

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 18, 2021

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Memorandum of Agreement with the State of Florida, Department of Health Broward County Department of Health for the purchase of a MX908 Portable Mass Spectrometer.

I have reviewed the above captioned agreement for form and legal sufficiency. The general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Police Department
- 2) Type of Agreement – Memorandum of Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – This Agreement will end on August 31, 2023
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount - In an approximate amount of \$73,500.00
- 6) Termination rights - Either party may terminate upon 30 days written notice.
- 7) Indemnity/Insurance Requirements – To the extent permitted by law (Section 768.28, F.S.) each party agreed to be fully responsible for the respective acts and omissions of its agents or employees.
- 8) Scope of Services - The Police Department will utilize the grant funding to purchase a MX908 Portable Mass Spectrometer. The purchase will be facilitated in accordance with the City's Purchasing Code, and if required brought back to the City Commission.
- 9) Prior experience with Vendor (if any) – n/a.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager