

COPY 5

**RFQ - 4416 JE**  
**Code Compliance and Vehicle Impoundment Special Magistrates**

Judith E. Secher, Esq.  
621 North 44th Avenue  
Hollywood, Florida 33021  
305-215-4094  
August 15, 2014

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JUDITH E. SECHER  
621 NORTH 44TH AVENUE  
HOLLYWOOD, FLORIDA 33021  
305-215-4094

August 15, 2014

To:  
Janice English  
Procurements Contracts Officer  
City of Hollywood  
2600 Hollywood Boulevard  
Room 303  
Hollywood, FL 33021

**LETTER OF TRANSMITTAL**

RFQ - 4416 JE Code Compliance and Vehicle Impoundment Special Magistrates

Dear Ms. English:

I have performed as a Special Magistrate for the City of Hollywood, for approximately 2 1/2 years up until the present time, for Code Enforcement compliance hearings, Red Light Camera violation hearings, and the Vehicle Impoundment Program (VIP). This experience has made me aware of the requirements and responsibilities of the position.

I have attended hearings as scheduled, and participated in any related duties and responsibilities, including: observing numerous hearings conducted by established magistrates prior to performing as a magistrate; studying for and passing the AXSIS Hearing Training exams offered by American Traffic Solutions (ATS), for which I received certification; studying the City Code, and all applicable City and State rules and laws related to these hearings; conferring with legal and police staff regarding circumstances needing extra attention and recommendations made to me in regard to the hearings.

I have enjoyed working with the police and legal staff in conducting these hearings, and believe I have learned much, so as to be able to continue to improve in this capacity.

Additionally, in preparation for this proposal, in relation to the Professional Liability Insurance as specified for this position, The Florida Bar has advised me that this insurance is immediately available to me as a member in good standing with the Florida Bar. I would immediately purchase the requisite insurance if I am selected for this position.

Sincerely,



Judith E. Secher, Esquire  
Florida Bar # 341797

#### 4. PROFILE OF VENDOR

a.

Vendor Judith E. Secher is a sole practitioner and member in good standing of the Florida Bar. I am retired from the Miami-Dade Police Department, and do not maintain a law practice. My only law related activity, other than the special magistrate position, has been as a part time adjunct professor at Miami-Dade College at the Police Academy.

b.

I have a home office.

c.

In addition to my experience as a Special Magistrate for the City of Hollywood, during over 30 years of litigation experience before judges and magistrates I observed how a judicial forum should to be conducted. Certainly as a plaintiff before judges and magistrates, I learned not only about the law, but how I would hope to always be treated fairly and respectfully as a person who appears in a judicial forum.

Additionally, as a Legal Intern and Assistant State Attorney in the County Court Division, I worked with building and code personnel in prosecuting municipal violations similar to those presented by Code Enforcement officers, and with police officers in traffic court and misdemeanor activities.

d.

My References and Resume provide this information.

e.

In 2010 through 2011, I was co-counsel with lead attorney Teresa M. Pooler, Esq. (at present a Circuit Court Judge, Miami-Dade County), representing a defendant in a divorce case. We were the third attorneys in this case, and referred the case to a fourth set of attorneys, who finally settled the case. There was no litigation or complaints in regard to our performance. (Grimberg-Stewart v. Stewart, 17th Judicial Circuit, Case No. 09-14370-41)

## **5. SUMMARY OF VENDOR'S QUALIFICATIONS**

a.

Vendor Judith E. Secher is a sole practitioner and member in good standing of the Florida Bar. My Resume is attached and incorporated herein as Appendix B.

b.

I have been employed as a Special Magistrate with the City of Hollywood for approximately 2 1/2 years, having conducted hearings for Code Enforcement, the Vehicle Impoundment Program, and Red Light Violations.

My experience as a prosecutor has been especially helpful in the area of Vehicle Impoundment, having similarities to asset forfeiture and state municipal prosecutions. The similarities are not in the intended purpose of the hearings, but in my acquired knowledge of criminal law and rules of evidence. Additionally, I had gained a familiarity with municipal code violations which I prosecuted in County Court in Miami-Dade County.

