



2022 Annual Action Plan

Substantial Amendment

DRAFT

City of Hollywood
2600 Hollywood Boulevard
Hollywood, FL 33020-
4807

Annual Action Plan
2022

1

July 2023: A Substantial Amendment to reallocate \$1,306,084 from prior year CDBG funds and \$785,744 of 2022 CDBG funds towards public facilities and infrastructure activities and reallocate \$1,308,608 from prior year HOME funds and \$458,999 of 2022 HOME funds towards Tenant Based Rental Assistance.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan is designed to help states and local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

The process used to develop the City of Hollywood plan involved interaction among the citizens of Hollywood, representatives of local government and various agencies concerned with housing and social services.

A Citizens Needs Assessment Public Hearing was held on December 8, 2021 before the Community Development Advisory Board (CDAB) to solicit the input of citizens, appropriate public agencies, and social service organizations on the 2022-2023 One Year Action Plan. A public notice of the meeting was published in the Sun Sentinel on November 22, 2021.

A notice to the public advising of the availability of a summary draft for public inspection of the One Year Action Plan was published in The Sun Sentinel on May 20, 2022. This Draft Executive Summary and the attached One Year Action Plan Narrative for Fiscal Year 2022-2023 is made available at the Community Development Division to allow the public the opportunity to review the preliminary recommendations of the CDAB and comment. It is important to note that the activities listed in the attached One Year Action Plan Narrative for Fiscal Year 2022-2023 reflect recommendations of the CDAB. The City of Hollywood City Commission may accept or reject any recommendations made by the CDAB.

A Virtual Public Meeting of the CDAB was held on June 8, 2022 on the 2022-2023 Annual Action Plan and Projected Use of Funds. A Public Hearing was held before the City Commission on July 6, 2022, where members of the public will be provided the opportunity to comment on the Annual Action Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In accordance with the City of Hollywood Citizen Participation Plan, the City shall assure that citizens, public agencies and other interested parties are provided with the appropriate information on programs and activities covered by the One Year Action Plan, substantial amendments, and reporting on performance. Copies of the proposed and adopted One Year Action Plan, along with any supporting documentation, shall be provided to the public in a timely manner, in a form accessible to persons with disabilities, upon request, and at reasonable costs to encourage public comment and input.

Prior to submission of its adopted One Year Action Plan to HUD, the City shall make available to citizens, units of local governments, public and private agencies, and other interested parties information that is required for the development of the One Year Action Plan. Such information, at a minimum, includes the amount of assistance in covered programs the jurisdiction expects to receive, the range of activities that can be undertaken in the covered programs, an estimate of the amount of assistance that will benefit persons of very-low and low-income, and plans to minimize displacement of persons and assistance available to those persons who may be displaced.

The CDAB is to act as the major point of community contact and citizen participation.

The CDAB is to consist of up to fifteen (15) members appointed by the City Commission. Priority is to be given to the selection of persons residing in areas of the jurisdiction that, according to the most recent data provided by the United States Census Bureau, have concentrations greater than fifty-one percent (51%) of low and moderate income persons, as defined by HUD, residing therein. The CDAB is to be responsible for overseeing the City's citizen participation requirements set forth at 24 CFR 91.105 for HUD's Community Planning and Development programs. These responsibilities include the review of, and recommendations concerning, proposed activities under these programs, reflecting the views and general consensus of the areas of the city they represent. The CDAB is to serve in an advisory capacity to the City Commission with regard to all phases of these programs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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Housing

The City of Hollywood Housing Rehabilitation Program is a useful tool to preserve affordable housing. The obvious financial benefit to LMI families is strengthened by the convenience and safety the program offers to families who are unfamiliar or frightened by the construction process.

Public Services

The City of Hollywood has performance based contracts with sub recipient of CDBG funds. Sub recipients are reimbursed based upon compliance with the agreed upon outputs. In addition, sub recipients complete Outcome Measurement Tables as part of the application and are monitored based upon accomplishment of short-term outcomes. The public service activities have successfully met benchmarked requirements and satisfied the wishes of both the Community Development Advisory Board and the City of Hollywood Commission

Economic Development

Through partnerships with local non-profit agencies the City was successful in accomplishing the goals of the Community Development Advisory Board and the City of Hollywood Commission in integrating employment training, job placement assistance, small business start-up assistance, financial literacy coaching and education for an underserved population.

