

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 15, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Professional Architectural/Engineering Consultant Services Agreement with Synalovski Romaink Saye, LLC. for the former Armory renovation project. (GOB Project).

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Design, Construction and Management Services.
 - 2) Type of Agreement – Professional Services Agreement for Architectural/Engineering Design
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes). Initial Resolution No. R-2020-285.
 - 4) Term of Contract:
 - a) initial – three years
 - b) renewals (if any) – two additional one year renewal periods
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In an amount not to exceed \$236,500.00.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Firm shall provide professional architectural/engineering consulting services for the former Armory renovation project.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager