

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 16, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Right of Way License Agreement with Streeter's Catering Inc. /
d/b/a Streeter's Bakery and Catering

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Real Estate
 - 2) Type of Agreement – Right of Way License Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – 5 year term
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$662.50 (\$125.00 per year plus tax)
 - 6) Termination rights – City may terminate immediately for cause or without cause upon thirty (30) days advance written notice to Contractor.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – City shall grant a Right of Way License to Contractor to provide for location of a subsurface septic tank, drain filed and manhole.
 - 9) Other significant provisions – Location: 1113 South 30th Avenue
- cc: Cathy Swanson-Rivenbark, City Manager