CITY OF HOLLYWOOD INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners **DATE:** October 15, 2025

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with National Collision and Truck

Center, 3 Buddies Paint & Body d/b/a Hollywood Collision Center, Gary's Auto Body West, and Platinum Collision, Inc. for comprehensive

autobody repair services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved Police Department
- 2) Type of Agreement Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) Bid
- 4) Term of Contract
 - a) initial -3 years
 - b) renewals (if any) -2 additional one-year periods
 - c) who exercises option to renew City
- 5) Contract Amount \$1,200,000.00
- 6) Termination rights City may terminate for convenience.
- 7) Indemnity/Insurance Requirements Contractor will comply with applicable City requirements.
- 8) Scope of Services Vendors will provide comprehensive autobody repair services
- 9) Other significant provisions n/a
- cc: George R. Keller, Jr. CPPT., City Manager