Public Facilities

Historically, the City of Hollywood Public Facilities program sufficiently accomplishes the primary goal of availing affordable sidewalk repair for the affected LMI households and water and sewer repair and installation for LMI neighborhoods. However, in addition to the primary goal, the bond issuance was a necessary funding source for an affordable housing development of thirty-four (34) affordable units in a LMI neighborhood.

Substantial Amendment

Two Public Hearings have been scheduled regarding the Proposed One Year Action Plan Substantial Amendment for FY 2022. The first public hearing is to be held before the Hollywood Community Development Advisory Board on August 9, 2023 at 6:00 P.M. at 2600 Hollywood Blvd., Room 215 Hollywood, FL. 33020. The second public hearing is to be held before the Hollywood City Commission for an undetermined time after the start of its regular meeting on August 30, 2023 at Hollywood City Hall, 2600 Hollywood Blvd.

For more information or to obtain a copy of the Proposed HOME Substantial Amendment to the One Year Action Plan for Fiscal Year 2022 , contact Ryon Coote, Community Development Manager, at 2600 Hollywood Blvd., Old Library, Hollywood, FL 33022, Monday through Thursday, 7:00 A.M. to 6:00 P.M. (954) 921-3271. The proposed Substantial Amendment will also be made available on the City's website: www.hollywoodfl.org. All interested agencies, organizations and persons are invited to submit

comments on the proposed One Year Action Plan for Fiscal Year 2022 at the above address or to dbiederman@hollywoodfl.org on or before August 29, 2023. The detailed Substantial Amendment will be available for public review and comment for a period of 30 days that commences July 31, 2023.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

In accordance with the City of Hollywood Citizen Participation Plan, the City shall assure that citizens, public agencies and other interested parties are provided with the appropriate information on programs and activities covered by the One Year Action Plan, substantial amendments, and reporting on performance. Copies of the proposed and adopted One Year Action Plan, along with any supporting documentation, shall be provided to the public in a timely manner, in a form accessible to persons with disabilities, upon request, and at reasonable costs to encourage public comment and input.

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5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City held a Needs Assessment Public Hearing before the Community Development Advisory Board (CDAB). During the needs assessment representatives from various non-profits and community boards

made statements referring to a variety of needs including but not limited to: Homebuyer and homeownership education, housing affordability, mental health, public schools, emergency care services, school counselors, public facilities, infrastructure, employment services, job recruitment, and life skills. Subsequently, a Public Hearing was held before the City of Hollywood City Commission before adoption of the plan. There were no comments during the Public Hearing before the Commission.

6. Summary of comments or views not accepted and the reasons for not accepting them

All Public Comments were accepted.

7. Summary

The City of Hollywood will remain consistent with the Five-Year Consolidated Plan for the use of FY 22 funds. COVID response is not a priority for the use of FY 22 CDBG or HOME because of the availability of CDBG-CV and HOME-ARP funds.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Community Development Division
HOME Administrator		Community Development Division

Table 1 – Responsible Agencies

Narrative (optional)

The City of Hollywood Community Development Division is a division of the City of Hollywood Department of Development Services. The Community Development Division is responsible for the reporting and operational duties relative to the CDBG, HOME, NSP-1, NSP-3, and CARES Act Funding allocations received from HUD.

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Hollywood shares common borders with unincorporated Broward County and the cities of Dania Beach, Fort Lauderdale, Hallandale, Miramar, Pembroke Park, Pembroke Pines and the Town of Davie. Hollywood maintains inter-local agreements with each of these governmental entities. In addition, the City interacts formally and informally with numerous state and regional agencies, utility companies, authorities, and special districts for the provision and regulation of services.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Fort Lauderdale has administrative authority over HOPWA grant allocations. In its role as lead agency, The City of Fort Lauderdale works in cooperation with the partners of the Continuum of Care (CoC) institutional delivery system including the City of Hollywood, to coordinate the funding of eligible non-profit organizations to provide comprehensive services for persons and families affected by HIV+/AIDS. The City of Hollywood Social Service Coordinator pre-screens clients for reentry into the delivery system to expedite these services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Broward Outreach Homeless Center, located in the City of Hollywood, has received funding from Broward County through its CDBG and ESG programs to contribute to the costs involved in the provision of comprehensive services and long term transitional shelter for its clientele. The City of Hollywood has contributed CDBG funds for the expansion of this facility to include a Women and Children’s Shelter and the operation of a Scholastic Success Program for Homeless Children. In addition, the City of Hollywood funds agencies that offer services specifically targeted to persons and families exiting the CoC to prevent re-occurrences of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Because of the complexity and regional nature of the special needs populations in the area, the City will strive to support the development and expansion of facilities to address these needs through the coordination of efforts with other units of local government, including Broward County. This cooperative

