City of Hollywood, Florida

2600 HOLLYWOOD BLVD. · P.O. BOX 229045 · ZIP 33022-9045

DATE: **July 28, 2015**

RE: BLANKET ORDER #: **B002522**
PRODUCT/SERVICE: **Supply of Dry Polymer**

Polydyne Inc. V#11838
Attn: Lawrence D. Grizzle
One Chemical Plant Road
Riceboro, GA 31323

Telephone Contact: 912-880-2035
Fax: 912-880-2078
Email: polybiddpt@snfhc.com

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- ☐ FORMAL BID #
- ☐ INFORMAL BID # — DATED:
- ☒ RENEWAL OF FORMAL BID #: **F-4375-13-JE** — DATED:
- ☐ EXTENSION OF FORMAL BID/RFP# — DATED:
- ☐ WRITTEN QUOTATION # — DATED:
- ☐ VERBAL QUOTATION PER — DATED:
- ☐ STATE OF FLORIDA CONTRACT # — DATED:
- ☐ BROWARD COUNTY BID #
- ☐ OTHER:

The term of this order is **10/1/2015** through **9/30/2016 (Second and Final Renewal)**.

The estimated dollar value is **$189,750.00**

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Robert Lowery** at (954) 921-**3552**

RL

c: Public Utilities
Underground Utilities
Finance

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
10/01/13 - 09/30/15

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BPO #   B002522        DATE :  09/11/13   START DATE :  10/01/13   END DATE :  09/30/15   CONTRACT # : F-4375-13-JE

LINE #  VENDOR   ADDR #    STOCK #          REF #     TYPE    TRANS #  UOM      MIN QTY      MAX QTY       UNIT PRICE     QTY USED
HAZARDOUS                                                     ACCOUNT #                      ACCOUNT NAME                  TAX CODE

  1    11838          0                   DRY          N 295500001267 LB   00000001.0000 00115000.0000        1.65000 00070400.0000
000000  POLYDYNE, INC.                        885/77
BPO DESCRIPTION:   DRY POLYMER SUPPLY AND DELIVERY
BPO DESCRIPTION:
BPO DESCRIPTION:   MFG: POLYDYNE, INC./CLARIFLOC SW241
BPO DESCRIPTION:
BPO DESCRIPTION:   NO MINIMUM DELIVERY
BPO DESCRIPTION:
BPO DESCRIPTION:   CALENDAR DAYS FOR DELIVERY: 3-7
BPO DESCRIPTION:
BPO DESCRIPTION:   AS PER SPECIFICATIONS OF BID
BPO DESCRIPTION:   NUMBER F-4375-13-JE
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CITY OF HOLLYWOOD, FLORIDA

Procurement Services Division
2600 Hollywood Blvd. · Room 303 · P. O. Box 229045 · Hollywood, Florida 33022-9045
Phone (954)921-3299 · Fax (954)921-3086

July 9, 2015

Polydyne, Inc.
Attn: Lawrence D. Grizzle
One Chemical Plant Road
Riceboro, GA 31323

Dear Vendor:

Our Agreement for the Supply of Dry Polymer based upon Bid Number F-4375-13-JE, Blanket Purchase Order B002522, expires on September 30, 2015.

The Procurement Services Division would like to renew the agreement for a one (1) year renewal period under the terms and conditions utilizing Blanket Purchase Order B002522 (copy attached).

Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

Robert Lowery, Contracts Officer
Procurement Services Division

RL/dm

I agree: Boyd Stanley
(Signature)

I disagree: ______________________

Name: Boyd Stanley, Business Director
(Typed or Printed)

Date: 7/10/15

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

DATE:	**July 9, 2015**	**FILE:** PR-15-208
TO:	Steve Joseph, Director, Public Utilities	
VIA:	Joel Wasserman, Director, Procurement Services	
FROM:	Robert Lowery, Contracts Officer, Procurement Services RL	
SUBJECT:	Blanket Contract Renewal for the Supply of Dry Polymer - B002522 – Polydyne Inc	

2015 JUL 16 PM 2:15

CITY OF HOLLYWOOD PROCUREMENT SERVICES DIVISION

ISSUE:
The current period of the above contract expires September 30, 2015. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:
Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:
Please reply to Procurement Services as soon as possible, by returning this memo appropriately filled out, signed and dated.

Date: 7/10/15 To: Robert Lowery, Procurement Services

The Director of Public Utilities recommends the following:

Cof ✓ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4041.00000.536-005233-"Chemical Supplies"

_____ DO NOT renew this contract. See attached memo explaining the reason(s).

_____ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Cof ✓ Estimated annual usage/expenditure is: $189,750.00

By: Cof 7/14/15

Title:

Steve Joseph P.E.
Public Utilities Director

7/14/15

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

Date: 7/10/15	
Department/Office: Public Utilities	**Division/Area: Wastewater**
Contact Person: Coy Mathis	**Title: Public Utilities Manager**
Contact phone number: 954-921-3288	**Contact Email cmathis@hollywoodfl.org**
Purchase Order/Blanket Purchase Order #: BOO2522	
Contract Expiration Date: 9/30/15	
Vendor: Polydyne, Inc.	**Contact Person: Lawrence D. Grizzle**
Contact phone number: 912-880-2035	**Contact Email:**
Good/Service: Supply of Dry Polymer – Clarifloc SW241.	**Solicitation #: F-4375-13-JE**

1. How would you rate the quality of goods/services?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☒ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	☒	☐	☐	☐
Value	☒	☐	☐	☐
Frequency of Contact	☒	☐	☐	☐
Responsiveness to request	☒	☐	☐	☐

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?

CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: Steve Joseph, P. E.

Department/Office Director's Signature: 7/14/15

7/14/15