

**SUMMARY OF THE MINUTES  
TECHNICAL ADVISORY COMMITTEE MEETING**

**CITY OF HOLLYWOOD  
2600 HOLLYWOOD BOULEVARD  
HOLLYWOOD, FLORIDA 33020**

**A. ADMINISTRATIONS**

The regular meeting of the Technical Advisory Committee (TAC) convened at 1:36 p.m. on January 13, 2025, at City Hall located at 2600 Hollywood Boulevard, Room 215, and via Cisco WebEx, with the following members present:

Anand Balram	Planning Division – Planning Manager
Cameron Palmer	Planning Division – Principal Planner
Lauren Pruss	Planning Division – Principal Planner
Clarissa Ip	Engineering Division – City Engineer
Alexander Barr	Engineering Division – Development Review Manager
Alicia Vereas-Feria	Public Utilities – Utilities Permit Review Administrator
James McGuinness	Building Department – Structural Plans Examiner
Favio Perez	Landscape Inspector/Plans Examiner
Francisco Diaz-Mendez	CRA – Project Manager
Herbert Conde-Parlato	CMED – Economic Development Manager
Marcy Hofle	Fire Rescue and Beach Safety – Deputy Fire Marshall

The following members from the Department of Development Services – Division of Planning and Urban Design were also present:

Carmen Diaz	Planner III
Reginald White	Planner III
Umar Javed	Planner II
Daniela Solange Baquero-Meza	Development Review Coordinator
Shira Ridley Risk	Administrative Specialist II

**B. APPROVAL OF MINUTES**

Motion for approval of the December 16, 2024, minutes was made by Alexander Barr and seconded by Alicia Vereas-Feria. (Approved).

**C. PRELIMINARY SITE PLAN REVIEW**

No items were discussed.

**D. FINAL SITE PLAN REVIEW**

- 3. FILE NO.:** 24-DPV-84  
**APPLICANT:** VB Circle LLC  
**LOCATION:** 1714 Van Buren Street  
**REQUEST:** Site Plan review for a 10-unit multi-family residential development within the FH—1 Zoning District in the Regional Activity Center (RAC)

Anand Balram asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

Anand Balram opened public comment, and comments were made by Frank Galluzzo. No additional comments were submitted and/or made. Anand Balram closed public comment portion.

The Applicant asked questions of the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for TAC Sign-off.

**E. OLD BUSINESS**

Nothing was discussed.

**F. NEW BUSINESS**

Anand Balram mentioned that Planning and Building Priority lists will be circulated for each discipline's review.

James McGuinness also discussed the Building Priority list and Drafts will be distributed to all members.

The next TAC Meeting is scheduled February 3, 2025, and comments are due by January 29, 2025.

**G. ADJOURNMENT**

The meeting was adjourned at 2:08 p.m.

**H. PRE-APPLICATION CONCEPTUAL OVERVIEW (PACO)**

Three items were discussed.