Analysis (AA) Public Outreach (Ongoing)
- Sanford SunRail Station Area Plan Public Outreach (Ongoing)
- FDOT District Five A1A Multimodal Corridor Study Public Outreach (June 2014)
- Paramore Comprehensive Neighborhood Plan Public Outreach (June 2014)
- LYNX: Comprehensive Operational Analysis Public Interviews (March 2013)
- FDOT District Five Community Planning Workshops (2011-2013)

Comprehensive Planning

- FDOT District Five: Comprehensive Plan Amendment Reviews (Ongoing)
- Osceola County: Transportation Funding Study/Peer Review of Comprehensive Plan and Land Development Code
- City of Orlando: Multimodal Transportation Impact Fee Study/Peer Review of Comprehensive Plan and Land Development Code
- Town of Longboat Key: Evaluation of Comprehensive Plan and Land Development Code to Implement Town's new concurrency direction and transportation review processes

Traffic Engineering

- Orange County ARIF Study: Miller's Ale House (2013)
- Orange County ARIF Study: Westside Shopping Plaza (2013)
- Orange County Alternative Road Impact Fee (ARIF) Study: East Colonial Self-Storage Facility (2012)

Transportation Planning

- St. Lucie County Traffic Impact Study Methodology Development (Ongoing)
- FDOT District Five Multimodal Bicycle/Pedestrian Safety Plan (Ongoing)

Education

MS, Urban and Regional
Planning
Florida State University

Years of Experience

13

Registrations

AICP # 25905

Professional Affiliations

American Institute of
Certified Planners (AICP)

American Planning
Association (APA)

WTS Advancing Women in
Transportation



Peter M Moore, PE, LEED AP
President and CEO

Education

Bachelor of Science, Civil Engineering, University of Florida, 1997

Master of Engineering, Civil Engineering, University of Florida, 2004

Registration

Professional Engineer, Florida, 58709, 2002

Professional Affiliations

American Society of Civil Engineers

Florida Engineering Society

Florida Engineering Society

Florida Stormwater Association

National Society of Professional Engineers

Certifications

Certified Stormwater Inspector
LEED Accredited Professional

As the President of the firm, Mr. Moore is ultimately responsible for all day to day operations of the firm. Mr. Moore works as the Client Project Manager for work in Broward County, Pompano Beach and Deerfield Beach and continues to be involved in the successful completion of projects. These projects include sanitary collection improvements, pump station rehabilitation, transportation engineering enhancements, water and reclaimed water consulting along with all other phases of civil engineering design and neighborhood improvements. Additionally, Mr. Moore serves as the Assistant City Engineer for the City of Coral Springs and is the spokesperson for the City's Engineering Division. Finally, Mr. Moore serves on the firm's QA/QC Committee ensuring the consistency of the quality product throughout the firm.

Project Experience

Fort Lauderdale-Hollywood International Airport Stormwater Master Plan.

The purpose of Phase 2 is to provide routine updates to the stormwater model(s) based on progress design drawings of the South Runway Expansion Project and the associated future development, including but not limited to, terminal and gate area improvements. The existing stormwater model created during Phase 1 includes design assumptions based on preliminary planning documents for the South Runway Expansion Project. The updates to the stormwater model during Phase 2 will be based on progress design submittals for the South Runway Expansion Project and approved design plans for other new development at FLL, which will enhance the accuracy of the stormwater model. Phase 2 for this project includes the following work items:

- Prepare a Stormwater Capital Improvement Plan for FLL
- Certify existing permits at FLL
- Provide ongoing stormwater permitting assistance to BCAD
- Ongoing coordination with the design team for South Runway Expansion Project
- Complete drainage review of various developments throughout FLL
- Develop drainage design standards manual
- Prepare application package for stormwater conceptual permit for FLL

Fee for Phases 1 and 2: \$735,000 Under Phase 1 of this project, BCAD retained Chen Moore and Associates (CMA) to update the FLL Stormwater Master Plan (SWMP), which was completed by a previous consultant in 2001. CMA reviewed the data and analysis from all prior reports, converted the existing stormwater model from SWMM to ICPR, and updated the ICPR model with any new system data and new projects provided by BCAD. CMA updated the existing conditions stormwater model and created the future conditions stormwater model to assess alternative drainage improvements needed to achieve required and desired Levels of Service (LOS) for various storm events. The stormwater model was used to run rainfall scenarios for the

comparison of pre-development (existing) conditions versus post-development (future) conditions from a water quantity (runoff) and water quality (storage) perspective. The stormwater model was used to analyze the performance of the existing Primary Stormwater Management System (PSMS). Phase 1 for this project included the following work items:

- Review and verify of earlier work by other consultants during 2001-2005
- Convert previous SWMM stormwater model to ICPR model
- Obtain updated topographic data for TIN development
- Calculate updated hydrologic parameter for drainage basins
- Conduct analysis of various system improvement alternatives
- Prepare Stormwater Master Plan Update

The purpose of Phase 2 is to provide routine updates to the stormwater model(s) based on progress design drawings of the South Runway Expansion Project and the associated future development, including but not limited to, terminal and gate area improvements. The existing stormwater model created during Phase 1 includes design assumptions based on preliminary planning documents for the South Runway Expansion Project. The updates to the stormwater model during Phase 2 will be based on progress design submittals for the South Runway Expansion Project and approved design plans for other new development at FLL, which will enhance the accuracy of the stormwater model. Phase 2 for this project includes the following work items:

- Prepare a Stormwater Capital Improvement Plan for FLL
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- Ongoing coordination with the design team for South Runway Expansion Project
- Complete drainage review of various developments throughout FLL
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- Prepare application package for stormwater conceptual permit for FLL
-

Hollywood Stormwater Master Plan Update. Chen Moore and Associates was retained by the City of Hollywood to prepare a Stormwater Master Plan Update for the entire City limits. The City of Hollywood is fully developed with chiefly residential properties mixed with commercial properties and also includes some agricultural, industrial, institutional and government-owned properties. The project area includes approximately 18,680 acres of land which are separated into 44,745 properties. The City of Hollywood operates and maintains its own stormwater facilities to provide flood control and water quality treatment within the City limits. Existing drainage facilities within the City include storm inlets, gravity pipes, pump stations, pressure mains, injection wells, outfalls and canals that connect to the Intracoastal Waterway.

