



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

DATE: May 17, 2017

FILE: PR-17-165

TO: Sylvia Glazer, Director, Public Works

FROM: Linda Silvey, Contracts Officer, Procurement Services

SUBJECT: Blanket Purchase Order Final Renewal for B002501 with CrowderGulf Joint Venture, Inc. for Emergency Response and Recovery.

ISSUE:

The current period of the above contract expires July 23, 2017. The contract is renewable for a one year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated.

Date: 5/18/17

To: Linda Silvey, Procurement Services

The Director recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 45. 5121. 00000. 534. 003117.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is \$25,000

By: [Signature]

Title: Public Works Director



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

Date: <u>5/22/17</u>	
Department/Office: <u>5100</u>	Division/Area: <u>5121</u>
Contact Person: <u>Charles Lassiter</u>	Title: <u>Env. Succ. Supt.</u>
Contact phone number: <u>4207</u>	Contact Email
Purchase Order/Blanket Purchase Order #: <u>BOD2501</u>	
Contract Expiration Date: <u>7/23/17</u>	
Vendor: <u>Crowder Gulf Joint Venture</u>	Contact Person: <u>John Ramsay</u>
Contact phone number:	Contact Email:
Good/Service:	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	☐	☐	☐	☐
Value	☐	☐	☐	☐
Frequency of Contact	☐	☐	☐	☐
Responsiveness to request	☐	☐	☐	☐

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☐ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☐ Yes ☐ No ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☐ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Contract is for emergency services and has not been utilized.

Department/Office Director's Name: _____

Sylvia Glozer

Department/Office Director's Signature: _____

Sylvia Glozer



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

2600 HOLLYWOOD BLVD. · ROOM 303 · P. O. Box 229045 · ZIP 33022-9045

PHONE: 954-921-3299 · FAX: 954-921-3086

May 17, 2017

CrowderGulf Joint Venture, Inc.
Attn: John Ramsay
5435 Business Parkway
Theodore, AL 36582

Dear Vendor:

Our Agreement for Emergency Response and Recovery Services for the Public Works Department based upon RFP-4361-13-IS, Blanket Purchase Order B002501, expires on July 23, 2017.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing as the City of Hollywood Blanket Purchase Order B002501 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Renewal is subject to the receipt of all required insurance certificate(s).

Per the RFP document, you are responsible to furnish the City of Hollywood a performance/payment bond(s) to be in effect during the hurricane season(s) (June 1 through November 30) annually for the duration of the award period(s) in the total amount of the Agreement.

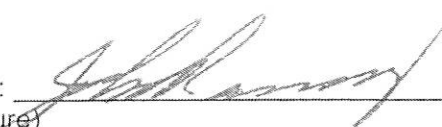
Please forward updated insurance certificates, bond documents and updated contact information directly to Procurement Services along with your response.

If you have not already done so, please forward updated certificates directly to Procurement Services.

Thanks for your help with this matter and as always, please contact me or Michelle Lemire at 954-921-3200 or e-mail LSilvey@hollywoodfl.org or MLemire@hollywoodfl.org if you have any questions

Sincerely,


Linda Silvey, Contracts Officer
Procurement Services Division

I agree: 
(Signature)

I disagree: _____
(Signature)

Name: John Ramsay, President
(Typed or Printed)

Date: May 18, 2017

Michelle Lemire

From: Horace McLarty
Sent: Tuesday, May 23, 2017 10:35 AM
To: Michelle Lemire
Cc: Paul Bassar
Subject: RE: RFP-4360-13-LS AND RFP-4361-13-LS BONDS AND INSURANCE

The bond company has replied back to me that both bonds are valid and inforce. The certificates were approved previously so all is well.

Crowder Gulf
Joint Venture, Inc

Office of Labor Relations
Phone: 954-921-3292
Fax: 954-921-3678

-----Original Message-----

From: Michelle Lemire
Sent: Monday, May 22, 2017 5:18 PM
To: Horace McLarty
Cc: Paul Bassar
Subject: RE: RFP-4360-13-LS AND RFP-4361-13-LS BONDS AND INSURANCE

\$25,000 per BPO agreement

Michelle Lemire
Michelle Lemire
Procurement Services Specialist
City of Hollywood
Office: (954) 921-3223 ext 3223

-----Original Message-----

From: Horace McLarty
Sent: Monday, May 22, 2017 5:17 PM
To: Michelle Lemire
Subject: RE: RFP-4360-13-LS AND RFP-4361-13-LS BONDS AND INSURANCE

How much bond coverage is required for each project?

Office of Labor Relations
Phone: 954-921-3292
Fax: 954-921-3678

-----Original Message-----

From: Michelle Lemire
Sent: Thursday, May 18, 2017 3:47 PM
To: Horace McLarty
Cc: Paul Bassar

Subject: FW: RFP-4360-13-LS AND RFP-4361-13-LS BONDS AND INSURANCE

Hi Horace,

Please see attached bond certificates and COI's for Crowder-Gulf related to RFP-4360-13-LS for Emergency Debris Removal from Limited Spaces & Gated Communities and RFP-4361-3-LS for Emergency Response and Recovery Services. These are continuations of agreements from last year.

