

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 9, 2014
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Right of Way License Agreement with Family Tire Distributors

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Right of Way License Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – 5 year term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$572.40 annual rental fee
 - 6) Termination rights – City may terminate immediately for cause or without cause upon thirty (30) days advance written notice to Contractor. Contractor may terminate for cause upon thirty (30) days advance written notice to City.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – City shall grant a Right of Way License to Contractor for the purpose of parking and temporary loading and unloading of tires.
 - 9) Other significant provisions – Location: 1029 North 20 Avenue
- cc: Cathy Swanson-Rivenbark, City Manager