approach will better enable social service agencies to secure adequate funding for the special needs of families with children, the homeless, those threatened with homelessness, and those not capable of achieving independent living. The City will support grant applications by social services and other non-profit agencies that meet needs identified in this Consolidated Plan, provided the organizations demonstrate the capacity to implement the proposed activities.

In updating the Strategic Regional Policy Plan (SRPP) for South Florida, the South Florida Regional Planning Council sought the input of all local jurisdictions in the region, which includes Dade, Broward and Monroe Counties, as well as interested agencies, organizations and individuals in order to identify those strategic issues which most impact the region. The SRPP and established strategic regional goals and policies designed to move the region toward becoming a livable, sustainable and competitive community.

This strategy recognizes a set of interrelated issues requiring a systematic approach of coordinated actions on the part of all involved to achieve meaningful resolutions.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	<p>Agency/Group/Organization</p>	<p>Broward County Homeless Initiative Partnership</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Other government - County Other government - Local Regional organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>During the development of the Consolidated Plan, the Broward County Homeless Initiative was consulted to determine strengths and/or gaps in the institutional delivery system, homeless count, homeless facilities and needs of the at-risk community. It was determined that the services provided were comprehensive enough to service the needs of the target communities, however, the lack of funding limits the number that can be served.</p>

2	Agency/Group/Organization	Hollywood Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the development of the Consolidated Plan, the Hollywood Housing Authority was consulted to determine strengths and/or gaps in the institutional delivery system and needs of the at-risk community.
3	Agency/Group/Organization	HOPE SOUTH FLORIDA
	Agency/Group/Organization Type	Housing Services-homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the development of the Consolidated Plan, HOPE South Florida was consulted to determine strengths and/or gaps in the institutional delivery system and needs of the at-risk community.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County Homeless Initiative Partnership	Homeless Prevention

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A Citizens Needs Assessment Public Hearing was held on December 8, 2021 before the Community Development Advisory Board (CDAB) to solicit the input of citizens, appropriate public agencies, and social service organizations on the 2022-2023 One Year Action Plan.

On March 9, 2022 non-profit agencies seeking CDBG funding made presentations before the CDAB. Subsequently, on April 13, 2022 the CDAB developed preliminary funding recommendations.

A notice to the public advising of the availability of a summary draft for public inspection of the One Year Action Plan was published in the Sun Sentinel on May 20, 2022. This Draft Executive Summary and One Year Action Plan Narrative for Fiscal Year 2022-2023 was made available at the Community Development Division to allow the public the opportunity to review the preliminary recommendations of the CDAB and comment. It is important to note that the activities listed in the One Year Action Plan Narrative for Fiscal Year 2022-2023 reflect recommendations of the CDAB. The City of Hollywood City Commission may accept or reject any recommendations made by the CDAB.

A Public Hearing will be held before the City Commission on July 6, 2022, where members of the public will be provided the opportunity to comment on the consolidated plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community Residents of Public and Assisted Housing	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing City of Hollywood Sunshine Board	Joint meeting with the Community Development Advisory Board (CDAB) and the Affordable Housing Advisory Committee. Organizations attending were Hispanic Unity, Broward Housing Solutions, Lighthouse 4 youth, Florida Rising, Civic Associations, African American Advisory Committee, Hope South Florida	Continue to invest in TBRA; Continue Street Outreach; increase housing for the mentally ill;	All comments accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community CDBG Applicants	CDBG presentations before the CDAB; Center for Independent Living, Community Enhancement Collaboration, Covenant House, Goodman Family Jewish Services, Hope South Florida, National Alliance on Mental Illness, Russel Life Skills, Second Chance Society, Women in Distress.	Applicant presentation to the Community Development Advisory Board	All comments accepted	
4	Public Meeting	Non-targeted/broad community	Joint meeting of the CDAB and the City Commission.	The CDAB discusses with the Commission their proposed use of CDBG and HOME funds.	All comments accepted	
5	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	
6	Public Hearing	Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Comment Period	Non-targeted/broad community	<p>Substantial Amendment: For information or to obtain a copy of the Proposed Substantial Amendment to the One Year Action Plan for Fiscal Year 2022, contact Ryon Coote, Community Development Manager, at 2600 Hollywood Blvd., Old Library, Hollywood, FL 33022, Monday through Thursday, 7:00 A.M. to 6:00 P.M. (954) 921-3271. The proposed Substantial Amendment will also be made available on the City's website: www.hollywoodfl.org. All interested agencies, organizations and persons are invited to submit comments on the proposed One Year Action Plan for Fiscal Year 2022 at the above address or to dbiederman@hollywoodfl.org on or before August 29, 2023. The detailed Substantial Amendment will be available for public review and comment for a period of 30 days that commences July 31, 2023.</p>	A summary of comments will be provided after the public comment period.	All comments are welcome and will be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Hearing	Non-targeted/broad community	Substantial Amendment: Two Public Hearings have been scheduled regarding the Proposed One Year Action Plan Substantial Amendment for FY 2022. The first public hearing is to be held before the Hollywood Community Development Advisory Board on August 9, 2023 at 6:00 P.M. at 2600 Hollywood Blvd., Room 215 Hollywood, FL. 33020. The second public hearing is to be held before the Hollywood City Commission for an undetermined time after the start of its regular meeting on August 30, 2023 at Hollywood City Hall, 2600 Hollywood Blvd.	A summary of comments will be provided after the public hearing.	All comments are welcome and will be accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Hollywood will have a \$611,999.00 allocation of HOME funds, a \$1,169,297.00 CDBG allocation and \$70,000.00 in CDBG Program to be programmed during FY 22.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,169,297	70,000	1,306,084	3,851,464	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	611,999	0	1,308,608	1,920,607	0	
Other	public - federal	Admin and Planning Economic Development Public Improvements Public Services Other	0	0	0	0	0	
Other	public - federal	Economic Development Housing Public Services Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Hollywood uses State Housing Initiative Partnership Funds as a match to the HOME funding. The City matches its Public Service allocation with \$180,000 in General Fund Social Service funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Upon occasion the City gains ownership of single family lots appropriate for the provision of affordable homeownership opportunities. In such cases, the City partners with Liberia Economic and Social Development, Inc. (LES) a duly recognized Community Housing Development Organization (CHDO) to construct new single family homes on vacant lots for sale to HOME eligible purchasers. In addition, the City may participate with Low Income Tax Credit applicants for the construction of large multi-family residential units.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Development Incentives	2019	2020	Affordable Housing	Citywide	Development Incentives	CDBG: \$0 HOME: \$0	Rental units constructed: 0 Household Housing Unit
2	CV3 HVAC at LMI Community Centers	2020	2021		Citywide	Cap. Imp. including but not limited to sidewalks	CDBG: \$3,015,015	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15,000 Persons Assisted
3	General Public Services	2019	2020	Non-Housing Community Development	Citywide	Healthcare including Sub. Abuse and Mental Health Job Training, Placement and Financial Literacy Education Services for Children and Youth	CDBG: \$185,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
4	Community Housing Development Organization	2019	2020	Affordable Housing	Citywide	Purchase Assistance	HOME: \$91,780	Homeowner Housing Added: 2 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	General Administration	2019	2020	Administration	Citywide	Purchase Assistance Development Incentives Tenant-Based Rental Assistance Healthcare including Sub. Abuse and Mental Health Housing Rehabilitation Job Training, Placement and Financial Literacy Education Services for Children and Youth Cap. Imp. including but not limited to sidewalks Economic Development Activities	CDBG: \$247,683 HOME: \$61,200	Other: 2000 Other
6	Tenant-Based Rental Assistance	2019	2020	Affordable Housing	Citywide	Tenant-Based Rental Assistance	HOME: \$1,767,607	Tenant-based rental assistance / Rapid Rehousing: 150 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Development Incentives
	Goal Description	The City will be providing funding towards the Development of affordable multi-family housing units. This assistance can be used towards softcost, acquisition, new development or rehabilitation.
2	Goal Name	CV3 HVAC at LMI Community Centers
	Goal Description	
3	Goal Name	General Public Services
	Goal Description	Public Service activities that include but are not limited to, senior services, housing assistance for disabled persons, homeless services, emergency services, employment assistance, mental health counseling, youth tutorials, and counseling for battered spouses.
4	Goal Name	Community Housing Development Organization
	Goal Description	Single family Housing Construction
5	Goal Name	General Administration
	Goal Description	Administrative costs
6	Goal Name	Tenant-Based Rental Assistance
	Goal Description	Rental Assistance for LMI Households

Projects

AP-35 Projects – 91.220(d)

Introduction

In order to reduce the number of cost burdened LMI families, the City of Hollywood shall focus on the rehabilitation of the affordable housing inventory and add new affordable housing opportunities. In addition, the City shall increase the earning potential of LMI persons and families by focusing on job training, employability skills, and education.

Projects

#	Project Name
1	General Administration
2	General Public Services
3	Multi-Family Affordable Housing
4	Community Housing and Development Organization
5	Community Center Improvements
6	Public Facilities & Infrastructure
7	TBRA

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Using, CDBG and HOME, the City of Hollywood provides services and funding to LMI persons on a first-come first-served basis. State Housing Initiative Partnership (SHIP) provide the match for our HOME funds. The City conducts housing rehabilitation activities using SHIP funds that prioritize very low income persons and the disabled.

AP-38 Project Summary
Project Summary Information

1	Project Name	General Administration
	Target Area	Citywide
	Goals Supported	General Administration
	Needs Addressed	Purchase Assistance Development Incentives Tenant-Based Rental Assistance Healthcare including Sub. Abuse and Mental Health Housing Rehabilitation Job Training, Placement and Financial Literacy Education Services for Children and Youth Cap. Imp. including but not limited to sidewalks Economic Development Activities Debt Service
	Funding	CDBG: \$247,683 HOME: \$61,199
	Description	CDBG and HOME General Administration
	Target Date	9/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	General Administration for all activities within the plan.
	Location Description	Citywide
	Planned Activities	
2	Project Name	General Public Services
	Target Area	Citywide
	Goals Supported	General Public Services
	Needs Addressed	Healthcare including Sub. Abuse and Mental Health Education Services for Children and Youth
	Funding	CDBG: \$185,000
	Description	Public Service activities that include but are not limited to, senior services, housing assistance for disabled persons, homeless services, emergency services, employment assistance, mental health counseling, youth tutorials, and counseling for battered spouses.
	Target Date	9/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	1500 persons and families at or below 80%AMI
	Location Description	Citywide
	Planned Activities	Senior services, housing assistance for disabled persons, homeless services, emergency services, employment assistance, mental health counseling, youth tutorials, and counseling for battered spouses.
3	Project Name	Multi-Family Affordable Housing
	Target Area	Citywide
	Goals Supported	Development Incentives
	Needs Addressed	Development Incentives
	Funding	CDBG: \$506,614 HOME: \$459,020
	Description	The City will be providing funding towards the Development of affordable multi-family housing units. This assistance can be used towards soft cost, acquisition, new development or rehabilitation.
	Target Date	9/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	200 Affordable Rental units affordable for households at or below 80% AMI
	Location Description	Citywide
	Planned Activities	The City will be providing funding towards the Development of affordable multi-family housing units. This assistance can be used towards soft cost, acquisition, new development or rehabilitation.
4	Project Name	Community Housing and Development Organization
	Target Area	Citywide
	Goals Supported	Community Housing Development Organization
	Needs Addressed	Purchase Assistance
	Funding	HOME: \$91,780
	Description	
	Target Date	9/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	Homeownership opportunities for households at or below 80% AMI.
	Location Description	Citywide
	Planned Activities	The construction of single family homes.
6	Project Name	Public Facilities & Improvements
	Target Area	Low and Moderate Income Area
	Goals Supported	CV3 HVAC at LMI Community Centers
	Needs Addressed	Cap. Imp. including but not limited to sidewalks
	Funding	CDBG: \$3,015,015.30
	Description	Improvements to Community Centers in LMI neighborhoods.
	Target Date	9/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15,000 Persons Assisted
	Location Description	Various LMI communities
	Planned Activities	Improvements to Public Facilities and Infrastructure in LMI neighborhoods.
7	Project Name	TBRA
	Target Area	Citywide
	Goals Supported	Tenant-Based Rental Assistance
	Needs Addressed	Tenant-Based Rental Assistance
	Funding	HOME: \$767,607.16
	Description	Tenant Based Rental Assistance provided to persons at 60%AMI or less.
	Target Date	9/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	Tenant-based rental assistance / Rapid Rehousing: 150 Households Assisted
	Location Description	Citywide
	Planned Activities	Tenant Based Rental Assistance

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City primarily focuses its funding towards individual benefits citywide.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	90
Low and Moderate Income Area	10

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Fourteen (14) of the Fifteen (15) activities of the 2022-2023 Action Plan are LMI clientele specific. Therefore, the beneficiaries are primarily citywide. The remaining project is General Administration.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City intends to conduct a Multi-family Affordable Housing program that repair or build new 200 affordable rental units. Using past year funding, a Housing Rehabilitation program will assist 15 households. It is expected that 5 households assisted under the program shall be disabled homeowners. The City will continue its relationship with Liberia Economic and Social Development, Inc. to construct two affordable homes (with homebuyer assistance) and to provide 20 Tenant-Based Rental Assistance subsidies through a partnership with HOPE South Florida.

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	225
Special-Needs	5
Total	235

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	100
Rehab of Existing Units	115
Acquisition of Existing Units	0
Total	235

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

No further discussion necessary.

AP-60 Public Housing – 91.220(h)

Introduction

The Hollywood Housing Authority administers both a public housing and Section 8 housing voucher program. The housing authority owns and manages 2 public housing projects which contain 120 affordable rental units. It also administers 800 Section 8 housing vouchers and has a 500 person waiting list for vouchers and a 250 person senior waiting list for Public Housing sites. The Hollywood Housing Authority has routinely scored as a high performing Housing Authority, most recently scoring a 91 out of 100 on the most recent evaluation. The physical condition of the Hollywood Housing Authority public housing units have historically been very good. In addition, the Hollywood Housing Authority has constructed affordable rentals using Low income Tax Credits and using Neighborhood Stabilization Program funds in partnership with the City. To service the accessibility needs the 250 seniors on the waiting list typically require lowered ovens and walk-in/wheel-in showers.

Actions planned during the next year to address the needs to public housing

The Housing Authority shall continue to service the waiting list and hold general meeting with residents and the board to discuss public housing concerns and other supportive services needed.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Hollywood Housing Authority holds a general meeting so that residents can discuss with the board any issues related to the public housing and other supportive services needed. Residents are informed of City of Hollywood homeownership initiatives and encouraged to participate.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

No further discussion necessary.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Hollywood understands the particular dynamics involved in homeless services as a result of the COVID-19 Health Emergency. The City is expecting an allocation of 1.9 million dollars in Home Investment Partnership Funds provided by the American Rescue Plan legislation (HOME-ARP). To make the greatest possible impact with these funds, the City will have an additional needs assessment hearing with the CoC focusing on the uses of HOME-ARP

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Institutional Delivery Structure offers multiple services for the special needs population and the homeless population. First-Call for Help of Broward County is a referral agency and the first point of contact for persons in need of crisis intervention, homeless prevention, emergency shelter, transitional housing, permanent supportive housing, food, clothing, job training, etc. First Call for Help of Broward County uses trained volunteers and a data base of all social services providers within the region including those that are a part of the Continuum of Care. In addition, the City employs a Social Service Coordinator through the Division of Community Development and a Homeless Program Coordinator through the Police Department to provide street level outreach, crisis intervention, resource linkage, needs assessment and transportation to shelters and emergency housing.

As a result of the new HOME-ARP allocation, the City intends to hold an additional Needs Assessment with the Continuum of Care Partnership.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Broward County Homeless Initiative Partnership CoC provides homeless services including but not limited to Emergency Shelters, Transitional Housing, Permanent Supportive Housing, Homeless Prevention, Street Outreach, Counseling in Substance Abuse, Mental Health, and/or Life Skills, Childcare and Education, Employment Training and Placement, Healthcare, and Transportation needs.