Are these documents acceptable to move forward with the renewal process?

Thank you,

Michelle Lemire
Michelle Lemire
Procurement Services Specialist
City of Hollywood
Office: (954) 921-3223 ext 3223

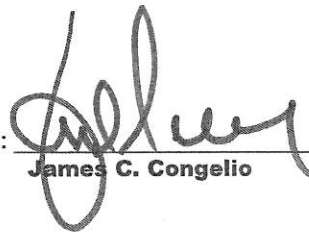
Continuation Certificate

Bond No: SU1120463
RFP-4361-13-1S
Emergency Response & Recovery Services

The **Arch Insurance Company** (herein after called the Company)
hereby continues in force its Bond No. **SU1120463**
in the sum of **Twenty-Five Thousand & 00/100** Dollars, (**\$25,000.00**)
on behalf of **CrowderGulf Joint Venture, Inc.**
in favor of **City of Hollywood**
for the (extended) term beginning on **July 22, 2017** and ending on **July 22, 2018**
subject to all the covenants and conditions of said Bond, said bond and this and all continuations thereof
being one continuous contract.

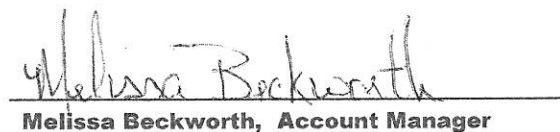
IN WITNESS THEREOF, the Company has cause this instrument to be signed by its officers proper for the
purpose and its corporate seal to be hereto affixed on **May 18, 2017**.

By:


James C. Congelio

Attorney-In-Fact

Attest:


Melissa Beckworth, Account Manager

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON BLUE BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Mortgage, Note, Loan, Letter of Credit, Bank Deposit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

James C. Congelio, James N. Congelio, Lenita W. Wright and Margaret A. Broughton of Maitland, FL (EACH)

its true and lawful Attorney(s)-in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed:

Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00).

This authority does not permit the same obligation to be split into two or more bonds in order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on September 15, 2011, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

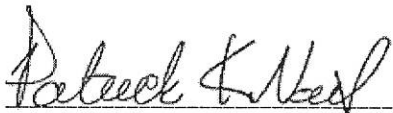
This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on September 15, 2011:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on September 15, 2011, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company.

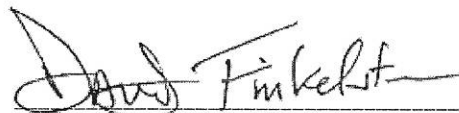
In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 29th day of October, 2015.

Attested and Certified

Arch Insurance Company


Patrick K. Nails, Secretary

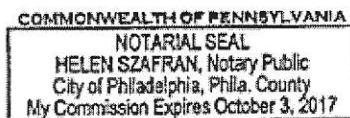


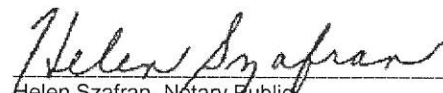

David M. Finkelstein, Executive Vice President

STATE OF PENNSYLVANIA SS

COUNTY OF PHILADELPHIA SS

I, Helen Szafran, a Notary Public, do hereby certify that Patrick K. Nails and David M. Finkelstein personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.




Helen Szafran, Notary Public
My commission expires 10/03/2017

CERTIFICATION

I, Patrick K. Nails, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated October 29, 2015 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said David M. Finkelstein, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 18th day of May, 20 17.


Patrick K. Nails, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:

Arch Insurance – Surety Division
3 Parkway, Suite 1500
Philadelphia, PA 19102



CERTIFICATE OF LIABILITY INSURANCE					DATE (MM/DD/YY) 9/6/2016			
PRODUCER Point Clear Insurance Services LLC 368 COMMERCIAL PARK DRIVE FAIRHOPE, AL 36532-1910			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.					
INSURED CrowderGulf Joint Venture, Inc. 5435 Business Parkway Theodore, AL 36582-1675			COMPANIES AFFORDING COVERAGE					
			COMPANY A THE GRAY INSURANCE COMPANY					
			COMPANY B					
			COMPANY C					
				COMPANY D				
COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS			
A	GENERAL LIABILITY	XSGI-074127	9/1/2014	9/1/2017	GENERAL AGGREGATE		Unlimited	
	☒ COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG		\$3,000,000.00	
	☐ OWNER'S & CONTRACTOR'S PROT				PERSONAL & ADV INJURY		\$1,000,000.00	
					EACH OCCURRENCE		\$1,000,000.00	
					FIRE DAMAGE (Any one fire)		\$50,000.00	
A	AUTOMOBILE LIABILITY	XSAL-075123	9/1/2014	9/1/2017	MED EXP (Any one person)		\$5,000.00	
	☒ ANY AUTO				COMBINED SINGLE LIMIT		\$1,000,000.00	
	☒ ALL OWNED AUTOS				BODILY INJURY (Per person)			
	☒ SCHEDULED AUTOS				BODILY INJURY (Per accident)			
	☒ HIRED AUTOS				PROPERTY DAMAGE			
A	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT			
	☐ ANY AUTO				OTHER THAN AUTO ONLY			
					EACH ACCIDENT			
					AGGREGATE			
					EACH OCCURRENCE		\$4,000,000.00	
A	EXCESS LIABILITY	GXS-043183	9/1/2016	9/1/2017	AGGREGATE		\$4,000,000.00	
	☒ UMBRELLA FORM							
A	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY	GWC-070843-FL3	9/1/2016	9/1/2017	OTHER			
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:				☒ INCL	☐ EXCL		
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS The certificate holder is an additional insured on all policies except Workers' Compensation and is provided a Waiver of Subrogation, all if required by written contract. The above insurance policies shall be primary and noncontributory to any other insurance policies maintained by the certificate holder, if required by written contract.								
Re: Emergency Response & Recovery Services, RFP 4361-13-1S								
CERTIFICATE HOLDER City of Hollywood 2600 Hollywood Blvd. Hollywood, FL 33020			CANCELLATION In the event of cancellation by The Gray Insurance Company and if required by written contract, 30 days written notice will be given to the Certificate Holder.					
			AUTHORIZED REPRESENTATIVE					
								
GCF 00 50 01 01 12			THE GRAY INSURANCE COMPANY					

THE GRAY INSURANCE COMPANY

The below coverages apply if the corresponding policy number is indicated on the previous page.

A. Commercial General Liability

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured (CGL Form# CG 20 10 11 85) when required by written contract.

Primary Insurance Wording Included when required by written contract.

Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU).

Premises/Operations

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

B. Automobile Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

C. Workers Compensation Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

D. Excess Liability Policy Includes:

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
07/24/13 - 07/23/17

[illegible]

CITY OF HOLLYWOOD
BLANKET PURCHASE ORDERS
07/24/13 - 07/23/17

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BPO DESCRIPTION:
BPO DESCRIPTION:
BPO DESCRIPTION:

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VEGETATIVE DEBRIS - RIGHT-OF-WAY /
PUBLIC PROPERTY

5 23872

0

990/30

CROWDER-GULF 990/30
BPO DESCRIPTION: EMERGENCY RESPONSE AND RECOVERY
BPO DESCRIPTION: SERVICES - RFP-4361-13-IS

II. DIRECT HAUL SERVICES
(DEBRIS PICKUP AND DIRECT HAULING
TO A SITE WITHIN 25 MILES OF THE
CITY BOUNDARIES)

BPO DESCRIPTION: TREE DEBRIS - HANGERS, LEANERS AND STUMPS

8.00000 00000000.0000

00000001.0000 00000010.0000

6 23872

990/30

BPO DESCRIPTION: EMERGENCY RESPONSE AND RECOVERY
BPO DESCRIPTION: SERVICES - RFP-4361-13-IS

BPO DESCRIPTION: IT. DIRECT HAUL SERVICES
BPO DESCRIPTION: (DEBRIS PICKUP AND DIRECT HAULING
BPO DESCRIPTION: TO A SITE WITHIN 25 MILES OF THE
BPO DESCRIPTION: CITY BOUNDARIES)

BPO DESCRIPTION: CONSTRUCTION AND DEMOLITION
BPO DESCRIPTION: DEERIS, INCLUDING WHITE GOODS
BPO DESCRIPTION:

9.00000 00000000.0000

000000001.0000 000000010.0000



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: July 6, 2016

RE: BLANKET ORDER # B002501

PRODUCT/SERVICE: **Emergency Response
and Recovery Services**

CrowderGulf Joint Venture, Inc. (V#23872)
Attn: John Ramsay
5435 Business Parkway
Theodore, AL 36582

Telephone Contact: 800-992-6207
Emergency Contact: Ashley Ramsay-Naile
(See attached list for additional contact info.)

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | | |
|-------------------------------------|------------------------------|--------|
| ☒ | FORMAL BID # RFP-4361-13-IS | |
| ☐ | INFORMAL BID # | DATED: |
| ☐ | RENEWAL OF FORMAL BID # | DATED: |
| ☐ | EXTENSION OF FORMAL BID/RFP# | DATED: |
| ☐ | WRITTEN QUOTATION # | DATED: |
| ☐ | VERBAL QUOTATION PER | DATED: |
| ☐ | STATE OF FLORIDA CONTRACT # | DATED: |
| ☐ | BROWARD COUNTY BID # | |
| ☐ | OTHER: | |

The term of this order is 7/24/2016 through 7/23/2017. (3rd renewal period)

The estimated dollar value is \$25,000.00 approved via R-2016-224 on July 6, 2016 with the authorization to increase for a combined amount of \$2,000,000.00 to be used in the event of an emergency declaration.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

Vendor must provide certificates of insurance, naming the City of Hollywood as additional insured, and meeting the requirements of the Risk Manager.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact Ralph Dierks at (954) 921-3223.

c: Public Works
Finance