The Stormwater Master Plan Update was intended to be a guide for improving the performance of the City's stormwater management system while meeting regulatory requirements for flood control, peak stages, peak discharge, and water quality of stormwater runoff. The City of Hollywood will use this Stormwater Master Plan Update to develop a preliminary schedule and budget for priority capital improvements to the stormwater management system. The purpose of this Stormwater Master Plan Update for the City of Hollywood can be defined as follows:

- Review 2004 Stormwater Master Plan prepared by previous consultant
- Update the existing stormwater model with new LIDAR topographic data, enhanced hydrologic parameters, and recent drainage projects

- Identify any deficiencies in the existing stormwater management system from a water quantity and water quality perspective under various scenarios
- Recommend system improvements to address “problem areas” while meeting regulatory level of service (LOS) criteria
- Prepare a budget level cost estimate to implement these upgrades to the stormwater management system
- Develop a long range budget of Capital Improvement Projects (CIP) for the stormwater management system
- Comply with requirements of FEMA under CRS Program
- Comply with requirements of FDEP under SRF Program

BC UAZ 316 Bid Pack 2. The Broward County UAZ 316 project is part 2 of the estimated \$8.8 million project servicing Broward County utility zones in the City of Dania Beach which includes replacing existing water and providing sanitary sewer just east of State Road 7, and south of Griffin Road. The main technical components include replacing 12-inch water mains on County Roads, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks and rehabilitating or installing new lift stations. In order to obtain the necessary information, site visits concentrated on contacting residents to determine the location of existing tanks. A great deal of coordination was required to accommodate developer projects, tie into County projects and obtain easements for crossing private properties. GIS was used to keep track of all ongoing projects, determine the projected flow rates, track questions from residents of the area and track responses from utility companies regarding their existing facilities. The design of these improvements have been designed 90% and are awaiting funding for completion and construction. UAZ 307 / 315 - The Broward County UAZ 307 / 315 Utilities project included replacing existing water main and providing sanitary sewer for County Service Areas in the City of Dania Beach, near Griffin Road and Ravenswood Road. The main technical components included replacing a 12-inch water main on Ravenswood Road, replacing the residential water distribution system, providing sanitary sewer to connect existing septic tanks and rehabilitating and installation of new lift stations and force main. In order to achieve the necessary information, site visits concentrated on contacting residents to determine the location of existing tanks. A great deal of coordination was required to accommodate developer projects, tie into County projects, and obtain easements for crossing private properties. A total of 20,000 linear feet of water main replacement, three lift stations and 14,000 linear feet of sanitary sewer, which will tie in over 400 parcels, were designed for this project. Chen Moore and Associates is also performing construction administration for this project. UAZ 303, 314 and 318 - The Broward County UAZ 303, 314 and 318 project was part 1 of what was projected to be an \$8.8 million project replacing existing water and providing sanitary sewer for County Service Areas in the City of Dania Beach, just east of State Road 7, north and south of Griffin Road. The main technical components included replacing water mains on County roads, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks, and rehabilitating or installing new lift stations. GIS was used to keep track of all ongoing projects, log pertinent site information, determine the projected flow rates, track questions from residents of the area and track responses from utility companies regarding their existing facilities. The design of these improvements began in January 2009 and UAZ 303 has been completed. The other portions have been put on hold pending County funding. UAZ 316 - The Broward County UAZ 316 project is part 2 of the estimated \$8.8 million project servicing Broward County utility zones in the City of Dania Beach which includes replacing existing water and providing sanitary sewer just east of State Road 7, and south of Griffin Road. The main technical components include replacing water mains, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks and rehabilitating or installing new lift stations. The design of these improvements have been designed 90% and are awaiting funding for completion and construction.

Cristobal A Betancourt, RLA
Director of Planning and
Landscape Architecture

Education

Bachelor of Science,
Landscape Architecture,
Cornell University, 1995

Registration

Registered Landscape
Architect, Florida,
LA6666941, 2008
Registered Landscape
Architect, New Jersey,
AA000949, 2006
Registered Landscape
Architect, New York, 001959,
2005

Professional Affiliations

American Planning
Association

American Society of
Landscape Architects

Florida Recreation and Park
Association

FloridaNetwork of Research,
Science, and Technology
Parks

International Society of
Arboriculture

Martin County Overall
Extension Advisory
Committee

National Association of
Industrial and Office Parks

Urban Land Institute

Certifications

Council of Landscape
Architectural Registration
Board

Mr. Betancourt is Chen Moore and Associates' Director of Landscape Architecture and Planning. He has experience providing planning and landscape architecture design solutions for public and private sector clients. Mr. Betancourt provides a full range of services starting with due diligence and master planning culminating in detailed site design. He is well versed in the use of low-impact development techniques applied to site planning.

Project Experience

Fort Lauderdale Beach Park. The purpose of this project was to provide the restoration and enhancement of the City-owned 6.5-acre "South Beach" parking lot, located along SR A1A, south of Las Olas Boulevard. The scope of work includes bringing the parking lot into ADA compliance per requirements of consent decree, replacing a deteriorating low profile wall and sidewalk approximately 2100 feet in length, replacing existing lighting with turtle-compliant fixtures, and designing additional landscaping. Chen Moore and Associates prepared the required DRC submittal, which included all required public purpose approvals, as well as a conceptual layout of a new entrance at the southern end of the parking lot. This project was a joint effort between various City departments, including the City of Fort Lauderdale Beach Community Redevelopment Agency and Parking Services.

