

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

W POR	TATES			2					
DATE	N X	June 20, 2018	FILE: PR-18-1	1989					
TO:		Shiv Newaldass Interim Director, Development Services		P S					
FROM	1: 19	Janice English Procurement Contracts Officer		4: 26					
SUBJI	ECT:	Blanket Contract Renewal for Parking Cashiering Servadius Parking Garage – B002793 – LAZ Florida Park	rices for Van Buing, LLC	uren &					
renewa	urrent able fo	period of the above contract expires on 10/31/20 a one (1) year period if it is determined to be in the Correst to the renewal in writing.	018. The contr ity's best intere	ract is					
EXPLANATION: If you wish to renew this contract, please complete and return this form to my attention along with the attached Contract Renewal Evaluation Form.									
If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.									
	reply	DATION: as soon as possible by returning this memo appropria	ately filled out, s	signed					
Date:	9.5	To: Janice English, Prod	curement Service	es					
The Int	terim D	irector recommends the following:							
X RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 46.1150.00227.545.003117 (Van Buren Garage Contractual Services)									
The state of the s	46.1150.00228.545.003117 (Radius Garage Contractual Services) DO NOT renew this contract. See attached memo explaining the reason(s).								
	DO NO longer i	T renew this contract. DO NOT prepare a replacement needed).	bid (items/service	ces no					
X	Estimat	ted annual usage/expenditure is: \$275,750.40		MARKAGE PARKET STATE OF THE STA					

Title: <u>Interim Director, Development Services</u>



June 25, 2018

tel: 954.921.3299 fax: 954.921.3086

LAZ Florida Parking, LLC Attn: Christopher Walsh 404 Washington Ave, Suite #720 Miami Beach, Florida 33139

Dear Vendor:

Sincerely,

Our Agreement for Parking Cashiering services for Van Buren & Radius Parking Garage, based upon Bid #F-4481-15-JE, Blanket Purchase Order B002793, expires on October 31, 2018.

The Procurement Services Division would like to renew the agreement for a one (1) year renewal period under the terms and conditions utilizing Blanket Purchase Order B002793 (copy attached).

Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3345 if you have questions.

A response as soon as possible would be appreciated.

> 2600 Hollywood Boulevard P.O. Box 229045 Hollywood, Florida 33022-9045 hollywoodfl.org



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: August 28, 2018									
Department/Office: Development S	Services	Division/Area: Parking							
Contact Person: Hal King		Title: Parking Administrator							
Contact phone number: 954.92			Contact Email hking@hollywoodfl.org						
Purchase Order/Blanket Purchase Order #: B002793									
Contract Expiration Date: November 16, 2018 Vendor: LAZ Florida Parking LLC Contact Person: Christopher Walsh									
Contact phone number: 786-566	-3086	Contact Email: cwalsh@lazparking.com							
Good/Service: Parking Cashiering S		Solicitation #: RFP F-4481-15-JE							
How would you rate the quality of goods/services?									
☐ Excellent ☐ Goo	d 🗆	☐ Satisfactory [Poor					
2. How would you rate the courteousness vendor's personnel?									
☐ Excellent ☐ Goo	d 🗆	☐ Satisfactory ☐ Poor		or					
3. With regards to the goods or services provided, how satisfied are you with the following items? (Please check one per category)									
	Excellent	Good	Satisfactory	Poor					
Overall Quality		X							
Value	П	X	П						
Frequency of Contact	_	\square							
Responsiveness to request		X							
4. Are all goods/services on the	contract being per	formed at the agreed	d upon time and r	manner?					
X Yes □ No									
If no, please explain?									
5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?									
☐ Yes ☐ No ☐ Did not need to contact									
If no, please explain?									



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Department/Office Contract Renewal Evaluation

3. Has the invoicing been timely, accurate and in accordance with the contract?
x Yes □ No
If no, please explain?
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?
X Yes □ No
If no, please explain?
3. Please state any additional comments about your experience with this vendor and the goods/services provided:
Department/Office Director's Name: Hal King
Department/Office Director's Signature: