

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** December 29, 2021

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with EAC Consulting, Inc. for professional engineering services for the design of a sewer extension.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Continuing Services Agreement (Resolution No. R-2017-284)
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-284 continuing services contract)
- 4) Term of Contract:
  - a) initial – the continuing services contract approved pursuant to Resolution No. R-2017-284 was for an initial four year term. **This ATP for Work Order No. EAC 22-01 will be for completed in five months from the execution date of the ATP.**
  - b) renewals (if any) – The existing agreement had two additional two year renewal terms. **On July 26, 2021, the Agreement was renewed for the two year period.**
  - c) who exercises option to renew – both parties.
- 5) Contract Amount – In the amount of \$349,145.56.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – Consultant will provide engineering services related to the design of a sewer extension for the area bounded by Arthur Street and Taft Street, and North 35<sup>th</sup> Avenue and North Park Road.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager