

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** 6/6/2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Agreement with Beach Raker, LLC for Emergency Seaweed Removal

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works
- 2) Type of Agreement – Purchase Order and Service Agreement
- 3) Method of Procurement (RFP, bid, etc.) – “Emergency purchase” exemption
- 4) Term of Contract:
 - a) initial – 2 months
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$36,000 per month
- 6) Termination Rights – Either party can terminate without cause by giving 30 days’ notice.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide beach cleaning and sanitizer services seven days per week from Sheridan to Jefferson.
- 9) Other Significant Provisions: None.

cc: Dr. Wazir Ishmael, City Manager