The "Continuum of Housing" provides housing services through the Housing Opportunities for Persons with AIDS (HOPWA) program. In Broward County, the HOPWA program provides a variety of housing options that assist persons living with HIV/AIDS in the community. The "Continuum of Housing" programs span across Broward County and offer Emergency Transitional Housing, Assisted Living Facilities, Mental Health Housing, Substance Abuse Housing, Community-Based Housing, Project-Based Rent, Tenant-Based Rental Vouchers, short-term rent, mortgage and utilities assistance, move-in

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC provides homeless services including Homeless Prevention, Counseling in Substance Abuse, Mental Health, and/or Life Skills, Childcare and Education, Employment Training and Placement, Healthcare, and Transportation needs.

In addition to the activities of the CoC, the City of Hollywood seeks to fund agencies that assist persons who are leaving transitional housing in employment support (i.e. tracking progress, counseling, and intervention with supervisors where appropriate and beneficial). Also, the City seeks to fund agencies that subsidize work material purchase and training cost. Simultaneously, using HOME funds in coordination with the employment support efforts, the City aids families exiting transitional housing with Tenant Based Rental Assistance to prevent persons and families that were recently homeless from becoming homeless again.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to the Homeless Prevention activities of the CoC, the City of Hollywood employs a Social Service Coordinator who acts as a referral source for persons and families at risk of becoming homeless. The Social Service Coordinator is familiar with all regional programs that aid in homeless prevention and re-entry. The Social Service Coordinator pre-screens and refers persons/family in applying for said services.

Discussion

No further discussion necessary

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Hollywood Analysis of Impediments pointed out several strategies to remove or ameliorate the Barriers to Affordable Housing as follows:

Strategy 1: Continue the implementation of in-fill housing on a citywide basis.

Strategy 2: Continue operating the First-time Homebuyer program that has pre-purchase counseling, down payment and closing cost assistance to participants to purchase homes citywide.

Strategy 3: Continue to evolve marketing program to make use of any and all mediums that make contact with Low and Moderate Income Individuals in various languages

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Hollywood has developed an Analysis of Impediments that did not point out any public policies as having a negative effect on affordable housing and/or residential investment. In addition, as required as a recipient of State Housing Initiative Partnership funds, the City of Hollywood has instituted the Affordable Housing Advisory Committee (AHAC) that reviews in any policy changes to advise the City Commission on any policies that may have a negative effect on affordable housing development.

Discussion:

No further discussion necessary.

AP-85 Other Actions – 91.220(k)

Introduction:

In order to foster and maintain the affordable housing stock the City will be expanding its Housing Rehabilitation activities for LMI homeowners and seek public/private partnership opportunities to develop new affordable rentals. Simultaneously, as part of its housing rehabilitation activities the City will be testing homes for the presence of lead-based paint and educating homeowners on the hazards of lead-based paint.

The housing cost in the City remains unaffordable for LMI residents. Even during market slumps, housing cost burden has historically been high within the City. Therefore, in addition to cost reduction practices, the City must seek to increase the employment opportunities for its residents by recruiting new businesses to the City and retaining desirable businesses within the City. A highly employable workforce is desirable to most businesses; therefore, the City is funding job training, job placement, and employability skills training for those difficult to place residents. Success in increasing the employability skills of Hollywood residents is not only beneficial for business recruitment/retention but also aids in the reduction of poverty-level families.

The institutional structure surrounding the efforts of the City is strong and multi-faceted. However, the need is outpacing the funding. Therefore, the City and its partners will be seeking additional funding sources and refining delivery efforts to serve the target populations

Actions planned to address obstacles to meeting underserved needs

The condition of rental properties can be most easily addressed by Lack of landlord participation in rental rehabilitation programs shall be addressed by partnering with private developers for the construction of affordable rental properties. The City is aware that the construction of new affordable rental properties does not repair substandard rental properties. However, the availability of a new affordable option applies market pressure on the surrounding competing landlords, which would encourage property repair in order to remain marketable.

Actions planned to foster and maintain affordable housing

Housing Rehabilitation and Affordable Housing Development.

Actions planned to reduce lead-based paint hazards

All participants of City of Hollywood housing programs are given in-depth information on the hazards of lead-based paint. Each housing unit in the City of Hollywood housing programs is searched for the presence of lead-based paint. If lead-based paint is identified it is abated.

Actions planned to reduce the number of poverty-level families

The City has invested in job training and job placement activities to diversify the career options of low- and moderate-income citizens.

Actions planned to develop institutional structure

The institutional structure surrounding the efforts of the City is strong and multi-faceted. However, the need is outpacing the funding. Therefore, the City and its partners will be seeking additional funding sources and refining delivery efforts to serve the target populations.

Actions planned to enhance coordination between public and private housing and social service agencies

Historically, the City has sought to leverage the funding available with private entities wherever possible in the development of housing and the provision of services. In addition, the City encourages applicants for CDBG funding to secure additional funding sources.

Discussion:

No further discussion necessary.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Hollywood has deferred payment loans in the housing market, however, the City estimates receipt of \$70,000.00 in program income from CDBG funds invested.

The HOME program requires that a HOME investment be secured by a mechanism that ensures an affordability period for 5 to 15 years depending on the amount of investment. However, the City of Hollywood deferred loans are not forgiven and therefore exceed the HOME affordability limits.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	70,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	70,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

State Housing Initiative Partnership Program funds and local funds resulting from an inter-local agreement between Broward County, the City of Hollywood, and the City of Hollywood CRA.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City will only use recapture guidelines and no resale. The City of Hollywood recaptures entire amount of investment. The amount subject to recapture is the direct subsidy received by the homebuyer.

Homebuyer Assistance - The City of Hollywood HOME assistance that enabled the homebuyer to buy the dwelling unit is determined to be any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property (i.e., the development subsidy). The HOME assistance is secured by Deed Restriction and the City's Deferred Payment Promissory Note and Mortgage and is limited to the net proceeds available from the sale. Under the terms and conditions of the City's Deferred Payment Promissory Note and Mortgage, the debt is payable in full on the maturity date set forth in the Mortgage that is thirty years from the date of the signing or the Promissory Note and Mortgage. However at thirty (30) days prior to the maturity date, the mortgagee shall offer the mortgagor a refinancing option, pursuant to the same terms and conditions, so long as mortgagor has not defaulted on any terms or conditions set forth in the Mortgage. The local CHDO and any other subrecipient of HOME funds will follow City of Hollywood recapture guidelines. The City of Hollywood recaptures entire amount of investment.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Housing Rehabilitation - The local CHDO and any other subrecipient of HOME funds will follow City of Hollywood recapture guidelines. The City of Hollywood HOME assistance is any HOME investment made to rehabilitate the property and is secured by Deed Restriction and the City's Deferred Payment Promissory Note and Mortgage. Under the terms and conditions of the City's Deferred Payment Promissory Note and Mortgage, the debt is payable in full on the maturity date set forth in the Mortgage that is thirty years from the date of the signing or the Promissory Note and Mortgage. However at thirty (30) days prior to the maturity date, the mortgagee shall offer the mortgagor a refinancing option, pursuant to the same terms and conditions, so long as mortgagor has not defaulted on any terms or conditions set forth in the Mortgage. At maturity mortgagor is under no

obligation to refinance the loan. Mortgagee may also require the principal balance of the loan to be due, in full, at any time prior to the maturity date in the event that mortgagor defaults on any term of the Mortgage including the house is sold, rented, ceases to be the primary residence of the buyer, transferred or conveyed or by any other means of title transference .The City may agree to subordinate its mortgage interest in situations where a new mortgage is required to restructure the debt. The City terms exceeds the affordability limits at 24 CFR 92.254. The City of Hollywood recaptures entire amount of investment.

Rental Development - The City of Hollywood HOME assistance is any HOME investment made to acquire or rehabilitate the property and is secured by Deed Restriction, Mortgage, and Note and is due and payable at which point the property is no longer being used as an affordable rental property. The HOME investment is not forgiven and therefore exceeds the affordability limits at 24 CFR 92.254

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds. However, the City of Hollywood does plan to refinance an existing debt when conducting a Housing Replacement activity as part of the rehabilitation program.

In the event that a home is not suitable rehabilitation and must be demolished and replaced, the City may find it necessary to refinance an existing private financial obligation. In those cases the repayment will be based on a calculation of 30% of the household's gross monthly income with a maximum term of 30 years. Any portion of principal loan amount not included in the payment structure will be deferred and subject to the provisions City's Deferred Payment Promissory Note and Mortgage.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).
6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

