

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 21, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Agreement with GrayRobinson for Legal Services Defending City in
Litigation regarding ICON Office Building

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – City Attorney’s Office
- 2) Type of Agreement – Agreement for Legal Services
- 3) Method of Procurement (RFP, bid, etc.) – “Professional services” exemption
- 4) Term of Contract
 - a) initial – Indefinite
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – This amendment increases the maximum for FY2016 from \$125,000 to \$300,000.
- 6) Termination rights – City can terminate immediately without cause.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – Vendor is defending City in litigation regarding ICON Office Building.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – Vendor is also defending CRA in this litigation. CRA is also increasing its maximum for FY2016 from \$125,000 to \$300,000.

cc: Wazir A. Ishmael, Ph.D., City Manager