

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE PROPOSER FOR TUTORING SERVICES; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN RUSSELL LIFE SKILLS READING FOUNDATION DBA RUSSELL EDUCATION FOUNDATION AND THE CITY OF HOLLYWOOD FOR AN ESTIMATED ANNUAL AMOUNT OF \$94,800.00.

WHEREAS, the Department of Parks, Recreation and Cultural Arts requires an agreement with a qualified individual or firm for tutoring for approximately four hundred (400) students during the Summer Camp and homework assistance/project based learning projects for approximately seventy five (75) students at Kay Gaither and an additional forty (40) students at McNicol in Kindergarten through fifth (5th) grade at school Aftercare; and

WHEREAS, the Department of Parks, Recreation and Cultural Arts has been awarded a grant from Children's Services Council of Broward County for summer camp and afterschool care which requires certified teachers to provide a portion of the program objectives; and

WHEREAS, tutoring services will be available after school (Aftercare) during the school year, Monday through Thursday only; and

WHEREAS, tutoring services will also be available during regularly scheduled school year summer break, Monday through Thursday; and

WHEREAS, on June 28, 2017, Request for Proposals Number RFP-4557-17-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, BidSync successfully electronically invited 7,117 potential vendors; and

WHEREAS, on July 3, 2017, Procurement Services sent invitation emails to five (5) prospective vendors notifying them of the bid; and

WHEREAS, as of the RFP due date, forty-two (42) potential vendors viewed the solicitation on BidSync; and

WHEREAS, RFP-4557-17-RL was opened at 3:00 p.m. on July 26, 2017, and resulted in the following response:

Russell Life Skills and Reading Foundation, Inc. dba Russell Education Foundation
Davie, FL ; and

WHEREAS, on October 5, 2017, the proposal was evaluated by a four (4) member committee representing the Parks, Recreation and Cultural Arts Department; and

WHEREAS, the scoring criteria the evaluation committee used to score the proposal included the Letter of Transmittal, Profile of Proposer, Summary of Proposer's Qualifications, Project Understanding, Proposed Approach & Methodology and Pricing; and

WHEREAS, the single responsive proposal was evaluated and the scores were compiled to arrive at the following ranking:

1. Russell Life Skills and Reading Foundation, Inc. dba Russell Education Foundation – 395 Points ; and

WHEREAS, the evaluation committee agreed that the submittal from Russell Life Skills and Reading Foundation, Inc. dba Russell Education Foundation meets the City's operational needs; and

WHEREAS, the estimated annual amount to be paid to the proposer is \$94,800.00; and

WHEREAS, the initial agreement term shall be for a period of three (3) years and may be renewed for two (2) additional one (1) year periods; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City; and

WHEREAS, funding for the attached blanket purchase order has been provided for in the fiscal year 2018 budget in the Department of Parks, Recreation and Cultural Arts Account Numbers 11.3100.77336.574.003117 and 11.3100.77336.574.005201;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE PROPOSERS FOR TUTORING SERVICES; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN RUSSELL LIFE SKILLS READING FOUNDATION DBA RUSSELL EDUCATION FOUNDATION AND THE CITY OF HOLLYWOOD FOR AN ESTIMATED AMOUNT OF \$94,800.00.

Section 1: That it hereby ranks the proposers for the operation of the City's Tutoring Services as follows:

1. Russell Life Skills Reading Foundation dba Russell Education Foundation

Section 2: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials, of an agreement between Russell Life Skills Reading Foundation dba Russell Education Foundation and the City of Hollywood, embodying the terms and conditions of the RFP approved by the City Commission this date, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 3: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2017.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

DOUGLAS R. GONZALES, CITY ATTORNEY