

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: September 8, 2014

BIS 14-253

File: TMP-2014-00504

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE ISSUANCE OF THE ATTACHED BLANKET PURCHASE ORDER BETWEEN THE BROWARD SHERIFF'S OFFICE AND THE CITY OF HOLLYWOOD FOR THE PURCHASE OF MEDICAL SUPPLIES AND JANITORIAL SUPPLIES IN THE ESTIMATED AMOUNT OF \$65,000.00; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE ATTACHED RELEASE AND WAIVER LIABILITY FORM.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks the authorization to issue a Blanket Purchase Order and to execute a Release and Waiver Liability form between the Broward Sheriff's Office ("BSO") and the City of Hollywood for the purchase of medical supplies in an estimated amount of \$65,000.

The provision of emergency services by the Fire and Beach Safety Department, in accordance with their State of Florida Emergency Medical License, requires the purchase of medical and janitorial supplies vital to its operation. The BSO has established a program to allow governmental entities to purchase fire medical and janitorial supplies directly from the Sheriff at their cost without mark ups or handling fees.

The current procurement contract between the City of Hollywood and BSO expires on 10/18/2014, and is renewable for an additional one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing. BSO has agreed in writing to renew the contract under the same terms and conditions as the current purchase order. As part of the renewal process, the City is required by BSO to execute a current Release and Waiver of Liability form wherein the City assumes the risks associated with the procurement, use, maintenance or storage of the supplies and/or the maintenance and repair services for its fire and rescue equipment.

Pursuant to Section 38.40(C)(8) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a unanimous vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.

Funding for the attached Blanket Purchase Order will be provided for in the fiscal year 2015 budget, in Fire Rescue and Beach Safety Department's Medical Supply Account Number 01.2151.00000.522.005232 (\$62,000.00) and Janitorial Supply Account Number 01.2151.00000.522.005231 (\$3,000.00), subject to the approval and adoption of the FY 2015 Operating Budget by the City Commission, and will be budgeted in subsequent fiscal years.

PREPARED BY: Hilde Johnson
Management & Budget Analyst

APPROVED BY: Kee Eng
Budget Manager