



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

2018 SEP -6 PM 4: 26
CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

DATE: June 20, 2018
TO: Shiv Newaldass
Interim Director, Development Services
FROM: *JE* Janice English
Procurement Contracts Officer

FILE: PR-18-198

SUBJECT: Blanket Contract Renewal for Parking Cashiering Services for Van Buren & Radius Parking Garage – B002793 – LAZ Florida Parking, LLC

ISSUE:

The current period of the above contract expires on 10/31/2018. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

If you wish to renew this contract, please complete and return this form to my attention along with the attached Contract Renewal Evaluation Form.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated.

Date: 9.5.18 To: Janice English, Procurement Services

The Interim Director recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 46.1150.00227.545.003117 (Van Buren Garage Contractual Services)
46.1150.00228.545.003117 (Radius Garage Contractual Services)

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is: \$275,750.40

By: *Shiv Newaldass* For SN

Title: Interim Director, Development Services



CITY OF HOLLYWOOD, FLORIDA
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Department/Office
 Contract Renewal Evaluation

Date: August 28, 2018	
Department/Office: Development Services	Division/Area: Parking
Contact Person: Hal King	Title: Parking Administrator
Contact phone number: 954.921.3495	Contact Email: hking@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B002793	
Contract Expiration Date: November 16, 2018	
Vendor: LAZ Florida Parking LLC	Contact Person: Christopher Walsh
Contact phone number: 786-566-3086	Contact Email: cwalsh@lazparking.com
Good/Service: Parking Cashiering Services	Solicitation #: RFP F-4481-15-JE

1. How would you rate the quality of goods/services?

Excellent Good Satisfactory Poor

2. How would you rate the courteousness vendor's personnel?

Excellent Good Satisfactory Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
 (Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

Yes No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

Yes No Did not need to contact

If no, please explain?



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**Department/Office
Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

Yes No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

Yes No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: Hal King

Department/Office Director's Signature: 