

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 15, 2025

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Blanket Purchase Agreement with National Collision and Truck Center, 3 Buddies Paint & Body d/b/a Hollywood Collision Center, Gary's Auto Body West, and Platinum Collision, Inc. for comprehensive autobody repair services

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Bid
 - 4) Term of Contract
 - a) initial – 3 years
 - b) renewals (if any) – 2 additional one-year periods
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$1,200,000.00
 - 6) Termination rights – City may terminate for convenience.
 - 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
 - 8) Scope of Services – Vendors will provide comprehensive autobody repair services
 - 9) Other significant provisions – n/a
- cc: George R. Keller, Jr. CPPT., City Manager