

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: October 17, 2016

BIS 17 – 022

FILE: TMP-2016-537

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE PROPOSERS FOR WELDING REPAIR AND FABRICATION SERVICES; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDERS BETWEEN THE TWO HIGHEST RANKED FIRMS AND THE CITY OF HOLLYWOOD FOR A THREE YEAR TERM IN AN ESTIMATED AMOUNT OF \$168,505.75.

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks the appropriate City Officials to rank the proposers for welding repair and fabrication and authorization for the appropriate City Officials to issue the attached Blanket Purchase Orders (BPO) between the two (2) ranked firms in an estimated amount of \$168,505.75. The estimated amount will be allocated at \$128,505.75 to SGA Management, Inc., the Primary Vendor and \$40,000.00 to Lambert Bros., Inc., the Secondary Vendor.

On July 18, 2016, Request for Proposals Number RFP-4512-16-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A). RFP-4512-16-RL was opened at 3:00 p.m. on August 10, 2016, and resulted in four (4) responses. Two (2) of the respondents were deemed non responsive in meeting the necessary qualifications leaving two (2) deemed responsible and responsive bidders.

RFP Number RFP-4512-16-RL allows for award to a single or multiple responsive and responsible proposers that meet the specifications, terms, and conditions of the RFP. The evaluation committee agreed that the RFP submittals received from SGA Management, Inc. (Primary Vendor) and Lambert Bros., Inc. (Secondary Vendor) would best meet the City's operational needs.

The initial term of this agreement shall be for a period of three (3) years beginning November 3, 2016 and ending November 2, 2019. The City may renew this agreement for two (2) additional one (1) year periods subject to vendor acceptance, satisfactory performance, and determination that the renewal will be in the best interest of the City.

Funding for the agreement has been provided in the Fiscal Year 2017 Budget in the Department of Public Utilities in Account Numbers 42.4011.00762.536.004633 – Maintenance – Machinery; 42.4041.00782.536.005224 – Maintenance – Facilities; 42.4041.00784.536.005224 – Maintenance – Facilities; and 43.4031.00000.538.005225 – Maintenance – Mains and funding will be budgeted in subsequent fiscal years subject to the passage and adoption of each subsequent fiscal year's Operating Budget by the City Commission.

PREPARED BY: Mac Champion
Management/Budget Analyst

APPROVED BY: Kee Eng
Budget Manager