Although it may seem to be an obvious point, having worked within the law enforcement community for over 30 years, I continue to enjoy, and believe that I function well as part of law enforcement programs

## **6. PROJECT UNDERSTANDING**

In order to fulfill the role of a Special Magistrate, it is essential to study and understand the statutes and rules of law that govern decisions that are made in each case, and also to be guided by fairness and propriety in each case presented. I have also tried to be cognizant of and sensitive to the policies and procedures of the agency, as they may affect the decision making process, i.e., an informal policy of strict enforcement of any particular violation, such as a Code violation deemed a danger to the community.

## **7. SUMMARY OF VENDOR'S FEE STATEMENT**

I accept the flat rate of \$100 per hour for attendance at hearings, and reviewing and signing orders and other documents resulting from the hearings (Code Enforcement).

I did not and will not seek reimbursement for any other activities, such as research or attendance at other hearings for educational/observational purposes, and informal discussions. I have no other request for financial reimbursement.

Any other method of reimbursement, such as monthly rate of pay, would certainly be considered.

**ACKNOWLEDGMENT AND SIGNATURE PAGE**

This form must be completed and submitted by the date and the time of bid opening.

Legal Company Name (include d/b/a if applicable): JUDITH ELLEN SECHER Federal Tax Identification Number: [REDACTED]

If Corporation - Date Incorporated/Organized: N/A

State Incorporated/Organized: N/A

Company Operating Address: 621 N. 44<sup>TH</sup> AVE.

City HOOLYWOOD State FL Zip Code 33021

Remittance Address (if different from ordering address):

City  State  Zip Code

Company Contact Person: JUDITH SECHER Email Address: judithsecher@bellsouth.net

Phone Number (include area code): 305-215-4094 Fax Number (include area code):

Company's Internet Web Address: N/A

IT IS HEREBY CERTIFIED AND AFFIRMED THAT THE BIDDER/PROPOSER CERTIFIES ACCEPTANCE OF THE TERMS, CONDITIONS, SPECIFICATIONS, ATTACHMENTS AND ANY ADDENDA. THE BIDDER/PROPOSER SHALL ACCEPT ANY AWARDS MADE AS A RESULT OF THIS SOLICITATION. BIDDER/PROPOSER FURTHER AGREES THAT PRICES QUOTED WILL REMAIN FIXED FOR THE PERIOD OF TIME STATED IN THE SOLICITATION.

Bidder/Proposer's Authorized Representative's Signature: JUDITH SECHER Date 8-15-14

Type or Print Name: JUDITH ELLEN SECHER

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER/PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE BID/PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID/PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER/PROPOSER TO THE TERMS OF ITS OFFER.

RFQ CHECKLIST

Please check each line item after the completion of the appropriate item.

- ✓ I verify that the signature on page number one (1) is the signature of the person authorized to bind the agreement. (Preferably in blue ink)
- ✓ I acknowledge reading and signing the Hold Harmless Statement.
- ✓ I have included all information, certificates, licenses and additional documentation as required by the City in this RFQ document.
- ✓ I have checked for any addendums to this RFQ, and will continue to check for any addendums up to the due date and time of this RFQ.
- ✓ I have submitted one (1) original and five (5) copies and one (1) electronic copy (CD) of the entire proposal with addendums.
- ✓ I have verified that the outside address label of my RFQ package is clearly marked to include my company's name, address, RFQ number and date of RFQ opening.
- ✓ I have read and completed (if applicable) the "Disclosure of Conflict of Interest".
- ✓ I am aware that a Notice of Intent to award this bid shall be posted on the City's website at [www.hollywoodfl.org](http://www.hollywoodfl.org) and on the Procurement Services bulletin board in room 303 at City Hall, and that it is my responsibility to check for this posting. Also, I have provided my email address, as the City, at its discretion, may provide me information by such means regarding this procurement process.
- ✓ I have submitted all supporting documentation for local preference eligibility, which must be received with the bid package prior to the bid opening date and time (if applicable).

NAME OF COMPANY: JUDITH E. SECHER

PROPOSER'S NAME: JUDITH E. SECHER

PROPOSER'S AUTHORIZED SIGNATURE: 

DATE: 8-15-14

**HOLD HARMLESS AND INDEMNITY CLAUSE**

JUDITH ELLEN SECHER

(Company Name and Authorized Signature, Print Name)

, the contractor, shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

Signature 

Printed Name JUDITH ELLEN SECHER

Name of Company

Title ATTORNEY

Bid/RFP/RFQ Number: RFQ-4416-14-JE Title: Code Compliance and Vehicle Impoundment Special Magistrates

Procurement Services Division  
2600 Hollywood Boulevard, Room 303  
Hollywood, Florida 33020





# **SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

1. This form statement is submitted to CITY OF HOLLYWOOD, FL  
 By JUDITH ELLEN SECHER BID APPLICATION REQ. 4416-14-JE  
 (Print individual's name and title) (Print name of entity submitting sworn statement) JUDITH ELLEN SECHER  
 whose business address is ATTORNEY  
 and if applicable its Federal Employer Identification Number (FEIN) is \_\_\_\_\_ If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement.  
210-4-66-12

2. I understand that "public entity crime," as defined in paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misinterpretation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in an federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that "Affiliate," as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime, or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that "person," as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

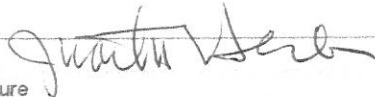
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

☒ Neither the entity submitting sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

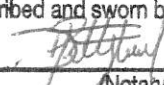
☒ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☒ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime, but the Final Order entered by the Hearing Officer in a subsequent proceeding before a Hearing Officer of the State of the State of Florida, Division of Administrative Hearings, determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the Final Order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THAT PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017 FLORIDA STATUTES FOR A CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

<u></u> Signature	<u>JUDITH ELLEN SECHER</u> Printed Name
Name of Company	Title <u>ATTORNEY</u>

Bid/RFP/RFQ Number: RFQ-4416-14-JE Title: Code Compliance and Vehicle Impoundment Special Magistrates

State of Florida County of Broward  
Subscribed and sworn before me on 08-19-2014  
(Date)  
  
(Notary Signature)



Daniel Prettyleaf  
Notary Public  
State of Florida  
My Commission Expires 09/09/2016  
Commission No. EE 833517



### SOLICITATION, GIVING, AND ACCEPTANCE OF GIFTS POLICY

Florida Statute 112.313 prohibits the solicitation or acceptance of Gifts. - "No Public officer, employee of an agency, local government attorney, or candidate for nomination or election shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the public officer, employee, local government attorney, or candidate would be influenced thereby." The term "public officer" includes "any person elected or appointed to hold office in any agency, including any person serving on an advisory body."


The City of Hollywood policy prohibits all public officers, elected or appointed, all employees, and their families from accepting any gifts of any value, either directly or indirectly, from any contractor, vendor, consultant, or business with whom the City does business.

The State of Florida definition of "gifts" includes the following:

- Real property or its use,
- Tangible or intangible personal property, or its use,
- A preferential rate or terms on a debt, loan, goods, or services,
- Forgiveness of indebtedness,
- Transportation, lodging, or parking,
- Food or beverage,
- Membership dues,
- Entrance fees, admission fees, or tickets to events, performances, or facilities,
- Plants, flowers or floral arrangements
- Services provided by persons pursuant to a professional license or certificate.
- Other personal services for which a fee is normally charged by the person providing the services.
- Any other similar service or thing having an attributable value not already provided for in this section.

Any contractor, vendor, consultant, or business found to have given a gift to a public officer or employee, or his/her family, will be subject to dismissal or revocation of contract.

As the person authorized to sign the statement, I certify that this firm will comply fully with this policy.

SIGNATURE 

PRINTED NAME JUDITH EULEN SECHER

NAME OF COMPANY N/A

TITLE ATTORNEY

Bid/RFP/RFQ Number: RFQ-4416-14-JE Title: Code Compliance and Vehicle Impoundment Special Magistrates

Procurement Services Division  
2600 Hollywood Boulevard, Room 303  
Hollywood, Florida 33020

**W-9**(Rev. August 2013)  
Department of the Treasury  
Internal Revenue Service**Request for Taxpayer  
Identification Number and  
Certification**Give to the  
requester. Do not  
send to the IRS.Print or  
type  
See  
Specific  
Instructions  
on page 2.

Name (as shown on your income tax return)

JUDITH ELLEN SECHER

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:

☒ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation,

P=partnership) \*

☐ Other (see instructions)

Exemptions (see instructions):

Exempt payee code (if any)

Exemption from FATCA  
reporting code (if any)

Address (number, street, and apt. or suite no.)

621 N. 44 AVE.

Requester's name and address (optional)

CITY of HOLLYWOOD

City, state, and ZIP code

HOLLYWOOD FL 33021

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

210-396645

Employer identification number

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other

Sign Here

Signature of  
U.S. person

Judith Ellen Secher

Date

8/15/14

**General Instructions**

Section references are to the Internal Revenue Code unless

withholding tax on foreign partners' share of effectively  
connected income, and



## REFERENCES

RFQ-4416-14-JE Code Compliance and Vehicle Impoundment Special Magistrates

It is the responsibility of the contractor/vendor to provide a minimum of three (3) similar type references using this form and to provide this information with your submission. Failure to do so may result in the rejection of your submission.

MIAMI-DADE POLICE DEPT.

Company Name:	GEORGE N. AYLESWORTH, ESQ. (MAJOR/COMMANDER MIAMI-DADE POLICE DEPT. LEGAL BUREAU - RETIRED)		
Address:	1478 GREENLAWN DRIVE		
City, State, ZIP:	ENGLEWOOD FL 34223	Phone Number:	941.276-6500
Point of Contact:	GEORGE N. AYLESWORTH	Fax Number:	
Email:	george.aylesworth@verizon.net		
Explain How This Referenced Work Is Similar To This Request:			
WORKED IN THE MIAMI-DADE COURTHOUSE, LITIGATING ON A DAILY BASIS, FAMILIARIZING MYSELF WITH THE COURT PROCESS.			
Date service was provided:	1992-2007		

Company Name:	JOEL CANTOR, EX-CITY OF HOLLYWOOD (RETIRED)		
Address:	BROWARD SHERIFF'S OFFICE 2601 BROWARD BLVD.		
City, State, ZIP:	FT. LAUDERDALE, FL 33312	Phone Number:	954-964-0534
Point of Contact:	JOEL CANTOR	Fax Number:	
Email:	joel-cantor@sheriff.org		
Explain How This Referenced Work Is Similar To This Request:			
SPECIAL MAGISTRATE, CITY OF HOLLYWOOD			
Date service was provided:	2012-2014		

Company Name:	PERRY ANDERSON, Chief of Police MIAMI POLICE DEPT.		
Address:	19140 S. GARDENIA AVE. (RETIRED)		
City, State, ZIP:	WESTON, FL 33332	Phone Number:	954-385-9555
Point of Contact:	PERRY ANDERSON	Fax Number:	
Email:	IRLETA@aol.com		
Explain How This Referenced Work Is Similar To This Request:			
WORKED IN POLICE DEPT, REPRESENTING THE DEPARTMENT IN CIVIL SERVICE HEARINGS, AND CIVIL COURT MATTERS.			
Date service was provided:	1987-1989 (DURING WHICH MR. ANDERSON WAS CHIEF OF POLICE)		

JUDITH E. SECHER  
621 NORTH 44TH AVENUE  
HOLLYWOOD, FLORIDA 33021  
305-215-4094

August 15, 2014

To:  
Janice English  
Procurements Contracts Officer  
City of Hollywood  
2600 Hollywood Boulevard  
Room 303  
Hollywood, FL 33021

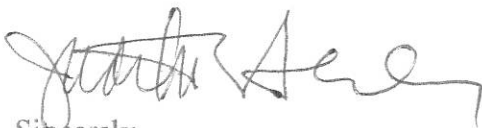
RE: RFQ - 4416 JE Code Compliance and Vehicle Impoundment Special Magistrates

Dear Ms. English:

This letter is to certify, that I, Judith E. Secher, am a sole legal practioner. As such, I have no involvement in any area of construction, and have no employees.

Additionally, although I am an Active member of the Florida Bar, I do not practice law in conjunction with/or as an employee of any lawyer, firm or agency, other than my present employment with the City of Hollywood as a Special Magistrate.

Therefore, I am exempt from Workers' Compensation requirements per Chapter 440, Florida Statutes.



Sincerely,  
Judith E. Secher, Esquire

APPENDIX A  
12.

JUDITH E SECHER  
621 NORTH 44TH AVENUE  
HOLLYWOOD FLORIDA 33021  
305-215-4094

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**EDUCATION:**

University of Miami School of Law, Miami, Florida - J.D., 1982

Emerson College, Boston, Massachusetts, 1969 - M.A., English and Speech ((Teaching Fellowship)

University of Pittsburgh, Pittsburgh, Pennsylvania, 1966 - B.A., English and Secondary Education

**LEGAL AND OTHER EXPERIENCE:**

6-12 to Present: Special Magistrate , City of Hollywood - Magistrate at Code Enforcement, Vehicle Impoundment, and Red Light Enforcement hearings

2011 to Present: Part Time Adjunct Professor, Miami-Dade College, School of Justice, Miami, Florida. Teaching Police Academy Basic Law Enforcement (BLE) and Corrections Officer classes.

6-92 to 2-07: Police Legal Advisor, Miami-Dade Police Department, Miami, Florida. Litigated Asset Forfeiture cases, trained police officers, and provided written and verbal legal advice

11-90 to 5-92: Assistant City Attorney, City of North Miami Beach, Florida. Litigated Asset Forfeiture and tort cases

7-89 to 11-90: Attorney, Shailer, Purdy & Jolly, P.A., Ft. Lauderdale, Florida. Litigated Asset Forfeiture cases representing the Broward County Sheriff and The Florida Department of Highway Safety and Motor Vehicles

12-83 to 7-89: Assistant City Attorney/Police Legal Advisor, City of Miami, Florida, Litigated Asset Forfeiture cases, presented cases at the City at the Civil Service Board, provided written and verbal legal advice

12-79 to 12-83: Legal Intern, Certified Legal Intern, and Assistant State Attorney, Office of the State Attorney, 11th Judicial Circuit, Miami-Dade County, Florida. As a certified Intern and Assistant State Attorney litigated misdemeanor cases, including violations of municipal code violations. As an Assistant State Attorney also litigated in felony divisions.

1972 to 1979: High school teacher, Miami Senior High School and Edison Senior High School in Miami-Dade County, Florida. Taught English and Speech classes, and sponsored the National Forensic League program at Miami High, placing the Miami High debate team in First Place in Florida.

**PROFESSIONAL AFFILIATIONS:**

The Florida Bar and Florida Association of Police Attorneys (President 1988-1990)

**PROFESSIONAL ACTIVITIES:**

Author/Editor of *Florida Forfeiture Handbook* with James Swain, latest edition published by Lexis Nexis/Matthew Bender 2005 and Co-Author of *Florida Bar Governmental Handbook, Forfeiture Section* (2005)

Speaker at seminars and training programs on Asset Forfeiture, sponsored by federal, state and local agencies and organizations, including: the United States Department of Justice; the American Prosecutors Research Institute; the Florida Prosecuting Attorney's Association; Miami-Dade College School of Justice; the Florida Department of Law Enforcement; the Florida Bar; the Florida Municipal Attorney's Association, The Florida Association of Police Attorneys; the Broward County Sheriff's Office; and Oceana Publications ( prior publisher of the forfeiture handbook)

APPENDIX B

13.