

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 24, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Arcadis U.S., Inc. to provide professional engineering services for the Phase 2 Water Master Plan Update

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
- 2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Agreement (Resolution No. R-2020-254)
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes)
- 4) Term of Contract:
 - a) initial – two years
 - b) renewals (if any) – The existing agreement had two additional two year renewal terms. **The work under this ATP is to be completed 35 weeks from the date of execution of the ATP.**
 - c) who exercises option to renew – mutual.
- 5) Contract Amount – In the amount of \$537,140.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Firm shall comply with applicable City requirements.
- 8) Scope of Services – Firm will develop and complete the Phase 2 update of the water master plan.

cc: Dr. Wazir Ishmael, City Manager