Mullins Park Pathways. Chen Moore and Associates developed a master plan for a new pathway system for Mullins Park in the City of Coral Springs. CMA is providing final design and construction administration. The project requires the development of paving, grading, and landscape plans for DRC approval and permitting through the Sunshine Water Control District and SFWMD. The pathways are made of a flexible surface to prevent injuries for pathway users. The layout required that the path be developed sensitively through the park to connect to existing features, such as baseball fields, children's play areas, other existing sports fields and to limit disturbance to existing mature canopy trees.

Downtown Coral Springs Streetscaping. Chen Moore and Associates has been contracted by the City of Coral Springs to assist the Coral Springs CRA in the planning, design, permitting and construction support of various

streetscaping improvements in Downtown Coral Springs. As the prime consultants, CMA is providing civil engineering, landscape architecture, environmental permitting and construction engineering and inspection services for the project.

The project includes implementing Complete Street concepts for NW 31st Court, NW 94th Avenue and NW 32nd Street. Additionally, CMA is implementing the culverting of the canal along NW 31st court to provide space for a linear park, currently called the "Art Walk", which is an important pedestrian connection between the downtown pathways project and The Walk development. Finally, the project includes the implementation of turn lanes along Sample Road, median improvements in Sample Road and minor improvements to adjacent alleyways and pedestrian pathways.

Overall, the project will improve the walkable nature of Downtown Coral Springs, while tying together various aesthetic elements in advance of the City Hall project sited adjacent to them projects. The project is in the conceptual design phase and is slated for construction in 2014.

Dixie Highway Improvements. The City of Wilton Manors retained Chen Moore and Associates to design a roadway improvement along a portion of North Dixie Highway within the City limits. The project was partially funded by FDOT through their Local Agency Program (LAP). The project limits included the public right of way of North Dixie Highway from the bridge at the City limits on the south to the Five Points intersection with Wilton Drive/NE26 Street on the north. This section of North Dixie Highway includes approximately 2,200 linear feet of roadway within public right of way which varies between 50 feet and 60 feet wide. The intention of the project was to implement the following elements along North Dixie Highway within the project limits:

- Install new bicycle lanes along the corridor on both sides of roadway
- Install new curbing and gutter to accommodate new roadway section
- Install new pedestrian sidewalks to accommodate new roadway section
- Install pedestrian level lighting along new sidewalk as allowed by adjacent private property
- Install limited landscaping in available right of way areas along corridor
- Modify existing drainage facilities to accommodate new roadway section

In order to implement new bicycle lanes along Dixie Highway, the roadway cross section was modified along the majority of the project limits. The modified roadway cross section was wider than the existing roadway cross section, which required the removal of some existing curbing and sidewalks along with the relocation of some existing drainage facilities. The configuration of the driveway access to private properties, especially within the north portion of the project, limited the implementation of all project elements in these areas due to pull in park

Westside Park Baseball Field. Chen Moore and Associates is providing design, permitting and construction engineering inspection services for the conversion of an existing football field to one little league baseball field and one practice baseball field for the City of Deerfield Beach Parks and Recreation Department. The project is located in Westside Park, which is a 15 acre park located south of Hillsboro Boulevard, offering two lighted basketball courts, a football field with concession stand, two lighted tennis courts, a full service recreation center, full size gym, picnic areas and a newly renovated playground. CMA is responsible for providing survey, geotechnical, engineering, landscape architecture, MEP and structural engineering services. The scope of the project includes the layout of the baseball fields with supporting services such as lighting, dugouts, scoreboards and irrigation. The project also includes general improvements to the park around the baseball fields including better pedestrian access, ADA parking and sidewalk improvements, native landscaping, outdoor seating areas and stormwater improvements. The project is located in an underserved community of Deerfield Beach and will provide access to improved parks and recreation services for the community.

Moore Park. Moore Park is a 14-acre park in the City of Miami, Florida that will feature a LEED designed community center, ball fields, tennis courts, and other amenities. Chen Moore and Associates (CMA) provided irrigation consulting and design services through Rain Bird Corporation for the City of Miami Department of Parks and Recreation. The irrigation design featured high efficiency irrigation nozzles and controller technology with advanced flow sensing and evapotranspiration adjustment capabilities. The CMA design team worked closely with the client to ensure the system design incorporated best irrigation practices, met city specifications, be easy to maintain and be familiar to the maintenance staff. In addition to design, CMA provided design documentation and calculations for achieving LEED water efficient landscape credits.

**Jason J McClair, PE, CFM,
LEED AP**
**Vice President of
Operations/Branch Manager -
Ft L**

Education

Bachelor of Science, Civil
Engineering, University of
Florida, 1996

Registration

Professional Engineer,
Florida, 56962, 2001

Professional Affiliations

American Public Works
Association

American Society of Civil
Engineers

Broward County Gator Club

Florida Engineering Society

National Society of
Professional Engineers

University of Florida Alumni
Association

Certifications

SewerCAD Master Modeler
(Haestad Methods)
WaterCAD Master Modeler
(Haestad Methods)
ICPR Modeler (Streamline
Technologies)
Radiation Safety Officer
(Troxler)
Nuclear Density Gauge
Operator (Troxler)
Certified Floodplain
Manager
FDOT LAP Compliance
SWMM Stormwater Modeler
Advanced Work Zone Traffic
Control (FICE)

Mr. McClair is a senior civil engineer with experience in utility infrastructure design, regulatory permitting, geotechnical engineering, and computer aided flow modeling for stormwater collection, water distribution, and sanitary transmission systems. He is currently the project manager for the Fort Lauderdale-Hollywood International Airport Stormwater Master Plan Update and the Pompano Beach Stormwater Master Plan.

Project Experience

Fort Lauderdale-Hollywood International Airport Stormwater Master Plan.

The purpose of Phase 2 is to provide routine updates to the stormwater model(s) based on progress design drawings of the South Runway Expansion Project and the associated future development, including but not limited to, terminal and gate area improvements. The existing stormwater model created during Phase 1 includes design assumptions based on preliminary planning documents for the South Runway Expansion Project. The updates to the stormwater model during Phase 2 will be based on progress design submittals for the South Runway Expansion Project and approved design plans for other new development at FLL, which will enhance the accuracy of the stormwater model. Phase 2 for this project includes the following work items:

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The purpose of Phase 2 is to provide routine updates to the stormwater model(s) based on progress design drawings of the South Runway Expansion Project and the associated future development, including but not limited to, terminal and gate area improvements. The existing stormwater model created during Phase 1 includes design assumptions based on preliminary planning documents for the South Runway Expansion Project. The updates to the stormwater model during Phase 2 will be based on progress design submittals for the South Runway Expansion Project and approved design plans for other new development at FLL, which will enhance the accuracy of the stormwater model. Phase 2 for this project includes the following work items:

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Hollywood Stormwater Master Plan Update. Chen Moore and Associates was retained by the City of Hollywood to prepare a Stormwater Master Plan Update for the entire City limits. The City of Hollywood is fully developed with chiefly residential properties mixed with commercial properties and also includes some agricultural, industrial, institutional and government-owned properties. The project area includes approximately 18,680 acres of land which are separated into 44,745 properties. The City of Hollywood operates and maintains its own stormwater facilities to provide flood control and water quality treatment within the City limits. Existing drainage facilities within the City include storm inlets, gravity pipes, pump stations, pressure mains, injection wells, outfalls and canals that connect to the Intracoastal Waterway.

The Stormwater Master Plan Update was intended to be a guide for improving the performance of the City's stormwater management system while meeting regulatory requirements for flood control, peak stages, peak discharge, and water quality of stormwater runoff. The City of Hollywood will use this Stormwater Master Plan Update to develop a preliminary schedule and budget for priority capital improvements to the stormwater management system. The purpose of this Stormwater Master Plan Update for the City of Hollywood can be defined as follows:

- Review 2004 Stormwater Master Plan prepared by previous consultant
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- Identify any deficiencies in the existing stormwater management system from a water quantity and water quality perspective under various scenarios
- Recommend system improvements to address "problem areas" while meeting regulatory level of service (LOS) criteria
- Prepare a budget level cost estimate to implement these upgrades to the stormwater management system

- Develop a long range budget of Capital Improvement Projects (CIP) for the stormwater management system
- Comply with requirements of FEMA under CRS Program
- Comply with requirements of FDEP under SRF Program

BC UAZ 316 Bid Pack 2. The Broward County UAZ 316 project is part 2 of the estimated \$8.8 million project servicing Broward County utility zones in the City of Dania Beach which includes replacing existing water and providing sanitary sewer just east of State Road 7, and south of Griffin Road. The main technical components include replacing 12-inch water mains on County Roads, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks and rehabilitating or installing new lift stations. In order to obtain the necessary information, site visits concentrated on contacting residents to determine the location of existing tanks. A great deal of coordination was required to accommodate developer projects, tie into County projects and obtain easements for crossing private properties. GIS was used to keep track of all ongoing projects, determine the projected flow rates, track questions from residents of the area and track responses from utility companies regarding their existing facilities. The design of these improvements have been designed 90% and are awaiting funding for completion and construction. UAZ 307 / 315 - The Broward County UAZ 307 / 315 Utilities project included replacing existing water main and providing sanitary sewer for County Service Areas in the City of Dania Beach, near Griffin Road and Ravenswood Road. The main technical components included replacing a 12-inch water main on Ravenswood Road, replacing the residential water distribution system, providing sanitary sewer to connect existing septic tanks and rehabilitating and installation of new lift stations and force main. In order to achieve the necessary information, site visits concentrated on contacting residents to determine the location of existing tanks. A great deal of coordination was required to accommodate developer projects, tie into County projects, and obtain easements for crossing private properties. A total of 20,000 linear feet of water main replacement, three lift stations and 14,000 linear feet of sanitary sewer, which will tie in over 400 parcels, were designed for this project. Chen Moore and Associates is also performing construction administration for this project. UAZ 303, 314 and 318 - The Broward County UAZ 303,314 and 318 project was part 1 of what was projected to be an \$8.8 million project replacing existing water and providing sanitary sewer for County Service Areas in the City of Dania Beach, just east of State Road 7, north and south of Griffin Road. The main technical components included replacing water mains on County roads, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks, and rehabilitating or installing new lift stations. GIS was used to keep track of all ongoing projects, log pertinent site information, determine the projected flow rates, track questions from residents of the area and track responses from utility companies regarding their existing facilities. The design of these improvements began in January 2009 and UAZ 303 has been completed. The other portions have been put on hold pending County funding. UAZ 316 - The Broward County UAZ 316 project is part 2 of the estimated \$8.8 million project servicing Broward County utility zones in the City of Dania Beach which includes replacing existing water and providing sanitary sewer just east of State Road 7, and south of Griffin Road. The main technical components include replacing water mains, replacing the residential water distribution system, providing sanitary sewer systems to eliminate existing septic tanks and rehabilitating or installing new lift stations. The design of these improvements have been designed 90% and are awaiting funding for completion and construction.

Paul L. Weaver, III
Historic Property Associates, Inc.
P.O. Box 1002
St. Augustine, Florida 32085-1002
(904) 824-5178
E-mail: HPA007@aol.com

Education:

M.A. (1986) University of Florida/Latin American History/Historic Preservation

B.A. (1976) University of Florida in American History

Experience:

Member, Vice-Chair and Chair, Historic Architectural Review Board, City of St. Augustine, Florida (2003-2014): Responsible for review of development projects in the City of St. Augustine's Historic Preservation Zoning Districts. Board responsibilities further include review of demolitions, ad valorem exemption applications, preservation planning documents, and National Register nominations under the National Park Service's Certified Locally Ordinanced Government (CLG) Program. Measures undertaken during tenure include revised demolition ordinance for historic buildings and procedures for dealing with condemned/abandoned buildings in the Lincolnville Historic District.

Consultant & President, Historic Property Associates (1980-2014): Professional preservation consultant responsible for documenting, describing, evaluating, and interpreting historic properties throughout the Southeast. Conducted site specific research and prepared reports for a wide range of historic properties; National Register of Historic Places nominations; preservation planning documents, including state model guidelines; federal and state compliance review reports; and grant applications; continuing education instructor for architects, planners, and interior designers; tax certification applications, preservation planning documents, and state and federal grant applications for community education, survey and planning, and acquisition and development projects.

Paul L. Weaver
page 2

Historian, Historic St. Augustine Preservation Board (1986-1987): Conducted research and prepared historical manuscripts and publications for preservation program focusing on St. Augustine's Hispanic past. Research on major Spanish documentary collections at the University of Florida, Gainesville, and at St. Augustine.

Consultant, Historic St. Augustine Preservation Board (1984-1986): Directed the definitive survey of St. Johns County, Florida, including all historical research, photography, architectural description, and preparation of all phases of the final report.

Historic Site Specialist, Florida Department of State (1982-1984): Administered National Register program, processed nominations, evaluated survey grant applications, reviewed tax credit applications and determinations of eligibility, supervised state funded surveys, provided technical assistance to the public, reviewed development projects for compliance with state and federal preservation law.

Historic Site Specialist, Historic St. Augustine Preservation Board (1978-1980): Participated in the definitive survey of St. Augustine, Florida, including historical research and preparation of the final report.

Selected Publications and Reports: (preservation related)

Model Historic Preservation Guidelines for Florida Department of State, Florida Department of State, Division of Historic Resources, 1997.

Historic Preservation Guidelines for the Springfield Historic District. The Jacksonville Planning and Development Department, Jacksonville, Florida, January, 1992.

Historic Preservation Guidelines for the Riverside and Avondale Historic Districts. Jacksonville Planning and Development Department, Jacksonville, Florida, January, 1992.

Strategic Plan for Springfield Neighborhood. (with Reynolds, Smith and Hill), Jacksonville, Florida, 1991.

"National Register Nomination, Springfield Historic District." Springfield Preservation and Restoration, Jacksonville, Florida, 1987.

Historic Preservation Element, City of St. Augustine Comprehensive Plan. City of St. Augustine Planning Department, St. Augustine, Florida, 1986.

Historic Places of St. Augustine and St. Johns County. St. Johns County Tourist Development Commission, 1994 (co- authored with William R. Adams).

PROPOSED FEE SCHEDULE





Proposed Fee Schedule

This section provides hourly rates for each person assigned to the contract and the services each may provide. Since this is a continuing service contract, we understand that the tasks assigned to the TOA Team will be done on a work-order basis.

For each assignment, TOA will meet with City of Hollywood representatives to discuss the intent of each work order, desired outcomes, deliverables, and schedule. Based on this discussion, TOA will prepare a detailed scope of work and fee proposal.

The hourly rates and direct expenses schedule presented in this section will be used to develop each work order fee structure. TOA will invoice monthly. Each invoice will show the work completed by percentage or hourly, based on the direction of the City. A progress report will accompany each invoice that provides a detailed summary of the work completed during the invoice period.

The City may also elect to have our professional staff available on an hourly on-call basis.

The TOA Team is pleased to have an opportunity to assist the City of Hollywood with the following professional service areas:

- General Planning Services
- Property Maintenance Standards
- Neighborhood Planning
- Land Use and Zoning Analysis
- Plans and Permit Review
- Historic Preservation
- Water Resources Planning
- Public Outreach Services
- General Planning Services

Schedule of Hourly Billing Rates for Services

Tindale-Oliver & Associates, Inc.	Typical Work Tasks	Hourly Billing Rate
Principal/Contract Manager <i>Ginger Corless, AICP, CPRP</i>	Contract management, planning, redevelopment planning, recreational planning, Crime Prevention Through Environmental Design, maintenance standards, expert witness, public outreach support, quality control	\$195
Project Manager <i>Evan Johnson, AICP, LEED AP</i>	Project management, general planning services, code and permit review support services, field assessment, presentations, quality control, public outreach	\$125
Landscape Architect <i>Christi Jackson, RLA, ASLA</i>	Field assessment, landscape design, urban design master plans, cost estimates, design review, development of property maintenance standards, complete streets, land development code support	\$90
Senior Urban Designers/Planners <i>Erin Chantry, LEED AP ND, CNU-A</i> <i>Jennifer Bartlett, AICP, LEED AP</i> <i>Chris Keller, AICP</i> <i>Anoch Whitfield, AICP</i>	Field assessment, general planning services, land use planning, neighborhood planning, urban design, comprehensive planning, development of maintenance standards, development review, code development, multimodal transportation planning, zoning	\$90
Senior Transportation Planner <i>Demian Miller, AICP</i>	Transportation analysis, corridor studies, level of services assessment, transportation policy, comprehensive planning	\$175
Public Finance Principal <i>Steven A. Tindale, P.E., AICP</i>	Financial assessments, fees studies, outreach support, financial strategies, implementation programs	\$225
Public Finance Senior Planner <i>Nilgün Kamp, AICP</i>	Financial assessments, fees studies, outreach support, assessment programs	\$180
Planners/Designers <i>Emily Henke, LEED AP</i> <i>Juan Higuera</i> <i>Alex Law, AICP</i>	General planning support, field inventory, data collection, research, document development, support documentation, mapping support	\$75
Senior Graphic Designers	Graphic design, signage master plans, presentation graphics	\$80
CAD/GIS Technician	Support to planners in developing base maps, data, planning documents	\$60
Administrative Assistant	Computer input, proofing, delivery coordination, research	\$68
Chen Moore and Associates, Inc.		
Water Resource Planner/Engineer <i>Peter M. Moore, P.E., LEED AP</i>	Utility, water, wastewater and stormwater assessments, studies, programming and planning	\$216
Environmental Planner/Engineer <i>Jason McClair, P.E., CFM, LEED AP</i>	Environmental assessments, studies, programming and planning	\$150
Landscape Architect/ Urban Designer <i>Cristobal A. Betancourt, RLA</i>	Field assessment, landscape design, urban design master plans, cost estimates, design review, development of property maintenance standards, complete streets, development code support	\$95
Historic Property Associates, Inc.		
Historic Preservation Specialist <i>Peter M. Moore, P.E., LEED AP</i>	Community planning, historical surveys, assessments, development standards/guidelines, property maintenance standards	\$100

TOA Schedule of Typical Expenses

Item Description	Unit of Measure	Unit Cost
TRAVEL EXPENSES		
Mileage	Per Mile	\$0.56
Tolls	Each	At cost
Parking	Each	\$6.00
Car Rental	Each	At cost
Car Rental Refueling	Each	At cost
Per Diem	Per Day	\$40.00
Hotel Room (per night)	Per Day	\$125.00
PRINTING/REPRODUCTION		
8.5 x 11 b/w	Each	\$0.06
11 x 17 b/w	Each	\$0.20
8.5 x 11 color	Each	\$0.25
11 x 17 color	Each	\$0.40
D-size Board (24" x 36") – printed & mounted (color)	Each	\$90.00
D-size Board (24" x 36") – printed & mounted (b/w)	Each	\$60.00
E-size Board (36" x 48") – printed & mounted (color)	Each	\$130.00
E-size Board (36" x 48") – printed & mounted (b/w)	Each	\$98.00
Coil Binding (per document – up to 100 sheets)	Each	\$5.00
CD	Each	\$5.00
OTHER		
Shipping and Courier Charges		At cost
Postage		At cost
Overnight Delivery		At cost

PROJECT SCHEDULE





Project Schedule

Through its historical performance with clients, TOA has a proven track record with on-time performance. Our firm will work with the City of Hollywood Project Manager to cooperatively develop a project schedule for each task order that clearly documents the overall project timeline, completion dates for major project milestones, and roles and responsibilities of both the TOA Team and the City of Hollywood to ensure that deadlines are met.

Imperative to any project is TOA's commitment to doing whatever it takes to get a job done, not only on time but in a manner that exceeds expectations. We have consistently demonstrated our ability to meet project milestones, often overcoming external schedule delays beyond our control.



Required Forms, Certificate of Insurance & Received Addenda


The following display's the completed forms required for this submittal, our firm's certificate of insurance and all addenda received to date.

**HOLD HARMLESS AND INDEMNITY CLAUSE**

Tindale-Oliver & Associates, Inc.

(Company Name and Authorized Signature, Print Name)

, the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

	
Signature	Bill Ball, AICP
Tindale-Oliver & Associates, Inc.	Chief Operating Officer
Name of Company	Title

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services

Procurement Services Division
2600 Hollywood Boulevard, Room 303
Hollywood, Florida 33020

**NONCOLLUSION AFFIDAVIT**STATE OF: FloridaCOUNTY OF: Broward, being first duly sworn, deposes and says that:

- (1) He/she is Chief Operating Officer of Tindale-Oliver & Associates, Inc.
Bidder that has submitted the attached Bid.
- (2) He/she has been fully informed regarding the preparation and contents of the attached Bid and of all pertinent circumstances regarding such Bid;
- (3) Such Bid is genuine and is not a collusion or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the contractor for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure an advantage against the City of Hollywood or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature

A handwritten signature in blue ink that reads "Bill Ball".

Tindale-Oliver & Associates, Inc.

Name of Company

Bill Ball, AICP

Printed Name

Chief Operating Officer

Title

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services



SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to City of Hollywood Florida
 By Bill Ball, COO for Tindale-Oliver & Associates, Inc.
 (Print individual's name and title) (Print name of entity submitting sworn statement)
 whose business address is 6301 NW 5th Way, #1400, Ft. Lauderdale, FL 33309
 and if applicable its Federal Employer Identification Number (FEIN) is 59-2929811 If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement.

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

☒ Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

	Bill Ball, AICP
Signature	Printed Name
Tindale-Oliver & Associates, Inc.	Chief Operating Officer
Name of Company	Title

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services



DRUG-FREE WORKPLACE PROGRAM

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program (if such is available in the employee's community) by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of these requirements.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


VENDOR'S SIGNATURE

Bill Ball, AICP
PRINTED NAME

Tindale-Oliver & Associates, Inc.
NAME OF COMPANY

Chief Operating Officer
TITLE

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services

Procurement Services Division
2600 Hollywood Boulevard, Room 303
Hollywood, Florida 33020



SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. - "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby.". The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."

The City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use,
- Tangible or intangible personal property, or its use,
- A preferential rate or terms on a debt, loan, goods, or services,
- Forgiveness of indebtedness,
- Transportation, lodging, or parking,
- Food or beverage,
- Membership dues,
- Entrance fees, admission fees, or tickets to events, performances, or facilities,
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate.
- Other personal services for which a fee is normally charged by the person providing the services.
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.


SIGNATURE

Bill Ball, AICP
PRINTED NAME

Tindale-Oliver & Associates, Inc.
NAME OF COMPANY

Chief Operating Officer
TITLE

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services

Procurement Services Division
2600 Hollywood Boulevard, Room 303
Hollywood, Florida 33020



REFERENCES

RFP-4429-14-IS General Planning Services

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

Company Name: City of Kissimmee	
Address: 101 Church St., Suite 100	
City, State, ZIP: Kissimmee, FL 34741	Phone Number: 407) 518-2148
Point of Contact: Craig Holland	Fax Number: N/A
Email: cholland@kissimmee.c	
Explain How This Referenced Work Is Similar To This Request: On call continuing planning & urban design services	
Date service was provided: 2011-Present	

Company Name: City of St. Pete Beach	
Address: 155 Corey Avenue	
City, State, ZIP: St. Pete Beach, FL 337	Phone Number: 727-363-9266
Point of Contact: Chelsey Welden	Fax Number: N/A
Email: cwelden@stpetebeach	
Explain How This Referenced Work Is Similar To This Request: On call continuing planning & urban design services	
Date service was provided: 2011-Present	

Company Name: City of Orange City	
Address: 205 East Graves Avenue	
City, State, ZIP: Orange City, FL 32763	Phone Number: (386) 775-5415
Point of Contact: Alison Stettner	Fax Number: N/A
Email: astettner@ourorangec	
Explain How This Referenced Work Is Similar To This Request: On call continuing planning & urban design services	
Date service was provided: 2011-Present	

**SOURCE OF INFORMATION**

How did you find out about this solicitation? Check all that apply.

- | | |
|---|---|
| 1. www.hollywoodfl.org | <input type="checkbox"/> |
| 2. www.bidsync.com | <input checked="" type="checkbox"/> |
| 3. Daily Business Review | <input type="checkbox"/> |
| 4. The Miami Herald | <input type="checkbox"/> |
| 5. Referral/word- of mouth | <input type="checkbox"/> Specify Source: <input type="text"/> |
| 6. Search Engine/Internet search | <input type="checkbox"/> |
| 7. E-mail, newsgroup, online chat | <input type="checkbox"/> Specify Source: <input type="text"/> |
| 8. Banner or Link on another website | <input type="checkbox"/> |
| 9. Flyer, newsletter, direct mail | <input type="checkbox"/> Specify Source: <input type="text"/> |
| Other | <input type="checkbox"/> Specify Source: <input type="text"/> |

Bid/RFP/RFQ Number: RFP-4429-14-IS Title: General Planning Services

Procurement Services Division
2600 Hollywood Boulevard, Room 303
Hollywood, Florida 33020

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

8/19/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services, LLC, 1715 N. Westshore Blvd. Suite 700 Tampa, FL 33607	CONTACT NAME: PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): E-MAIL ADDRESS:														
INSURED Tindale-Oliver & Associates, Inc. 1000 N Ashley Dr., Suite 400 Tampa, FL 33602	<table border="1"> <thead> <tr> <th data-bbox="816 426 1433 449">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1433 426 1563 449">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="816 449 1433 478">INSURER A : Travelers Indemnity Company of</td> <td data-bbox="1433 449 1563 478">25682</td> </tr> <tr> <td data-bbox="816 478 1433 508">INSURER B : Commerce & Industry Insurance C</td> <td data-bbox="1433 478 1563 508">19410</td> </tr> <tr> <td data-bbox="816 508 1433 537">INSURER C : Travelers Casualty and Surety C</td> <td data-bbox="1433 508 1563 537">31194</td> </tr> <tr> <td data-bbox="816 537 1433 567">INSURER D : XL Specialty Insurance Company</td> <td data-bbox="1433 537 1563 567">37885</td> </tr> <tr> <td data-bbox="816 567 1433 596">INSURER E :</td> <td data-bbox="1433 567 1563 596"></td> </tr> <tr> <td data-bbox="816 596 1433 625">INSURER F :</td> <td data-bbox="1433 596 1563 625"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Indemnity Company of	25682	INSURER B : Commerce & Industry Insurance C	19410	INSURER C : Travelers Casualty and Surety C	31194	INSURER D : XL Specialty Insurance Company	37885	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X	6808127L852	02/24/2014	02/24/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	X	BA8130L506	02/24/2014	02/24/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	X	X	BE015483115	02/24/2014	02/24/2015	EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB7082Y317	09/01/2014	09/01/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability			DPR9715962	04/20/2014	04/20/2015	\$2,000,000 per claim \$2,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Professional Liability coverage is written on a claims-made basis.

CERTIFICATE HOLDER**CANCELLATION**

City of Hollywood, FL
2600 Hollywood Blvd Rm 119
Hollywood, FL 33020

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



W-9(Rev. August 2013)
Department of the Treasury
Internal Revenue Service**Request for Taxpayer
Identification Number and
Certification**Give to the
requester. Do not
send to the IRS.Print or
type
See
Specific
Instructions
on page 2.

Name (as shown on your income tax return)

Tindale-Oliver & Associates, Inc.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation,

P=partnership) ▶

☐ Other (see instructions)

Exemptions (see instructions):

Exempt payee code (if any)

Exemption from FATCA
reporting code (if any)

Address (number, street, and apt. or suite no.)

1000 N. Ashley Drive, #400

City, state, and ZIP code

Tampa, FL 33602

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

Employer identification number

59-2929811

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other

Sign HereSignature of
U.S. person*Bill Ball*

Date

Aug. 20, 2014

General Instructions

Section references are to the Internal Revenue Code unless

withholding tax on foreign partners' share of effectively
connected income, and



Search bids

[Advanced Bid Search](#)
 Bid title or description (3 words or less)

 All Regions

 Current bids
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 or call 800-950-9214

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Bid #RFP-4429-14-IS - General Planning Services

City of Hollywood, Florida, FL

[See other bids by this agency](#)[Planning](#) [See other bids by this department](#)[How do I place an offer?](#)

Time left: 1 day, 22 hrs

Bid started: Jul 25, 2014 4:40:13 PM EDT

Bid ends: Aug 27, 2014 3:00:00 PM EDT

[Download bid packet](#)[Remove from My bids](#)[Details](#)[Documents](#)[Line items](#)[Q&A](#)[Vendor ads](#)[Planholder's list](#)

Bid #RFP-4429-14-IS - General Planning Services



Time started: Jul 25, 2014 4:40:13 PM EDT

Bid contact: [See contact information](#)Issuing agency: City of Hollywood, Florida, FL [See other bids by this agency](#)Issuing department: Planning [See other bids by this department](#)

Bid Comments: The purpose of this section of the RFP is to highlight the professional services to be provided under the General Planning Consulting Service contract by up to four (4) firms selected. The selected "Consultant(s)" will act as a technical resource for City Staff. The selected "Consulting Team (s)" shall have the capability and experience to integrate basic planning practices (social, environmental and economic disciplines) to proactively engage residents and interested stakeholders in the City's planning decision-making process. The proposed technical staff should be composed of experienced certified planners (AICPs) with multi-disciplinary backgrounds that includes, but is not limited to, land use planning, neighborhood planning, project implementation, land development regulations, comprehensive planning, historic preservation, environmental planning, transportation planning, and economic analysis. The services would be project specific (including cost recovery assignments) and will be assigned on a work-order basis.

Description: The City of Hollywood is seeking proposals from qualified consultants for professional services to be provided under the General Planning Consulting Service.

The following provides a description of the professional services that selected "Consultant(s)" shall provide the City of Hollywood under this contract.

1. General planning services
2. Property maintenance standards
3. Neighborhood Planning
4. Land use and zoning analysis
5. Plans and permit review
6. Historic preservation
7. Water resources planning
8. Public outreach services

In addition, the "Consultant(s)" may be asked to assist the City in project coordination meetings with, neighborhood associations, regulatory agencies, developers, and local and state governments or other municipalities. Selected "Consultant(s)" must have readily available the technical capabilities and in-house resources to meet the requirements of this scope.

Delivery location: No Location Specified
Classification codes: [View classification codes](#)
Contract duration: 2 years
Contract renewal: 2 annual renewals
Prices good for: 2 years
Regions: [View regions](#)

[Bid History](#)

Fill out the qualifications for this agency. [Click here](#)

Change made on Aug 18, 2014 3:02:00 PM EDT

Previous Bid End Date: Aug 20, 2014 3:00:00 PM EDT

New Bid End Date: Aug 27, 2014 3:00:00 PM EDT

Offers last updated on Aug 25, 2014 12:10:34 PM EDT

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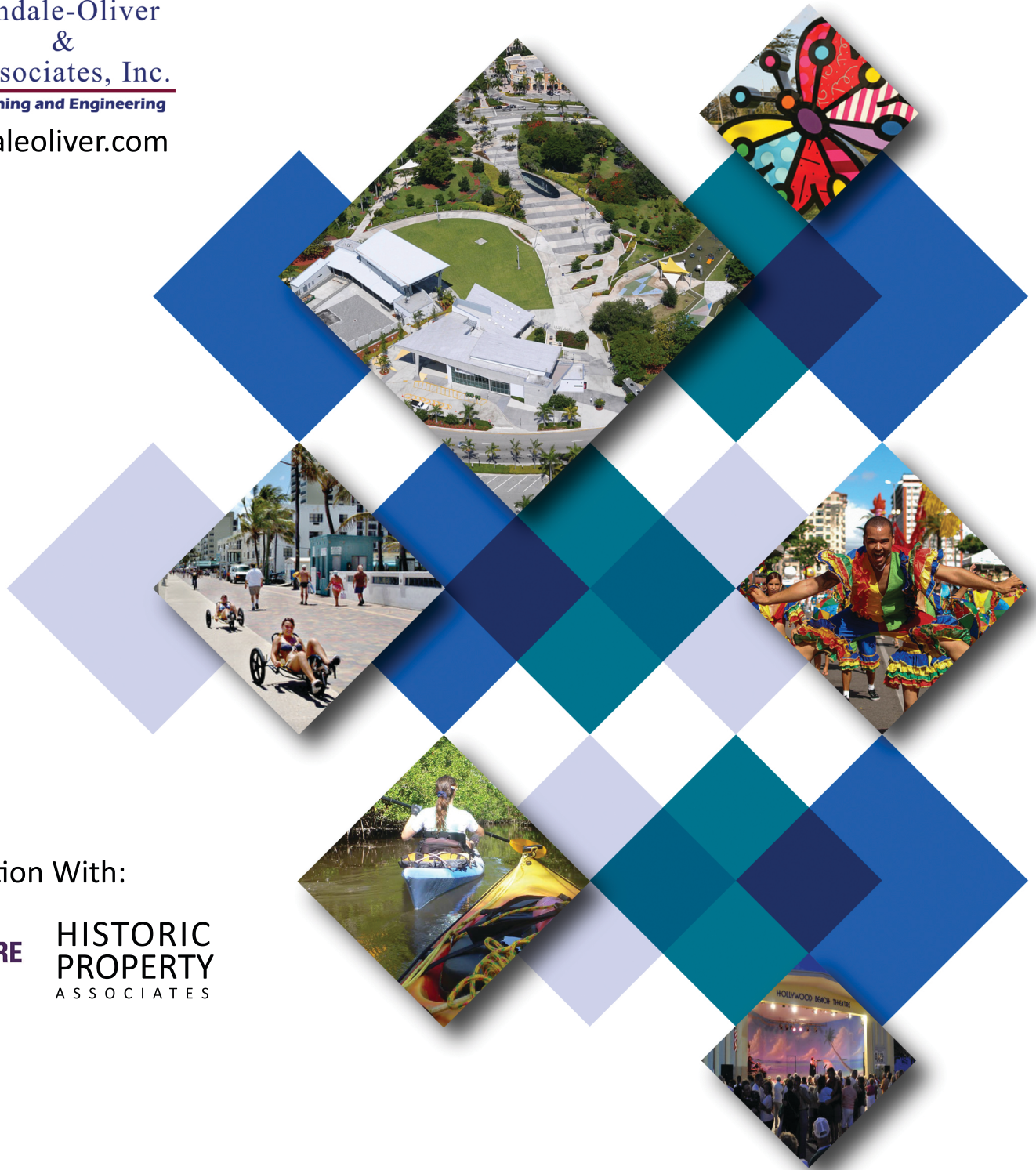


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