

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: October 27, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Merrill Lynch, Pierce, Fenner & Smith, Citigroup, and Raymond James & Associates for Sale of Water & Sewer Refunding Revenue Bonds

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Financial Services
- 2) Type of Agreement – Bond Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – “Negotiated sale” exemption created by state law.
- 4) Term of Contract
 - a) initial – Closing is scheduled for 11/25/2014.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – The bonds issued will not exceed \$56,000,000.
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – None
- 8) Scope of Services – The City will sell the bonds to the underwriters, and underwriters will then make a *bona fide* public officering of the bonds
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – The proceeds of the bonds will be used to refund the City’s outstanding 2003 water & sewer revenue bonds.

cc: Cathy Swanson-Rivenbark, City Manager