



City of Hollywood, Florida

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

2016 JUL 19 PM 2:32

EVALUATION: FORMAL BID #F-4473-16-RD

Date: June 6, 2016

To: Sylvia Glazer, Director, Public Works

From:  Ralph Dierks, Procurement Manager
Procurement Services

Attached are copies of the three (3) bids received for Bid F-4473-16-RD for Transmission Repair and Replacement Services for General and Police Vehicles and a copy of the bid tabulation. The bid document (see page 40 attached) allows Public Works to award as follows:

AWARD:

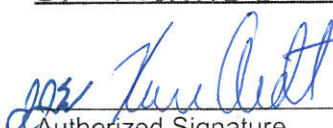
The City reserves the right to award the required services up to three (3) lowest responsive, responsible bidders, meeting the specifications, terms and conditions of the bid. The lowest bidder shall be considered the primary vendor and should receive the largest volume of work. Therefore, it is necessary to bid on all items in every group to be considered for award. The City of Hollywood reserves the right to procure from the second or third lowest bidder if: a) the lowest bidder cannot comply with requirements or specifications; b) the lowest bidder is not in compliance with requirements or specifications on current or previous orders; c) in cases of emergency; d) if it is in the best interest of the City to do so regardless of reason.

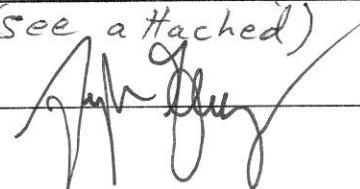
Please review and evaluate the bid documents submitted to ensure that the bids submitted meet Public Work's service requirements, licensing requirements, budget, and check their references. Forward any questions, clarifications or comments to Procurement Services as the Cone of Silence remains in effect. Once your review and evaluation process is completed, please forward your award recommendation(s) to Procurement Services so we can prepare the required award documents.

If you request that a contract be awarded to a vendor other than the lowest bidder(s), a justification must be prepared and forwarded to Procurement Services.

The Department of Public Works recommends award(s) be made to the following responsive and responsible bidder(s):

1. Aaction Transmission (Primary)
2. Gold Coast Transmission (Secondary)
3. Aamco Transmission (Third)

 (see attached)
Authorized Signature


Date

7/13/16

The Department of Public Works recommends the Procurement Department award the Transmission Repair and Replacement Services for the General and Police Vehicles Bid #F-4473-16-RD to the three lowest responsive and responsible bidders, assigning the lowest bidder as the primary. Although the bid dollar amounts received exceeds the Department's budget amount of \$75,000.00 annually for the required services, the Department of Public Works will request the required Transmission Repair and Replacement Services for the General and Police Vehicles in an amount not to exceed \$75,000.00 annually. This funding has been provided in the fiscal year 2016 Budget in the Fleet Maintenance accounts 57.5101.00102.590.004632 and 57.5101.00109.590.004632, and will be budged in subsequent fiscal years.