

PURCHASE ORDER ITEMS FOR ACCOUNTS PAYABLE

01/29/16
PO NUMBER P215256

PO DATE 01/28/16 APPROVED RALPH DIERKS, PROCUREMENT MANAGER

VENDOR 36097 ADDR # 0
NDR MAINTENANCE SERVICE, INC.
1717 WHITEHALL DRIVE
SUITE NO 401
DAVIE FL 33324
PUBLIC WORKS ADMINISTRATION
GROUNDS MAINTENANCE DIVISION
1600 S PARK ROAD
HOLLYWOOD FL 33021
954-921-4606

ENCUMBERED DATE 01/28/16 ORDER TOTAL 74928.00
FOB TERMS

LINE REQ #	TRANS #	UOM	TYPE	WHSE	STOCK #	PRICE	BPO #	ACCOUNT #
ENC SHIP DATE	QUANTITY							ITEM TOTAL
1 R237194	290700011219	N						01.5171.00481.541.005229
Y 012716	JB	1.0000				74928.00000		74928.00

DESCRIPTION: FENCE REPLACEMENT SERVICES:

LOCATION: DR. MARTIN LUTHER KING
JUNIOR RECREATION CENTER
2400 CHARLESTON STREET
HOLLYWOOD, FL. 33020

Contractor to provide the removal of an existing column bar fence and the installation of a new Master-Halco standard top estate A style black column bar fence as specified in City of Hollywood Bid #F-4459-15-RD and Bid Addendum.

The contractor shall provide removal and installation services in accordance with the written specifications, to include the removal of all debris.

The contractor shall provide all permits as required from the City of Hollywood Building, Zoning, or Planning Department.

Contractor shall supply all labor, equipment and materials to complete work required as specified herein.

All City of Hollywood permits and

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approvals shall be obtained and work commenced within thirty (30) calendar days from the date of award of the contract.

All specified and required work for the project shall be completed within sixty (60) calendar days from the date the permit is issued.

The Contractor shall not assign, transfer or sub-contract any work either in whole or in part, without prior written approval of the City of Hollywood

CITY CONTACT: KAREN ARNDT
954-967-4264
954-967-4526


REF:F-4459-15-RD


APPROVED BY THE CITY COMMISSION
VIA RESOLUTION #R-2016- ON
XX/XX/16

**CITY OF HOLLYWOOD, FLORIDA
DEPARTMENT OF PUBLIC WORKS
INTER-OFFICE MEMORANDUM**

DATE: December 18, 2015

TO: Joel Wasserman, Procurement Director

THRU: Sylvia Glazer, Public Works Director 

FROM: Karen Arndt, Assistant Public Works Director 

SUBJECT: Award Recommendation – Fence Replacement at Dr. Martin Luther King Junior Center – Solicitation #F-4459-15-RD

ISSUE:

The column bar fencing at the Dr. Martin Luther King Junior Center has reached its useful life expectancy and is need of replacement.

EXPLANATION:

This project was bid via solicitation #F-4459-15-RD. The low bidder, Tropic Fence withdrew their bid on October 5, 2015. We are therefore recommending award to the next low bidder, NDR Maintenance Service, Inc. for \$74,928.00.

Funding is available in account number 01.5171.00481.541.005229.

RECOMMENDATION:

Award the Fence Replacement at Dr. Martin Luther King Junior Center to NDR Maintenance Service, Inc. for \$74,928.00.



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Solicitation Request Form (Use for bids, RFPs, RLIs, RFQs)

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION
2015 FEB 26 PM 1:42

Date 2/20/15

Department/Office Public Works

Division/Area Grounds

Contact Person Karen Arndt

Title Assistant Director

Phone 954-967-4264

Email karndt@hollywoodfl.org

1. Product/Service being requested (be specific.) Demolish existing column bar fence and furnish and install replacement 6 foot column bar fence, including 2-6 foot gates, 24 foot slide gate and 5 foot gate at the Dr. Martin Luther King Jr Center as per the attached plans. Column bar fence to be Master-Halco standard top, estate A style color black or approved equal. Contractor to apply for and furnish building permit.

2. Detailed description of the products/services function and purpose. Replacement security fencing.

Are there alternative products/services capable of performing the required function? Master-Halco or approved equal.

3. Has this product/service previously been formally solicited by the City of Hollywood?

Yes No Unsure

If yes, please provide previous solicitation number. _____

4. Has this product/service previously been formally solicited by another government agency?

Yes No Unsure

If yes, please provide details and copy if available. _____

5. Total estimated cost of the requested product/service? \$25,000

Procurement Service Division use only

Requisition # R
BPO _____
(As Applicable)

Purchase Order # P
(As Applicable)

Blanket Purchase Order #
(As Applicable)

Has this cost been approved in your budget? Yes No

If yes, provide Account Number (s.) 01.5171.00481.541.005224 _____

6. Formal Solicitations must be advertised for a minimum of 10 (ten) days and typically not more than 30 (thirty) days. How long is the Department/Office requesting to advertise this solicitation? 15 Days

7. Is a pre-bid meeting required? Yes No

If yes, are you requesting it to be mandatory? Yes No

8. Project location? Dr. Martin Luther King Jr. Center 2400 Charleston St Hollywood, FL 33020

9. Completion Time: Final completion of this project shall be in 60 calendar days once a Notice To Proceed (NTP) is given to the awarded vendor.

10. Are you requesting this formal solicitation require liquidated damages (liquidated damages are not penalties, they should represent the amount of monies the City will incur/lose if the project is not completed in require time?)

Yes No

11. Please list any special licenses or certification require to bid. _____

12. Are there any outside entities assisting with this solicitation (i.e. Architect, Consultant, etc?)

Yes No

If yes, please provide the information:

Entity _____ Contact Person _____

Phone _____ Email _____

13. Are there attachments associated with this request? Yes No

14. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes No

If yes, please describe the related products/services and estimated cost(s.)

15. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

16. Is this a grant related purchase? Yes No

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Oder # _____
(As Applicable)

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? Yes No

What is the grant source? _____

What is the grant (dollar) amount? _____

17. Does this solicitation for product/service work in conjunction with any other Department/Office or will it impact any other Department/Office? Yes No

If yes, please provide details on Department/Office and how. _____

Signature(s) below of other Department/Office Director(s) indicates they have reviewed and agree to this Request Form.

Signature

Department/Office

Signature

Department/Office

18. Please provide the names of suggested evaluations committee member:
(NOTE: Committee members should not be direct reports.)

19. Please provide any specific vendor(s) to be included in the notification of these solicitations.
Action Fence, Max's Mobile Welding

To be completed by Procurement Services Division upon award recommendation

Advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

Karen Annett
Contact Person's Signature

2/23/15
Date

Supervisor's Signature

Date
2-24-15
Date

Director's Signature

APPROVAL (Procurement Service Division Use Only)			
Verified By:	<u>Rash Dieria</u>	Date	<u>7/23/15</u>
Approved By:	<u>[Signature]</u>	Date	<u>7-24-15</u>

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS**Detail by Entity Name****Florida Profit Corporation**

N.D.R. MAINTENANCE SERVICE, INC.

Filing Information

Document Number	P08000075934
FEI/EIN Number	26-3179577
Date Filed	08/13/2008
State	FL
Status	ACTIVE

Principal Address1717 WHITE HALL DR #401
DAVIE, FL 33324

Changed: 09/13/2013

Mailing Address1717 WHITE HALL DR #401
DAVIE, FL 33324

Changed: 09/13/2013

Registered Agent Name & AddressROZO, DIEGO I
1717 WHITE HALL DR #401
DAVIE, FL 33324

Name Changed: 02/09/2011

Address Changed: 09/20/2013

Officer/Director Detail**Name & Address**

Title PTD

ROZO, DIEGO I
1717 WHITE HALL DR., APT. 401
DAVIE, FL 33324

Title SD

RODRIGUEZ, NUBIA M
1717 WHITE HALL DR., APT. 401
DAVIE, FL 33324

Annual Reports

Report Year	Filed Date
2013	04/12/2013
2014	03/18/2014
2015	02/13/2015

Document Images

02/13/2015 -- ANNUAL REPORT	View image in PDF format
03/18/2014 -- ANNUAL REPORT	View image in PDF format
09/20/2013 -- Reg. Agent Change	View image in PDF format
04/12/2013 -- ANNUAL REPORT	View image in PDF format
04/10/2012 -- ANNUAL REPORT	View image in PDF format
02/09/2011 -- ANNUAL REPORT	View image in PDF format
02/25/2010 -- ANNUAL REPORT	View image in PDF format
03/23/2009 -- ANNUAL REPORT	View image in PDF format
08/13/2008 -- Domestic Profit	View image in PDF format